



**Foreign Ministry**

**ANNUAL PERFORMANCE REPORT**

**2020**



**Annual Performance Report for the year 2020**  
**Foreign Ministry**  
**Expenditure Head No 112**

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## CHAPTER 01

### INSTITUTIONAL PROFILE

#### 1.1. The Foreign Ministry and the Missions network

Sri Lanka maintains following diplomatic Missions and Posts abroad, which come under the direct administration of the Foreign Ministry.

Embassies / High Commissions	-	50
Permanent Missions to the United Nations	-	02
Deputy High Commission	-	01
Representative Office	-	01
Consulate General Offices	-	13
Total	-	67

Overseas Sri Lankan Missions are fundamentally responsible to safeguard and promote Sri Lanka's national interests abroad through fostering multilateral and regional engagements, enhancing bilateral political and economic relations, security and strategic cooperation, science and technology cooperation, development assistance, cultural and people to people relations. Furthermore, Sri Lankan Missions/Posts abroad are required to provide necessary consular assistance and labour welfare to Sri Lankan expatriate communities abroad. In addition, to these tangible objectives, there is a broad spectrum of intangible, strategic and long-term objectives behind the establishment of each Overseas Mission located in different geopolitical landscapes of the world.



## **VISION**

To be a responsible nation within the international community and to maintain friendly relations with all countries.

## **MISSION**

The Promotion, Projection and Protection of Sri Lanka's national interests internationally, in accordance with the foreign policy of the Government and to advise the Government on managing foreign relations in keeping with Sri Lanka's national interests.

### 1.3. Key Functions

#### Duties and Functions of the Foreign Ministry

**Part 1: Sec (1)-Gazette Extraordinary No:2194/74 of the Democratic Socialist Republic of Sri Lanka-25.09.2020**

#### 6.0. Foreign Minister

##### 1. Purview

Raising Sri Lanka's image internationally through bilateral and multilateral relations in social, economic, political and cultural fields thereby establishing Sri Lanka's identity by the adoption of a Friendly and Non-aligned Foreign Policy.

##### 2. Subjects and Functions

Providing policy guidance to the relevant State Ministry, and formulating policies in relation to the subject of Foreign affairs, inconformity with the prescribed Laws, Acts and Ordinances, implementation of project under the national budget, State Investment and National Development Programme, and formulating, implementing, monitoring and evaluating policies programmes and projects, related to subject and functions under the below-mentioned departments, State Corporations and Statutory Institutions for the creation of "Friendly and non-aligned Foreign Policy" based on the other national policies to be implemented by the government, and in line with the policy statement "Vistas of Prosperity and Splendor"

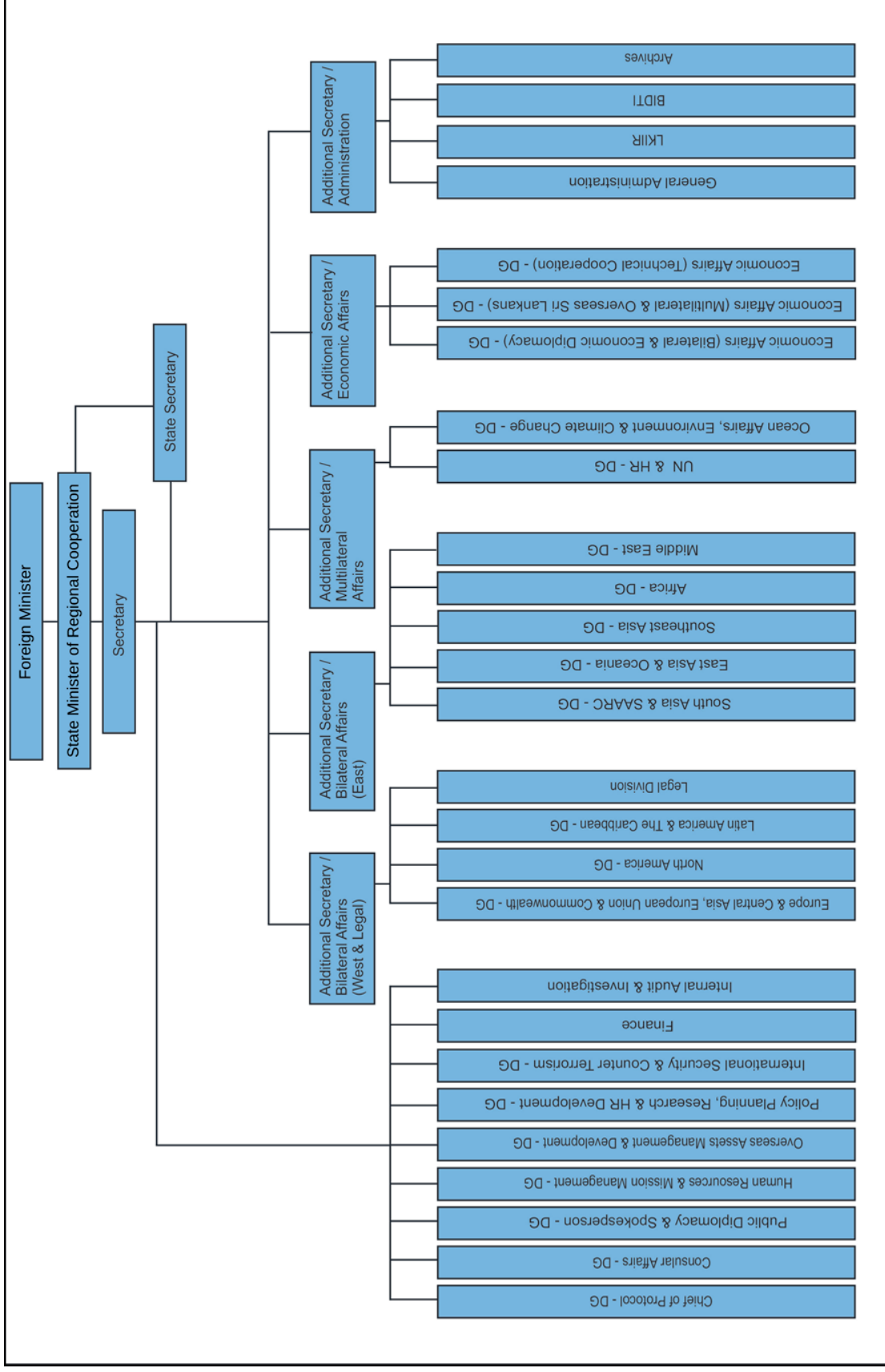
##### 3. Special Priorities

- Maintaining friendly relations on equal terms with other countries ensuring the country's independence
- Reviewing bilateral agreements that have been entered into, and re-examine terms that are detrimental to the interests of the country, and create background that is not harmful to domestic economy in concluding Agreements.
- In the selection of overseas Missions, make a continuous evaluation of whether the criteria that contribute to executing the President's constitutional role in accordance with the country's foreign policy are being followed and that the desired objectives of Missions are being achieved.

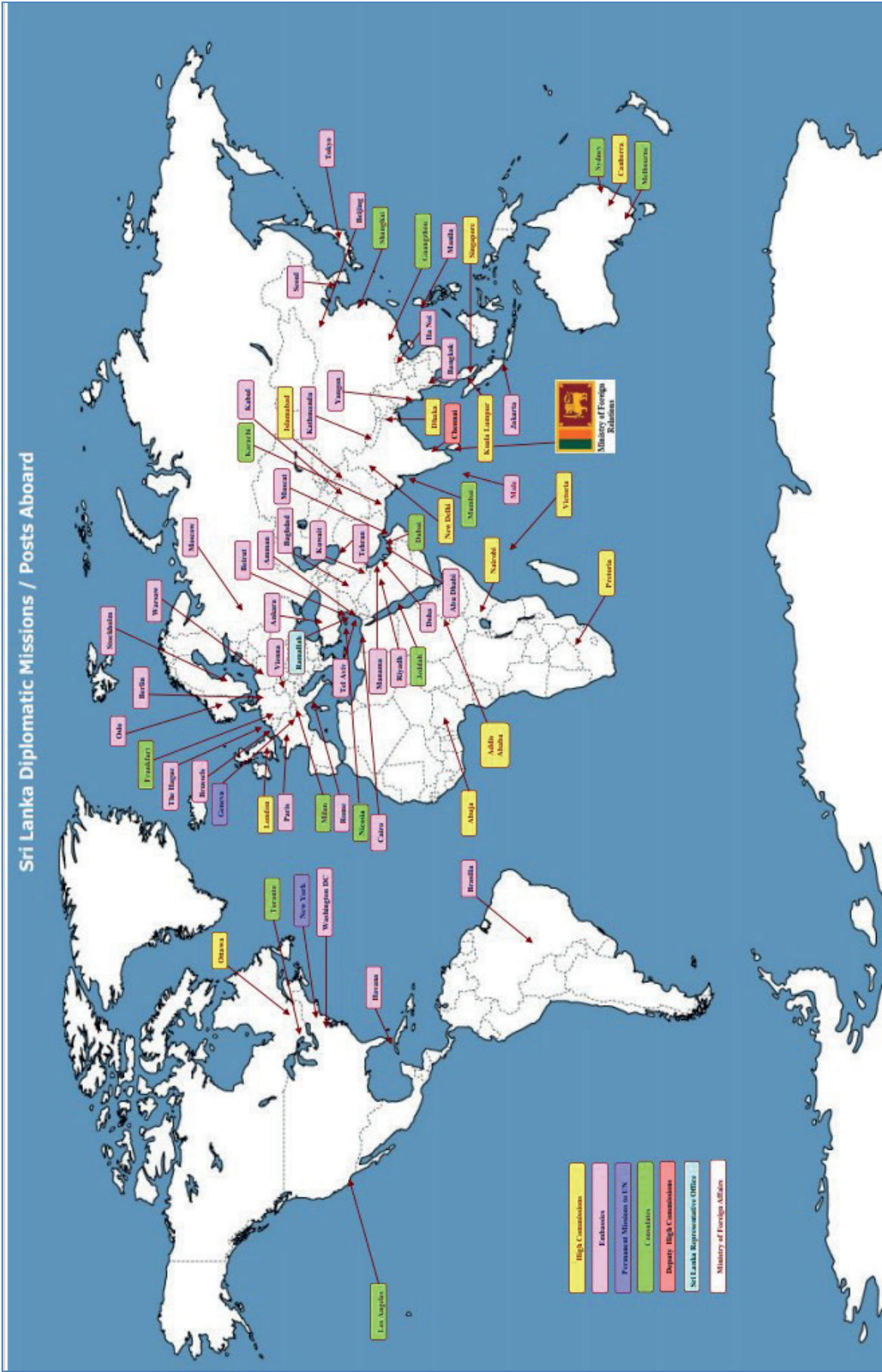
##### 4. Related Institutional and Legal Framework

<b>Departments, Statutory Institutions and Public Corporations</b>	<b>Laws and Ordinance to be Implemented</b>
1. Diplomatic Missions abroad 2. National Oceanic Affairs Committee Secretariat	Consular Functions Act, No.4 of 1981 Diplomatic Privileges Act, No.9 of 1996

### 1.4. ORGONOGRAM OF THE FOREIGN MINISTRY



# NETWORK OF DIPLOMATIC MISSIONS/POSTS ABROAD



## **1.5. Divisions under the Ministry**

### **Territorial Desks**

Africa Division  
East Asia Division  
Europe & Central Asia, European Union and  
Commonwealth Division  
Latin America and Caribbean Division  
Middle East Division  
North America Division  
South Asia & SARRC Division  
South East Asia, Oceania & ASEAN Division

### **Divisions with cross cutting areas**

Economic Affairs Division  
Ocean Affairs, Environment and Climate Change Division  
Policy Planning, Research & Human Resources  
Development Division  
Public Diplomacy Division  
United Nations, Human Rights, Multilateral Treaties & Commitments  
Division  
International Security and Counter Terrorism Division

### **Operational Divisions**

Consular Affairs Division  
Human Resources and Mission Management Division  
Legal Division  
Overseas Asset Management and Development Division  
Protocol Division  
Finance Division  
General Administration Division  
Internal Audit & Investigation Division

## **CHAPTER 02**

### **PROGRESS AND THE FUTURE OUTLOOK**

#### **2.1 Special Achievements, challenges & future goals**

##### **KEY ACHIEVEMENTS IN 2020**

The assumption of office by H.E the President Gotabaya Rajapaksa in November 2019 with a pledge to usher in a neutral foreign policy, guided by the National Policy Framework –Vistas of Prosperity and Splendor chartered a new course for Sri Lanka's international relations.

During this period, recognizing the importance of regional politics and economics and its impact on Sri Lanka, the Foreign Ministry was fortified with a State Ministry of Regional Co-operation as a distinct non-Cabinet Ministry making a concerted effort to be inclusive in its outreach to the world.

##### **01. A Clear Direction; Key Foreign Policy Directives**

The Foreign Ministry in consultation with the Presidential Secretariat has been able to establish a clear foreign policy direction for Sri Lanka. Clarity and direction have been achieved in many policy areas, by formulating a 20-point Key Foreign Policy Directives further crystallizing the policy approach of the Government. The 20-point Key Foreign Policy Directive enshrines the Foreign Policy vision of H.E the President and the Government and aims to harness Sri Lanka's determination, as a sovereign country to play its role in the international system while converging our National Security and Economic Development with Foreign Policy.

Since the assumption of office by the President, our relations with key partners including India, China, US, UK, EU, Russia and Japan have been consolidated with several inward high-level visits with a view to ensuring a more balanced, neutral and friendly foreign policy. Through clarification of its foreign policy direction, the new Government emphasized its position on safeguarding the strategic security of the Indian Ocean region whilst firmly manifesting Sri Lanka's need to maintain strategic relations with other countries based on priorities of our national interests.

Despite the outbreak of COVID 19 Pandemic in February /March 2020, some high-level visits were exchanged during 2020. The visit of Hon. Prime Minister to India in

February 2020 and the visits of Several Foreign Ministers from China, Japan, Russia, USA are worthy of mentioning as significant visits during this year.

The Ministry has also initiated a new policy to Overseas Missions and the Foreign Ministry, to objectively assess the performance, as a qualitative and quantitative process with the introduction of the “Annual Action Plan 2020: Priorities, Targets & Key Performance Indicators”. During this period, underscoring the need for more restrained and economical state expenditure and rationalization of expenditure, the Ministry has undertaken a cadre rationalization exercise to scrutinize and re-position the necessary staff and human resource requirements of the Ministry and to economize the existing resources to maximize the output while curtailing expenses.

Further, approval of the Cabinet of Ministers was received to open Sri Lanka Missions in Spain and Romania on 26 October 2020 with a view to further expanding existing bilateral relations with Sri Lanka.

## **02. Focus on Sustainable Development Goals for the betterment of Sri Lankans through multilateral engagement**

During this period, Sri Lanka sought to establish a more balanced approach in its engagement in the multilateral fora and took action to clarify its position with regard to the Human Rights Council (HRC) Resolution 30/1, in March 2020 with its withdrawal of the co-sponsorship of the Resolution, signifying a paradigm shift from its previous approach. This move is consistent with the mandate given by the people as well as the Cabinet of Ministers who has endorsed the new path of engagement with the United Nations.

A conscious policy decision was taken to move towards a multilateral engagement which seeks continuous opportunities for Sri Lanka to achieve the Sustainable Development Goals (SDGs) and international cooperation for the upliftment of the lives of the people of Sri Lanka.

In keeping with Sri Lanka’s representations at the 43<sup>rd</sup> Session of the United Nations Human Rights Council High Level Segment in February 2020, a Working Group was created in March 2020 to assess the current status of implementation of the 2030 Agenda for SDGs in line with the Government Policy Framework. As identified in the report, which was spearheaded by the Foreign Ministry, the Government will work towards establishing strong institutional framework that could integrate the economic, social and environmental dimensions of Sustainable Development in a balanced, holistic and pragmatic manner across all levels of government and society.

### **03. Economic Diplomacy and enhanced Regional engagement**

During the period, being cognizant of the evolving international order which is driven by economics, the Government took a sea change to charter its foreign policy approach towards economic diplomacy from the traditional political diplomacy.

To this effect, the Economic Diplomacy programme (EDP) of the Foreign Ministry, which has enabled the Foreign Ministry and Missions to serve as a catalyst in providing forward and backward linkages to economic cooperation between the international players and local counterparts, has been re-shaped to be in-sync with the National Policy Framework 'Vistas of Prosperity and Splendor' and the economic related points of the '20-point Foreign Policy Directives'.

With the establishment of a State Ministry for Regional Cooperation which is dedicated to strengthening economic partnerships and regional economic co-operation, concrete action is being taken to expand the existing trading, investment, labour markets whilst looking for new opportunities with Asian and African countries to cultivate economic ties, to diversify export baskets, to expand and up-skill migrant labour/ foreign employment. The establishment of the State Ministry itself is a manifestation of the Government's shift in the policy focus and the reinvigorated interest in the economics.

A Working Committee on Economic related Issues under the Chairmanship of the State Minister of Regional Cooperation has been set up in October 2020, comprising officials of the State Ministry of Regional Cooperation, Foreign Ministry, Department of Commerce, Ministry of Finance, Board of Investment, Export Development Board, Tourism Promotion Bureau, SLBFE, Ceylon Chamber of Commerce to focus on specific tasks relating to the mandate of the state Ministry to increase the economic co-operation and to advance Sri Lanka's economic and developmental goals, particularly in the Asian and Africa region.

Particularly, in the face of the COVID-19 related global lockdowns that resulted in contraction of the global economy, it is worthy to mention that the Foreign Ministry was quick to adapt and take quick preemptive action during the lockdown, to reach out to the network of Sri Lanka Missions and Posts overseas, in partnership with the Export Development Board, to seek new opportunities for exports through diversification of the export basket of products and services.

Sri Lanka also took leadership roles in several regional organizations and initiatives during this period. As the Chair of the BIMSTEC, the Ministry was able to chair several key BIMSTEC meetings which led to successful deliberations in finalizing the rationalization of areas of cooperation of BIMSTEC and the draft Charter of the

organization. In BIMSTEC, Sri Lanka will be the lead country for Science, Technology and Innovation, which corresponds with the National Policy Frame of the Government that gives greater emphasis on knowledge based and innovation led development approach. The Ministry is working towards hosting the next BIMSTEC Summit at the earliest.

It is noteworthy to state that Sri Lanka has been nominated as the Vice Chair of IORA for the period 2021/2023 at the 20th Council of Ministers Meeting in December 2020 and Sri Lanka continued to play a key role in the area of Maritime Safety and Security as the lead country for the same in IORA.

#### **04. People Centric Service Delivery; Rapid Response to COVID 19 Pandemic**

The role of the Foreign Ministry in terms of its service delivery to the overseas Sri Lankans was at the helm during the on-going COVID-19 Pandemic.

The Foreign Ministry accorded high importance towards addressing the immediate concerns of stranded Sri Lankans during this pandemic by organizing and facilitating repatriation of stranded Sri Lankans via Government organised repatriation flights and charter flights in collaboration with the 67 overseas Missions/Posts and the Presidential Task Force. The Government of Sri Lanka was able to successfully repatriate approximately 61,000 Sri Lankans including 39,478 migrant workers, 4,112 students, 1,159 Government and Military Officers as at 31 December 2020.

In response to the call by H.E the President for coordinated efforts by all Government stakeholders to fight the COVID-19 outbreak and to harness digital technology to prompt faster and more efficient service delivery, the Ministry was able to establish an online portal 'Contact Sri Lanka' in collaboration with the Information & Communication Technology Agency of Sri Lanka (ICTA) for the benefit of Overseas Sri Lankans in March 2020. As at 22.12.2020, 67,826 Overseas Sri Lankans (OSL) from 118 countries have registered on the Online Portal of the Foreign Ministry. Of these, 3,594 are students, 8,311 Short Term Visa, 41,814 migrant workers whom 30,303 are migrant workers in the Middle East.

#### **Returns Registered at SL Missions of Repatriation**

<b>Total in April</b>	<b>Total in May</b>	<b>Total in June</b>	<b>Total in July</b>	<b>Total in August</b>	<b>Total in Sep.</b>	<b>Total in Oct.</b>	<b>Total in Nov.</b>	<b>Total in Dec.</b>
30,020	42,522	50,112	53,449	55,439	57,760	59,890	68,423	<b>67,826</b>

In addition to the above, several relief actions including allocation and release of emergency funds over SLRs 75 Million to attend to the basic needs of stranded Sri Lankans to provide dry rations, basic medicine, protective gear, as well as internal transportation to the affected Sri Lankans to move to safer locations; air lifting of dry rations to selected destinations; providing temporary shelter and accommodation; negotiation of alternate employment opportunities for those who lost their employment due to COVID - 19; negotiations with respective Governments to provide relief measures, such as granting amnesties, regularizing of visas and waiver of penalties and fines etc; facilitating return/stay of foreign diplomats, and foreign nationals stranded due to the travel restrictions triggered by the COVID 19 pandemic; facilitating and canvassing for large amount of consignments of medical equipment, protective gear from all over the world through the Missions network are among the action undertaken by the Ministry which are worthy of mention.

#### **Repatriated Overseas Sri Lankans as at 31.12.2020**

<b>Total in Feb</b>	<b>Total in March</b>	<b>Total in April</b>	<b>Total in May</b>	<b>Total in June</b>	<b>Total in July</b>	<b>Total in Aug</b>	<b>Total in Sep</b>	<b>Total in Oct</b>	<b>Total in Nov.</b>	<b>Total in Dec.</b>	<b>Total (Approx.)</b>
34	860	1,066	4,375	6,111	5,176	11,748	11,178	3,369	5,252	12,250	61,419

#### **Regional wise breakdown - repatriated Overseas Sri Lankans as of 31.12.2020**

Middle East	27,286
East Asia & Pacific	12,168
South Asia	10,417
UK & Europe	5,529
Northern America	2,134
Russia, SSR & Baltic	1,606
African Region	2,041
Latin America & Caribbean	189
Stranded in Airports	21

## Countries of over 1000 repatriation as of 31.12.2020

Country	No. repatriations
UAE	13,416
Maldives	4,593
India	4,275
Qatar	4,420
Australia	3,790
Oman	2,301
UK	2,300
Kuwait	1,922
Japan	1,821
Saudi Arabia	1,746
Singapore	1,630
Korea	1,794
USA	1,457
Jordan	1,425
Italy	1,365
Malaysia	1,306
Lebanon	1,005

## Performance Overview: Territorial Divisions

### Africa Division

- Visit of the President of the Republic of Guinea-Bissau: The President of the Republic of Guinea-Bissau accompanied by Minister of Foreign Affairs visited Sri Lanka on 14 February 2020 on transit to Spain and during his short stay, he called on Prime Minister Hon. Mahinda Rajapaksa.
- **Africa Day Celebrations in Colombo:** The Africa Day 2020 was celebrated on 01 July 2020 under the auspices of Prime Minister Hon. Mahinda Rajapaksa with the participation of African Ambassadors based in Sri Lanka and Honorary Consuls of African countries in Colombo.
- **Meeting between Foreign Minister and Delhi based Ambassadors:** In February 2020, Foreign Minister had meetings with Delhi based Heads of Missions

accredited to Sri Lanka who are also Member States of Human Right Council (HRC); Nigeria and Namibia.

- **Repatriation of Sri Lankans stranded in the African Continent:** The Division coordinated repatriation of over 1300 Sri Lankans stranded in 30 African countries due to COVID-19 pandemic. Accordingly, 05 repatriation flights were arranged from Seychelles (02), Ethiopia (01), Kenya & Uganda (01) and Tanzania & Madagascar (01).
- **Expansion of Sri Lanka's Diplomatic Relations in the African Continent;** A Cabinet Memorandum has been submitted with a view to establishing formal diplomatic relations with Comoros and Sao Tome Principe.
- **Establish a Sri Lankan Consulate Office in Madagascar & renewal of the formal office of Honorary Consuls:** Measures have been initiated to inaugurate the Consulate Office in Madagascar for which Cabinet approval has been already granted. Additionally, the Terms of office of a number of Honorary Consuls are being renewed.
- **Review the Agreements and MoUs signed with the African countries:** The Division, with the assistance of Legal Division and relevant stake holders, reviewed over 40 Agreements/MoUs that the Government of Sri Lanka has signed with the African countries in diverse fields i.e. Defence, Trade and Investment, Legal & Judicial Cooperation, Cultural and Tourism, etc.
- **Measures have been initiated to establish formal diplomatic relations with Gabon and Cameroon.**
- **Seeking the feasibility of increasing porcelain products to Egypt:** As a follow up to the meeting with the Assistant Minister for Asia of the Ministry of Foreign Affairs of Egypt, the Division is facilitating the selected porcelain producers of Sri Lanka to explore possibilities of increasing exports of porcelain products from Sri Lanka.

## East Asia Division

### Bilateral Cooperation

- Visit of H.E. Wang Yi, State Councilor and Foreign Minister of China to Sri Lanka on 14 January 2020.
- Facilitated telephone conversation between the Hon. Foreign Minister and H.E. Wang Yi, State Councilor and Foreign Minister of China on 24 April 2020, telephone

conversation between the Hon. Foreign Minister and H. E. Kang Kyung-wha, Minister of Foreign Affairs of the Republic of Korea on 04 May 2020 and telephone conversation between the Hon. Foreign Minister and Hon. Marise Payne, Minister of Foreign Affairs of Australia on 21 September 2020.

- Visit of H. E. Yang Jiechi, Member of the Political Bureau of the Communist Party of China (CPC) Central Committee and the Director of the Office of the Foreign Affairs Commission of the CPC Central Committee on 09 October 2020.
- An Agreement on Economic and Technical Cooperation between the Government of China and the Government of Sri Lanka, providing 600 million RMB Yuan (LKR 16.5 billion) in grant assistance was signed during the visit.
- Hon. Tharaka Balasuriya, State Minister for Regional Co-operation participated at the Vice Foreign Ministerial-level video conference on COVID-19 response between China, Sri Lanka, Bangladesh, Nepal and Pakistan, which was held on 10 November 2020.
- The 11th session of the Diplomatic Consultations between Sri Lanka and China was co-chaired by the Foreign Secretary and the Vice Foreign Minister of China on 23 November 2020.
- The ceremonial handing over of PCR kits donated by the Republic of Korea and the celebration of 43 Anniversary of the Establishment of Diplomatic Relations between Sri Lanka and the Republic of Korea was held on 8 December 2020.

### **Regional Cooperation**

- Sri Lanka together with Australia co-chaired the Bali Process Technical Experts Group (TEG) on Returns and Reintegration held in Colombo on 13-14 February 2020.
- Participated in the Bali Process online Regional Consultation Meeting of the Global Forum on Migration and Development (GFMD) held on 15 June, 29 June and 1 July 2020.
- A special Ministerial meeting of Foreign Ministers of the Conference on Interaction and Confidence Building Measures in Asia (CICA) was held virtually on 24 September 2020.
- Participated in the Bali Process Ad Hoc Group Senior Officials' Meeting held virtually from 20 and 21 October 2020.

- The meetings of the Special Working Group (SWG) and Senior Officials Committee (SOC) of the Conference on Interaction and Confidence Building Measures in Asia (CICA) were held virtually on 09 and 11 December 2020.

### Europe & Central Asia, European Union and Commonwealth Division

- **Visit of the Minister of Foreign Affairs of the Russian Federation:** Minister of Foreign Affairs of the Russian Federation, Hon. Sergey Lavrov visited Sri Lanka from 13 to 14 January 2020 and held bilateral discussions with the Hon. Foreign Minister. He also called President H.E. Gotabaya Rajapaksa and Prime Minister Hon. Mahinda Rajapaksa.
- **Visit of the Minister of Foreign Affairs of Luxembourg ;** Minister of Foreign Affairs of Luxembourg, Hon. Jean Asselborn visited Sri Lanka on 30 January 2020 and held bilateral discussions with the Hon. Foreign Minister. He also called on President H.E. Gotabaya Rajapaksa and Prime Minister Hon. Mahinda Rajapaksa.
- **EU Sri Lanka Working Group in Development Cooperation:** EU Sri Lanka Working Group in Development Cooperation met virtually on 21 October 2020. Funding by the European Union for several development projects and the Government's development priorities were discussed.
- **20 Virtual Commonwealth Foreign Affairs Ministers Meeting (CFAMM):** Hon. Foreign Minister headed the Sri Lanka delegation to the 20 Virtual Commonwealth Foreign Affairs Ministers Meeting (CFAMM) held in the sidelines of the 75 UN General Assembly on 14 October 2020.
- **Virtual discussions with Lord Tariq Ahmad of the United Kingdom and Hon. Ranil Jayawardena** – the Minister for International Trade of the UK to enhance bilateral political, trade and economic relations.
- **Hon. Ajith Nivard Cabraal, State Minister of Money & Capital Market and State Enterprise Reforms held a telephone discussion with Hon. Ranil Jayawardena** – the Minister for International Trade of the UK to further develop bilateral trade and economic relations.
- **Obtaining Cabinet approval to open Sri Lanka Missions in Romania and Spain:** Cabinet approval was obtained by the Division to open Sri Lanka Missions in Spain and Romania on 26 October 2020.

- **Virtual Meeting of the 23<sup>rd</sup> Session of the EU – Sri Lanka Joint Commission:** Administrative and substantive work related to the 23<sup>rd</sup> Session of the EU – Sri Lanka Joint Commission was completed /finalized by the Division.
- **Repatriation of Sri Lankans stranded in Europe and Central Asia:** The Division with the assistance of the Sri Lanka Missions in Europe and Central Asia and other relevant authorities coordinated the repatriation of Sri Lankans stranded in Europe and Central Asia region due to the COVID – 19 pandemic.

### Latin America and Caribbean Division

- During review period, Latin America and Caribbean Division worked on further strengthening bilateral relations in political, economic and cultural spheres, with thirty-three (33) countries in the region, through two resident Missions in Brasilia and Havana; and concurrent accreditation through Missions in Washington DC, New York and New Delhi.
- The Division engaged in work related to commemoration of 60<sup>th</sup> anniversary of Sri Lanka’s diplomatic relations with Brazil and Mexico, in 2020. Agreement was reached and provisional Agenda was finalized, to convene the first round of Political Consultations between Sri Lanka and Brazil at Additional Secretary level, on virtual platform, in April 2021.
- The Division provided substantive support for courtesy calls by new Ambassador of Brazil on Hon. Foreign Minister, Foreign Secretary, and by the Cuban Ambassador on (then) State Minister of International Cooperation, Hon. Foreign Minister and Foreign Secretary; facilitated telephone call between Foreign Minister of Venezuela and Hon Foreign Minister; prepared felicitation messages for National Days/high-level appointments; provided Speaking Notes for discussions; supported presentation of Credentials of Sri Lanka High Commissioner-designate to the Bahamas; participation of Ambassador, Brasilia in Presidential Inauguration Ceremony of Uruguay; and video presentation of Credentials by Ambassador-designate of Brazil to Sri Lanka.
- Sri Lanka’s concurrent accreditation of Chile and Peru via Sri Lanka Embassy in Brasilia; of Mexico via Sri Lanka Embassy in Washington were re-instated with the Cabinet approval on 17 November 2020. The new concurrent accreditation of Sri Lanka Embassy in Havana to six Central American and Caribbean countries, ie; Barbados, Grenada, Guatemala, Nicaragua, St. Lucia, St. Vincent & the Grenadines were identified by the Division and secured approval from the Foreign Secretary to proceed.

- The Division liaised with relevant line agencies in tracking of the increasing trend in illegal migration and human trafficking from Sri Lanka to North America through South American countries; in processing a MoU with Brazil on transnational organized crime; and in processing 30 pending Agreements/ MOUs of Sri Lanka with Latin America and Caribbean countries on matters of mutual interest.
- The Division liaised with the Ministry of Higher Education on optimum utilization of medical scholarships offered by Cuba, and requested diplomatic and language training opportunities from Brazil and Cuba. A suggestion was made to the Cuban Government through the Ambassador of Cuba to Sri Lanka to establish a Spanish Teaching Course in the Kelaniya University, Sri Lanka.
- The Division prioritized economic diplomacy with Latin America and Caribbean countries and worked with relevant line agencies, to promote bilateral trade, with special attention to Brazil, Mexico, Chile, Colombia, Peru, Uruguay, Paraguay & Argentina. A significant achievement was the finalization of certification process for direct export of Sri Lankan Cinnamon to Brazil in quill form in September 2020.
- In view of enhancing technical cooperation between Sri Lanka and Brazil, in the latter part of the year, the Division convened two stakeholders' meetings, in participation with nearly 60 individuals representing the relevant State Ministries, line agencies, experts in the Sugarcane Industry and Dairy Sector, and initiated the process of refining the Concept Notes to be submitted to the Brazilian Cooperation Agency.
- The Division extended consular assistance to the Sri Lankans living in the Latin American and Caribbean Region in accommodating their requests for repatriation.

### Middle East Division

- **Kuwait:** Conclusion of the MoU between the National Chamber of Commerce of Sri Lanka and the Kuwait Chamber of Commerce and Industry. Assisted 50 migrant workers either to find new employments or to be re-employed. Co-organized 02 workshops to educate Embassy Staff & Sri Lankan private sector agency representatives together with the Kuwait Trade Union Federation on relevant Kuwait legislations.
- **Israel:** Conclusion of the Agreement on the Temporary Employment of Sri Lankan workers in specific Labour Market Sectors in Israel; Introduction of 5 Israeli Investors to invest in Sri Lanka in Tourism, Agriculture, Apparel,

Industries, and Mineral sectors. Made preliminary arrangements to organize a special evacuation flight in early January 2021 to repatriate Sri Lankan migrant workers who had been registered with the Mission to return to Sri Lanka due to COVID – 19 pandemic situation prevailing in Israel.

- **Qatar:** Enhancement of the employment / re-employment opportunities in Qatar for Sri Lankans; Establishment of the Sri Lankan Entrepreneurs Association and Sri Lanka Business Council in Qatar to promote business and exportation. Established Sri Lankan Women’s Association (SWA) in Qatar.
- **Oman:** First-ever export of Poultry products from Sri Lanka (30 MT frozen chicken by the Pride LLC June 2020). Engaged with the Omani side to finalize agreements/ MoUs/ Proposals related to bilateral cooperation, including Visa Exemption Agreement and draft MoU between Oman Chamber of Commerce and Industry (OCCI) and National Chamber of Commerce in Sri Lanka. Organized fourth Joint Technical Committee Meeting in the field of Labour and Training. Initiated a competition among the students of the Sri Lankan School Muscat to design a logo to mark the 40<sup>th</sup> Anniversary of the establishment of Diplomatic Relations between Sri Lanka and Oman which falls on 17 February 2021.
- **Palestine:** Had discussions with Palestinian Travel Agents to promote tourism activities. Organized meetings with Sri Lankans who have been working in Palestine and gathered information caused by COVID – 19 pandemic.
- **Iran:** Encouragement of trade and economic ties with Iran under the new foreign policy directives; Sri Lanka’s participation in “Tehran Dialogue Forum” in January 2020; Coordination of the Uma Oya Project.
- **UAE:** (Abu Dhabi) Initiatives for Pre-qualifying Sri Lankan shipbuilding and logistic companies including Colombo dockyard to work with Abu Dhabi National Oil Company (ADNOC); Establishment of an oil field academy in Sri Lanka; Promotion of Sri Lankan Products to leading multinational conglomerates.
- **Dubai:** Participation of 55 Sri Lankan companies at “Gulfood 2020”; Organized a Ceylon tea promotion parallel to the event; Preparatory work of Expo 2020(2021); Organized two webinars on promoting business with Dubai.
- **Jordan:** Lifting of the suspension (final stage) of exports of Sri Lankan mangoes; First order to export Sri Lanka's natural latex rubber sports products; First-order to export fresh seafood. Facilitating a virtual B to B meeting between leading herbal cosmetic companies in Sri Lanka and Jordan to scope out the possibility

for organic skincare products to enter the Jordan market. Facilitated online meeting in coordination with the Export Development Board between six Sri Lankan companies, and had meeting with one of the owners of the biggest confectionery company in Jordan to diversify exports into Jordan. A zoom conference call was conducted by the Embassy with organic coconut manufactures in Sri Lanka to discuss the exports of organic coconut products to Jordan. Zoom Conference calls were organized between leading companies in Sri Lanka and Jordan and an order for

- Vanilla Beans, Avocado flour, Pumpkin flour, and Sweet Potato flour has been accepted for export to Jordan in 2021.
- **Saudi Arabia:** Negotiated with the Saudi government to permit Sri Lankans to leave the Kingdom through Airports upon their departure without being charged any fees or fines. The Riyadh Chamber of Commerce (RCC) listed EDB Registered member companies of Ceylon Chamber of Commerce in their online business contacts catalogue. The “Sri Lankan food week” in cooperation with one of the largest retail chains in Saudi Arabia ; Sourced new clients for coco-peat and coconut products from Sri Lanka. Virtual meeting with Director of International Relations Dept. of the Makkah Chamber, and discussed the feasibility of exporting fresh fish and seafood from Sri Lanka to Saudi Arabia.
- **Lebanon:** Donation of 1675 kg of Ceylon Tea; Continuation of deployment of the Sri Lankan Forces in UNIFIL (The United Nations Interim Force in Lebanon). The draft Agreement between the Government of Lebanon and the Government of Sri Lanka on the Waiver of the Visa for the holders of Diplomatic, Special, Official and Service passports and the draft, MoU on Political Consultations between the Ministry of Foreign Affairs & Emigrants of the Republic of Lebanon and Foreign Ministry of Sri Lanka have been approved by the Lebanese Council of Ministers for signature. Launch of Sri Lankan cosmetic beauty products in Lebanon at Lebanon Chamber of Commerce on 19 December 2020.

#### **Bahrain:**

- Conduct of Mega Trade, Export and Tourism Promotion Campaign with leading retail chains in Bahrain; Sri Lanka tourism promotion event in February 2020; Sri Lanka Food Festival; Sri Lanka cultural evening in September 2020; organized a free medical camp
- The Mission distributed dry food rations; cooked meals; arranged medical assistance; provided temporary shelters; as well as provided air tickets for those who could not afford to buy air tickets; with the assistance of the well-wishers.

**Repatriation:**-17792 Sri Lankans were repatriated from the Middle East region (as at 16 October 2020) (UAE 9223, Kuwait 1296, Qatar 2236, Lebanon 705, Syria 01, Oman 1456, Bahrain 492, Saudi Arabia 1257, Jordan 926, Iran 17, Israel 172, Iraq 11) (Presidential Task Force)

## North America Division

### USA

- The Division coordinated and facilitated the incoming visits of Ambassador Alice Wells, US Department of State Principal Deputy Assistant Secretary and Ms. Lisa Curtis, Deputy Assistant to the President and Senior Director of the National Security Council (13 to 14 January 2020); the Bipartisan Congressional Delegation (17 February 2020); Dy. Assistant Administrator of USAID, Mr. Javier Piedra (February 2020); Visit of Mr. Stewart Hill, Chief of Staff, US Development Finance Corporation (18-20 February 2020) and the visit of US Secretary of State Hon. Michael Pompeo (27 to 28 October 2020).
- High level virtual interactions were facilitated between H.E. the President and US National Security Advisor Robert O'Brien and US Secretary of Defence Dr. Mark Esper and between Hon Foreign Minister and US Secretary of State Michael Pompeo.
- Secretary of State Pompeo is the highest-level US dignitary to visit Sri Lanka during the tenure of US President Donald Trump. Discussions were also initiated with the US side on scheduling the fourth session of the Partnership Dialogue in Colombo, as a follow up to the visit.
- US-Sri Lanka Sectoral Dialogue on Agriculture was held at the Foreign Ministry on 13 January 2020. Progress is also being made on the outcomes of US-Sri Lanka ICT and Cyber Security Dialogue which include information sharing and assistance on 5G, gap analysis for CERT, advanced malware analysis, cyber security and data protection framework cooperation etc. A Sectoral Dialogue on Science, Technology and Innovation is also to be scheduled.
- The Division facilitated COVID-19 related US bilateral assistance upto US \$ 6 million. Following H.E the President's telephonic discussion with the US National Security Advisor, 200 ventilators were donated by the US Government and distributed to hospitals in addition to other PPEs.
- The Division coordinated and facilitated the repatriation of 1223 Sri Lankans from the US in 2020 following the COVID- 19 outbreak.

- The Division coordinated with the US Embassy and the Sri Lanka agencies on economic related matters reinvestment proposals in energy and power sectors including the proposal by the New Fortress Energy (LNG), Transaction Advisory Fund, Asia-EDGE (energy cooperation), Development Finance Cooperation (DFC); supply of locomotives by General Electrics to Sri Lanka Railways; expansion of the US GSP facility; and US SubCom bid.
- US concurrence was obtained for Sri Lanka's proposal for debt settlement with Iran through export of Tea.
- The Division facilitated the provision of available documentation on MCC to the Cabinet appointed Review Committee.
- The Division participated in the National Anti-Human Trafficking Task meetings to finalize the Government's submission to the Report to the US State Department Trafficking in Persons Report 2020 and the final submission had been provided to the US Embassy in February 2020.
- Issuance of 195 gratis visas for US officials were facilitated while 123 training programmes and 01 naval teleconference (54 local & 69 overseas) offered by the US Government for Sri Lanka defence personnel were also facilitated

### **Canada**

- The Division coordinated the visit of Ambassador David Hartman, DG/ South Asia, Global Affairs Canada in January 2020. The Cabinet approval has been received for the signature of the MOU on bilateral consultation with Canada. The Division also closely monitored and responded to issues of key importance pertaining to Sri Lanka and Canada.
- Following COVID-19 outbreak, COVID-19 related Canadian bilateral assistance of upto CAN \$ 400,000 has been facilitated. The Division coordinated the repatriation of 590 Sri Lankans from Canada following COVID 19 outbreak. High level virtual interactions were facilitated between Hon Foreign Minister and the Canadian Foreign Minister François-Philippe Champagne.
- The Division facilitated discussions with the Canadian side on capacity building to develop SMEs and related value chain enhancement, developing vocational training institutes and technical colleges, development of cooperatives in Sri Lanka and education partnerships.

## South Asia & SARRC Division

- **Pakistan** – On 25 June 2020, President of Sri Lanka and Prime Minister of Pakistan agreed to reinvigorate the bilateral relations and to exchange high level visits. Pakistan agreed to re-open negotiations on the Credit Line Facility of US \$ 200 Million to readjust the project areas and to renegotiate the Sri Lanka Pakistan Free Trade Agreement (SLPFTA). Pakistan has granted 91 scholarships for 2020 while continue to provide training opportunities for Armed Forces.

The 6<sup>th</sup> Round of the Pakistan - Sri Lanka Foreign Office Consultations (FoC) convened successfully in virtual mode on 16 December 2020 in constructive manner. The Division facilitated extension of the validity period of the Defence Credit Line worth of US\$ 50 million up to 31 December 2020 and the MoU was signed on 19 November 2020.

- **India** - Hon. Foreign Minister visited India in January 2020 and agreed to sign two MoUs; Skills Development and Capacity Building and Labour Cooperation, which are pending for Cabinet approval. Hon. Mahinda Rajapaksa, Prime Minister undertook a State Visit to India February 2020. India provided 4 consignments of medicines since 07 April 2020 as Covid assistance. US \$400 million currency swap arrangement was agreed till November 2022 and Sri Lanka accepted a new Line of Credit (LoC) worth US\$ 100 million for solar power generation. Virtual Summit between the two Prime Ministers was held on 26 September 2020 and India extended a grant of \$15 million for promoting Buddhist links. Two countries are finalizing the bilateral credit facility for US\$ 450 million, announced in November 2019 during the visit to India by H.E. the President.

In collaboration with the Foreign Ministry, the Fourth Joint Working Group (JWG) on Fisheries was virtually convened with the participation of the Secretaries of Fisheries on 30 December 2020. Fourth National Security Advisor (NSA) Level Trilateral Meeting on Maritime Security Cooperation between India, Maldives and Sri Lanka was held from 27 to 28 November 2020 in Colombo.

- **Maldives** – Fourth round of Joint Commission through Video Conference has been scheduled in November 2020. Sri Lanka extended US\$ 100 million supply credit line facility to Maldives. The MoUs on Cultural Cooperation have been Archiving Cooperation are finalized. Employment issues: 10% Non-Resident Withholding Tax faced by Sri Lankan construction companies and resumption of retirement benefits by Sri Lankan teachers in Maldives were attended. Discussions in progress for appointment of Hon. Consul for Addu City.

Sri Lanka supported the candidate of Hon. Abdulla Shahid for the post of the President of the 76<sup>th</sup> Session of the UN General Assembly.

- **Afghanistan** – MoUs/Agreements on Political Consultations, Prisoner Transfer, Air Services, Exemption of Visas for Diplomatic and Official Passports are at final stage for signature. Discussions in progress for training Afghan nurses and increase educational opportunities for Afghan students.  
Action was taken to pursue to finalize the proposed MoUs on Health, Education and Political Consultation.
- **Bangladesh** – Agreements on Standing Operating Procedure (SOP) of the Feeder Service between Chittagong and Colombo and Coastal Shipping are in the process of finalizing. Concurrence from Bangladesh for 04<sup>th</sup> round of Foreign Office Consultations is awaited. Creation of Defence Attaché post in SLHC/Dhaka has been finalized. Negotiations continued regarding the MoUs on Coastal Shipping, Youth Development and Double Taxation.
- **Bhutan** – MoU on Air Services and MoU on Exemption of Visas for Diplomatic and Official Passports are in the negotiation level. Facilitated requests to recruit Sri Lankan doctors in Bhutan. Coordination in progress for obtaining holy water and soil from Sri Lankan Buddhists sites for Bhutan. Discussions are in progress for establishment of Sri Lanka Resident Mission in Thimpu.
- **Nepal** - MoU on Science & Technology is ready for signature, and MoU on Tourism Cooperation is in the process of concluding. Reconstruction of Anandakuti Viharaya have been completed, and 50% of Rathomachindranath Temple was completed. Coordinated the Master Plan to construct of a Hospital under Lumbini Trust Fund. Discussions are in progress for resumption of direct Air lines. The Division pursued action to finalize the MoUs on Tourism, Cultural Cooperation and Higher Education.
- **South Asian Association for Regional Cooperation (SAARC)** – H.E. the President participated in the SAARC leaders' Video Conference on 15 March 2020, where the SAARC Covid-19 Emergency Fund was created and Sri Lanka contributed US \$ 5 million. Hon. Foreign Minister led the Sri Lanka delegation to the Annual Informal Meeting of the SAARC Council of Ministers 24 September 2020 and proposed soft areas for cooperation. The SAARC Development Fund (SDF) has approved a grant of US \$ 1.2 million to construct a building for Covid-19 patients in the Kandy Hospital.

The calendar of activities and budget of the SAARC for the year 2021 has been approved during the 58<sup>th</sup> Session of the Programming Committee at the Director

General level on 15 December 2020 by virtual mode. Sri Lanka represented at the SAARC Higher Education and SAARC Planning Ministers virtual Meetings held in October and November respectively by Hon. State Ministers for Education Reforms, Promotion of Open Universities and Distance Learning; and for Money & Capital Market and State Enterprise Reforms.

- South Asia Division facilitated to evacuate total number of 8706 (Afghanistan - 15, Bangladesh - 731, India - 3407, Maldives - 4115, Nepal - 137, Pakistan - 301). Also facilitated Sri Lankan/ foreign nationals to obtain medical treatment and medicines.

### **South East Asia & ASEAN Division**

- The countries under the purview of the Division are Myanmar, Thailand, Indonesia, Malaysia, Brunei, Singapore, Philippines, Viet Nam, Cambodia, Laos and Timor-Leste; ASEAN, ASEAN Regional Forum (ARF), Bali Democracy Forum and Shangri-La-La Dialog are the regional fora.
- The Division has participated at the ARF Senior Officials Meeting (SOM), ARF Ministerial Meeting which had been held virtually and ASEAN Regional Forum Nuclear Risk Reduction virtual workshop in November 2020 Hon. State Minister for Regional Cooperation (SMRC) participated in the Ministerial Meeting while Defence Ministry/Navy participated in the SOM. .
- In December, Hon. State Minister participated at the 13<sup>th</sup> Bali Democracy Forum by delivering a statement representing Sri Lanka. Moreover, Hon. Minister delivered remarks at the event on switching on cross border start-ups and innovation organized by the Sri Lanka High Commission in Singapore.
- Liaised with Sri Lanka Missions abroad and relevant line Ministries with regard to the conclusion of Agreements that are still progressing. Met with Head of Missions/diplomats of resident missions in Colombo with regard to furthering bilateral relations.
- The Division organized a ceremony to receive one million living guard masks that was donated to Sri Lanka by the one of the leading Foundation in Singapore on 7th October 2020. Value of the donation was 10 million. Liaised with Sri Lanka Missions abroad with regard to repatriation of Sri Lankans in collaboration with COVID Focal Point and assisted in matters related to South East Asian nationals residing in Sri Lanka.

- The “Talk to Secretary Session” that was held on 16 October 2020 further had a focused discussion on way forward in enhancing bilateral relations with South East Asia.
- With a view to enhancing bilateral cooperation spearhead bilateral relations, Division.
  - i. Followed up the implementation of the MOUs in different fields;
  - ii. Coordinated bilateral meetings to be held between the Foreign Minister and the State Minister for Regional Cooperation with the Heads of Missions from Thailand, Myanmar, Viet Nam and Indonesia. As an outcome of these meetings new special projects were initiated to establish an Orchid farm with the assistance of Thailand, Batik Village with the assistance of Indonesia and Opening branches of Sri Lankan educational institutes and hospitals.
  - iii. Facilitated an investment promotion meeting with the Singapore Minister for Home Affairs and Minister for Law, to explore possibilities of investing in Sri Lanka.
  - iv. The Division initiated action to explore promotion of foreign employment opportunities for Sri Lankans, in Malaysia, Brunei.
  - v. Coordinated in enhancing religious connections through seminars, conferences, in particular with Viet Nam, Thailand and Myanmar.
  - vi. The Division coordinated all matters pertaining to educational collaborations with the Southeast Asian countries.
- Congratulatory messages, Felicitations on victory of election, establishment of diplomatic relation and the reports of political developments in South East Asian countries were prepared by the Division.

### **Performance Overview: Divisions with Cross Cutting Areas**

#### **United Nations, Human Rights, Multilateral Treaties and Commitments Division**

- Sri Lanka’s Permanent Missions to the United Nations in New York, Geneva, and the Embassies / Permanent Delegations accredited to the affiliated agencies of the UN in Vienna, Paris, Rome, Nairobi, Bangkok and in The Hague come under the purview of this Division in the context of Sri Lanka’s multilateral relations.
- During the period under review, the Division continued to coordinate high-level representation of Sri Lanka at multilateral fora. Key representations include; Participation of H.E. the President at the “Online Summit Level Meeting of the Non-Aligned Movement Contact Group in response to COVID-19” on 4 May 2020;

Participation of H.E. the President at the “Financing for Development in the era of COVID – 19 and Beyond” held on 28 May 2020; Participation of Hon. Foreign Minister at the Virtual Ministerial Conference on ‘Close the Digital Divide: the Digital Response to COVID-19’, held on 1 of July 2020; Participation of Hon. State Minister for Money & Capital Market and State Enterprise Reforms at the “Financing for Development in the era of COVID – 19 and Beyond :Meeting of the Ministers of Finance; 8 September 2020 and participation of H.E. the President at the High – Level Segment of the 75<sup>th</sup>Session of the United Nations General Assembly and at the high level event to mark the 75<sup>th</sup>Anniversary of the United Nations in September 2020; Participation of Hon. Foreign Minister at the “Major priority issues and the global response to the COVID-19 pandemic and the obstacles it poses to the implementation of the 2030 Agenda and achievement of the SDGs” at the 44<sup>th</sup>Annual Meeting of the Ministers for Foreign Affairs of the Group of 77 held virtually on 12 November 2020 and Participation of Hon. Foreign Minister at the 31<sup>st</sup>Special Session of the UN General Assembly on COVID – 19 held virtually from 3-4 December 2020.

- The Division has coordinated Sri Lanka’s positions at the regular sessions of the Human Rights Council (HRC) in Geneva held in March (43<sup>rd</sup> Session) , June (44<sup>th</sup> Session) and September – October 2020 (45<sup>th</sup> Session), including the announcement of the Government of Sri Lanka’s decision to withdraw from the HRC Resolution 30/1, made at the 43<sup>rd</sup> Session of the HRC. A separate note on the decision to withdraw from 30/1 is attached as below as Note 01. Coordinated Sri Lanka’s interactions with the Human Rights Council (HRC) in Geneva, and in this context, matters related to the HRC 45<sup>th</sup> Session (Sept – Oct 2020) and preliminary preparations for HRC 46<sup>th</sup> Session scheduled from 22 Feb to 22 March 2021 was coordinated by the Division during the period under review.
- On the socio-economic front, the Division coordinated Sri Lanka’s engagement in the UN General Assembly Second Committee on Economic, Finance and Climate Change, together with Sri Lanka’s Permanent Mission in New York.
- The Division coordinated Sri Lanka’s participation at the annual World Health Assembly of the World Health Organization held from 18 – 19 May 2020. Hon. Minister of Health and Indigenous Medical Services represented Sri Lanka at this virtual meeting.
- On the Sustainable Development Goals (SDGs), following the submission of the report of the Working Group on Sustainable Development Goals appointed by the Hon Foreign Minister as per the instructions of the Hon Prime Minister, the Foreign Ministry together with the Prime Minister’s Office submitted a Memo to the Cabinet proposing to appoint a high-level inter-ministerial steering committee chaired by

the Hon Prime Minister and comprising Hon Ministers and Secretaries of the relevant Ministries to provide leadership and guidance for the SDG implementation process and entrusting the overall responsibility of convening and coordinating matters relating to the Steering Committee to the Secretary to the Prime Minister. The Division coordinated stakeholder consultations on national implementation of SDGs.

- On cultural diplomacy at multilateral fora, the Division coordinated the participation of Hon. Foreign Minister at the virtual commemoration of the International Day of Vesak, held at the United Nations headquarter in New York on 2 July 2020, and participation of the Foreign Secretary at the event held in Geneva on 7 May 2020. The Division also coordinated the participation of Hon. Minister of Skills Development, Employment and Labour at the virtual commemoration event to mark the World Youth Skills Day held in New York on 15 July 2020.
- On Disarmament, the Division continues to coordinate Sri Lanka's participation at Disarmament meetings held in New York, Geneva, Vienna and in The Hague, outlining Sri Lanka's positions. The Division, with the technical assistance of the United Nations Regional Centre for Peace and Disarmament in the Asia Pacific (UNRCPD) coordinated a national stakeholder consultation on 'Implementation of the UN Programme of Action to prevent, combat and eradicate the illicit trade in small arms and light weapons' from 18 – 19 February 2020 at the Ministry.
- The Division also coordinated Sri Lanka's participation at the first session of the Open Ended Working Group on Developments in the Field of Information and Telecommunications in the context of International Security, held in February 2020 in New York. Further the Division coordinated Sri Lanka's engagement in the 75<sup>th</sup> Session of the UN General Assembly, in the First Committee on Disarmament and International Security, together with Sri Lanka's Permanent Mission in New York. At the 18<sup>th</sup> Meeting of States Parties to the Anti – Personnel Mine Ban Convention, held in November 2020, Sri Lanka was endorsed as one of the Four Members of the Committee on Article 5 Implementation (mine clearance) for the period of 2021-2022.
- At the UN Security Council, Sri Lanka continued to make representations at various thematic dialogues, including in the areas of "Addressing the Issue of Linkages between Terrorism and Organized Crime" held on 6 August 2020; Children and Armed Conflict held on 23 June 2020; "Conflict- related sexual violence: turning commitments in to compliance" held on 17 July 2020; and "Peace Operations and Human Rights" held on 7 July 2020. Sri Lanka also co-sponsored the UN Security Council Resolution titled "Women in Peacekeeping Operations", introduced by Indonesia in August 2020.

**NOTE ON WITHDRAWAL OF THE CO-SPONSORSHIP FROM HRC RESOLUTION 30/1**

- On 19 February 2020, the Cabinet of Ministers approved the proposal by Hon. Foreign Minister for the Government to withdraw from Resolution 30/1 and resolutions 34/1 and 40/1.
- Accordingly, on 26 February 2020, during the High-Level Segment of the UNHRC 43<sup>rd</sup> Session, Hon. Foreign Minister:
  - i. Announced Sri Lanka's decision to withdraw from co-sponsorship of Resolution 40/1 of March 2019 on 'Promoting reconciliation, accountability and human rights in Sri Lanka', which also incorporates and builds on preceding Resolutions 30/1 of October 2015 and 34/1 of March 2017.
  - ii. Briefed the UNHRC on Sri Lanka's policy to continue to work with the UN and its agencies, including the regular human rights mandates/bodies and mechanisms and seek as required, capacity building and technical assistance, in keeping with domestic priorities and policies.
  - iii. Announced the Government's commitment to achieve sustainable peace through an inclusive, domestically designed and executed reconciliation and accountability process, including through the appropriate adaptation of existing mechanisms, in line with the Government's policy framework. This would comprise the appointment of a Commission of Inquiry (COI) headed by a Justice of the Supreme Court, to review the reports of previous Sri Lankan COIs which investigated alleged violations of Human Rights and International Humanitarian Law (IHL), to assess the status of implementation of their recommendations and to propose deliverable measures to implement them keeping in line with the new Government's policy.
  - iv. Announced that the GoSL, through due democratic and legal processes, will address other outstanding concerns and introduce institutional reforms where necessary, in a manner consistent with Sri Lanka's obligations including the 2030 Sustainable Development Agenda (SDGs).
  - v. Announced the intention of the Government of Sri Lanka to work towards the closure of the Resolution, in cooperation with the members of the UN.
- Way forward on matters related to Res. 30/1 on 8 June 2020, a Note to Cabinet (No. FA/A4/20/Note/8) was submitted by Hon. Foreign Minister to report on the Government's action at the 43<sup>rd</sup> Session of the HRC and Recommendations on the way forward on matters related to Res. 30/1, which contained the "positions taken

by Government of Sri Lanka in the statements made at the 43<sup>rd</sup> session of the HRC are being categorized and deliverables identified, and consultations need to be held among key Ministers/Senior Officials concerned, to formulate a holistic programme of action, with a view to be in a position to justifiably seek closure of the Resolution when it comes up for review in March 2021.”

- The Cabinet, by its decision dated 17 June, decided to, “direct the Foreign Secretary to take necessary action in consultation with Secretary to the President as outlined in the final paragraph of the Note.”
- On 30 July 2020, Secretary to the President convened a meeting of the relevant stakeholders to discuss operationalization of the said Cabinet Decision and appointed a working group including key line ministries/agencies to start working on a coherent strategy to decide on operationalization of the commitments made/positions announced at the HRC 43 and to identify short-term and long-term deliverables and sufficiency thresholds of implementing them.
- A Cabinet Memorandum has been submitted for the approval of the Cabinet of Ministers to initiate action on the following:
  - a) Appointment of a Commission of Inquiry (COI), headed by a Justice of the Supreme Court, to review the reports of previous Sri Lankan COIs which investigated alleged violations of Human Rights and International Humanitarian Law (IHL), to assess the status of implementation of their recommendations, and to propose deliverable measures to implement them keeping in line with the new Government’s policy.
  - b) Through due democratic and legal processes, address other outstanding concerns and to introduce institutional reforms where necessary, in a manner consistent with Sri Lanka’s obligations, including the 2030 Sustainable Development Agenda (SDGs). Demonstrate in good faith the policies rooted in the Government’s commitment to the people by advancing individual and collective rights and protections under the law, ensuring justice and reconciliation and addressing the concerns of vulnerable sections of society.
- The first meeting of the said Inter-Ministerial committee is scheduled to be held on 4 November 2020.

## **Economic Affairs Division**

The Economic Affairs Division of the Ministry has three branches. Bilateral Economic/ Economic Diplomacy Programme, Multilateral Economic Affairs and the Technical Cooperation.

### **Multilateral Economic Affairs**

- Function of this branch is to engage with international/inter-governmental and regional organizations to strengthen cooperation, formulation of Sri Lanka's policy positions at these forums in consultation with stakeholders and follow up on commitments undertaken.
- The section acts as the focal point for the Indian Ocean Rim Association (IORA), participated/facilitated 19 meetings; Sri Lanka has been nominated as the Vice Chair of IORA for the period 2021/2023 at the 20<sup>th</sup> Council of Ministers Meeting in December 2020. The Government undertook to host the Blue Economy Conference in 2021. Under the United Nations Economic and Social Commission for Asia and Pacific (ESCAP), Sri Lanka participated in 10 meetings and was selected as pilot country on the Proposal for Enhancing Shift towards Sustainable Freight Transport in the 'Decade of Action'.
- As the Chair of Bay of Bengal Initiative for Multi-Sectoral Technical and Economic Cooperation (BIMSTEC), Sri Lanka hosted 4 meetings where the BIMSTEC Charter, Rationalization of Sectors and Sub-sectors of BIMSTEC, MoU on Mutual Cooperation between Diplomatic Academies/Training Institutions of BIMSTEC Member States and the Template of the Memorandum of Association (MoA) on the Establishment of the BIMSTEC Centres/Entities were finalized. In addition, Sri Lanka participated in 11 BIMSTEC subject specific meetings.
- Sri Lanka will host the 47<sup>th</sup> Consultative Committee meeting of the Colombo Plan in 2020.
- The Division also liaised with line Ministries on African-Asian Rural Development Organization (AARDO), Asia Cooperation Dialogue (ACD) G77, UNCTAD, WTO, OECD, WEF, IOM, Colombo Process, Abu Dhabi Dialogue, GFMD.
- The Division is also the focal point for EXPO 2020 from the Foreign Ministry

## **Economic Diplomacy Programme (EDP)**

- The Economic Diplomacy Programme of the Foreign Ministry involves working with the network of Sri Lanka Missions overseas and multiple government agencies and non-government agencies (e.g. Department of Commerce, EDB, BOI, Tourism Development Authority, Tea Board, chambers of commerce and industry, individuals, experts, academics, think tanks etc.) both in Sri Lanka and overseas, using diplomatic skills with possible economic tools, to advance Sri Lanka's economic and developmental goals.
- **The EDP has been aligned with the President's National Policy Framework '*Vistas of Prosperity and Splendour*' and the economic related points of the '*Twenty-point Foreign Policy Guidelines*'.**

- **Implementation**

The implementation of the Economic Diplomacy Programme (EDP) takes place through the following steps:

- (a) Formulation of an Annual Action Plan that includes specific targets that are set for all Sri Lanka Missions and Posts overseas, in the four priority areas of: export promotion, attracting FDI, enhancing tourism, and increasing foreign employment opportunities especially in the skilled employee category. Target setting is carried out in coordination and in consultation with the following line agencies: EDB, BOI, SLTDA, SLTB, and SLBFE.<sup>1</sup>
- (b) Once targets are set, Missions/Posts are requested to inform the Ministry, their specific requirements to achieve the targets, including interventions required by the Ministry or line agencies, resource requirements for promotional activities, resource requirements for specific actions such as registration in order to access trade databases etc.
- (c) Assessment of each Mission based on whether targets are achieved or not and identifying constraints to achievement of targets.

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<sup>1</sup>Eg - In 2018 the targets given to Missions were in the following sectors: exports, foreign employment, tourist arrivals and investment. In 2019 the missions were given targets related to exports, and foreign employment. In 2020, targets were given for exports, tourist arrivals and the tea sector. Following the COVID-19 lockdown, the targets for exports for 2020 were revised.

- **EDP in 2020 and Specific targeted action taken in the context of the global COVID-19 lockdown:**

Although targets were given to Missions at the beginning of 2020, the COVID-19 related global lockdowns that resulted in disruptions to the global economy hampered the smooth progress of planned programmes, as envisaged, in achieving economic objectives. This required the Foreign Ministry to adapt and take quick action during the lockdown, to reach out to the network of Sri Lanka Missions and Posts overseas, in partnership with the EDB, to seek new opportunities for export. Quick market updates received from Missions including new opportunities (e.g. Personal Protective Equipment and hygiene related products etc) and the Foreign Ministry's coordination with local manufacturers and exporters through EDB, enabled a quick recovery for certain export industries in Sri Lanka despite the global lockdowns. For example, the export sector was able to record a steady growth and recovery in exports from USD 277 Mn in April through May and a peak in July 2020 at over USD 1 billion.

Going forward and anticipating future market changes and variations in demand, a four-stage process for action has been decided upon: Stage I- 15 product sectors have been identified in target countries as the first stage; *Stage II*- Introduction of the industry and raising awareness among specific Sri Lanka Missions and Posts overseas; *Stage III*- Facilitation of online meetings between potential importers and Sri Lankan exporters with the mediation and facilitation of Sri Lanka Missions and Posts overseas; *Stage IV*- B2B meetings where the Sri Lanka Missions exit and allow business-to-business direct linkage to carry out exports.

- **Revised targets conveyed to Missions and data of exports values achieved in 2020:**

Taking into account, the constraints posed by COVID-19, revised export targets were given to all Sri Lanka Missions on 08 September 2020, and the Ministry is presently working with the EDB, BOI, SLTDA, SLBFE etc. to set targets for Sri Lanka Missions for 2021.

The Export Development Board (EDB) has prepared 10 Market Specific Strategy Papers for 10 selected countries' (India, USA, UK, Germany, France, Japan, The Netherlands, Russia, China, UAE), and the Division forwarded the papers to the relevant Missions/ Post in November 2020.

### **Contact Sri Lanka Web Portal**

- The Contact Sri Lanka Web portal jointly created by the Foreign Ministry and Information & Communication Technology Agency of Sri Lanka (ICTA) for the benefit of Overseas Sri Lankans (OSLs) was launched on 26 March 2020. The portal

was initiated pursuant to the call made by President Gotabaya Rajapaksa to take coordinated action by all Government stakeholders to fight the COVID-19 outbreak and to harness digital technology to prompt faster and more efficient delivery. The portal can be accessed via the Ministry web page [www.mfa.gov.lk](http://www.mfa.gov.lk) and [www.contactsrilanka.mfa.gov.lk](http://www.contactsrilanka.mfa.gov.lk).

- The portal provides two way communications; between Sri Lankans living abroad and a dedicated team at the Foreign Ministry. The bulk of the inquiries received through 'Contact Sri Lanka' are on the possibility of returning to the country while common inquiries include extension of visa, lack of funds, food as some are out of work, complaints on nonpayment of salaries, medical emergencies, questions on quarantine etc. As of end December 2020, over 98,345 Sri Lankans have registered on the Portal.
- In addition to providing information from a central location and managing expectations of OSL requests to return to Sri Lanka, the Portal provides insight to problems faced by overseas Sri Lankans that demand policy decisions. These issues are regularly escalated to the relevant Government agencies for decisions. Further, the portal effectively engage with the Overseas Sri Lankans giving space for Missions to attend to repatriation work given the resource constrains faced by Sri Lanka Missions with large numbers of overseas Sri Lankans during the ongoing pandemic.
- Guided by the Portal, over 67,826 Sri Lankans have registered at 67 Sri Lanka Missions awaiting to be repatriated by the end December 2020 from over 118 countries. This information is gathered on a uniform format (In categories of short term visa holders/students/migrant workers/ safe house/ etc) and forwarded weekly to the Ministry to collates into a report. The Returnee Requests Report is submitted to high authorities to plan repatriation and to take policy decisions backed by data.
- The Contact Sri Lanka web Portal is upgraded and its work in progress. Over the months, since it was launched, it has been gradually developed into a one stop shop for overseas Sri Lankans to access consular and other services. This will done by integrating with existing Ministry platforms and also connecting to the Ministry digitalization proposal in the future.

#### **Economic Diplomacy Programme – 2020: Promotion Activities**

- Wellness and Wildlife Tourism and Culinary Event, 02<sup>n</sup> March 2020 in Amman (LKR's 534, 969.00).
- Sri Lanka Participation at the 3<sup>rd</sup> China International Import Expo (CIIE), 2020 (US \$ 4, 084).

## Ocean Affairs, Environment and Climate Change Division

- As the Focal Point for Commonwealth Blue Charter, this Division organized the Stakeholder Roundtable Discussion on plastic pollution in Sri Lanka and identifying priority areas for action under the Commonwealth Clean Ocean Alliance (CCOA) on 03 February, 2020 at Lakshman Kadirgamar Institute (LKI) . The Discussion was focused on plastic pollution in Sri Lanka, identifying gaps and prioritizing areas for action under the CCOA.
- The Director General of the Division was a resource person for the World Oceans Day Webinar on 8 June 2020 organized by the Commonwealth Secretariat.
- As the lead coordinator, provided an update on progress made by the Working Group of Maritime Safety and Security (WGMSS) of Indian Ocean Rim Association (IORA) of the Working Group at the 10<sup>th</sup>Bi-Annual Meeting of the Committee of Senior Officials (CSO) of IORA held virtually from 29 June to 1 July 2020.
- A webinar was organized jointly with the Commonwealth Secretariat on the 27 July 2020 to celebrate the International Day for the Conservation of the Mangrove Ecosystems with the Director General of the Division participating as a resource person.
- Organized a workshop from 2 to 4 September 2020 supported by UNODC to start a process in order to formulate a National Submarine Cables Resilience and Protection Plan which is expected to be a first of its kind in Asia.
- Organized and conducted 4 Sri Lanka - Japan Dialogue on Maritime Security, Safety and Oceanic Issues virtually on 1 October 2020, focused to strengthening the bilateral and multilateral cooperation for a rule-based maritime order as a vital element for stability and prosperity in the region.
- The Division was able to secure facilities/resources worth of over £ 1 Mn under Commonwealth Litter Programme (CLiP), identifying Sri Lanka researchers working on plastic litter and setting up collaboration with UK researchers for joint publications in international journals, establishing and facilities for plastic litter analyzing labs, multi-pronged awareness/education campaigns on plastic litter, assessment of facilities at Sri Lankan ports to collect litter from fishing vessels, etc.
- Initiated the process for collaboration with Allen Coral Atlas worth \$ 1.6 Mn to obtain real time high resolution satellite images to monitor coral reefs which would enable Sri Lanka to not only to map corals, but also analyze other ocean related

data useful for fisheries, meteorology, hydrology, ocean temperatures, etc. including prediction of weather phenomenon like El Nino as well as indirect benefits to maritime archaeology and maritime security in territorial waters. These maps are worth over 1.6 million US dollars.

- Coordinated with the British Government in the lead up to COP26, in areas such as conservation and sustainable utilization of mangroves and nitrogen waste management, two initiatives where Sri Lanka has taken the lead.
- Organized and conducted the 04<sup>th</sup> Sri Lanka-Japan Dialogue on Maritime Safety, Security and Oceanic Issues, conducted virtually on 01 October 2020.
- Organized and conducted series of virtual workshops with stakeholders to develop a National Submarine Cables Resilience and Protection Framework on 11, 12& 17 November 2020 and updating the Framework accordingly.
- Organized a Webinar on the 'Nexus between Marine Scientific Research (MSR) and Maritime Safety and Security (MSS), together with German Think Tank, Max Plank Foundation for International Peace and the Rule of Law on 20 November 2020.
- Organized and conducted Virtual Conference on "Promoting Sri Lanka's Interests in the Maritime Domain: Strengthening Regional Cooperation with the European Union" with the LKI on 03 December 2020.
- Coordinated the presentation of Sri Lanka's position on its progress on NDCs and other climate change related initiatives at COP 26 Introductory Event hosted by British High Commission in Colombo on 09 December 2020. The Director General presented Sri Lanka's position.
- Participated in the IORA Committee on Senior Officials (CSO) and Council of Ministers (CoM) on 15 -17 December 2020 and provided substantive inputs to Hon. Minister's Statement updated on the work done with related IORA WGMSS.

### **Policy Planning, Research & Human Resources Development Division**

The Policy Planning, Research & Human Resources Development Division created in May 2019 deals with range of cross-cutting areas related to the Ministry policy planning and human resource development of Sri Lanka Foreign Service officers.(SLFS) Accordingly, the Division, under the guidance of the Foreign Secretary and the Presidential Secretariat has been able to formulate the 20-point key Foreign Policy Directives for 2020 and beyond as per the vision of H.E the

President and National Policy Framework of 'Vistas and Prosperity' and Cabinet approval has been sought for the documents.

The PP,R& HRD Division under the directives of the Foreign Secretary prepared Cabinet Memorandum. Note to Cabinet in terms of the Ministry's approval and response handling repatriation of Sri Lanka affected in Covid 19 and other assistance extended to Sri Lankans living overseas.

The Division, in consultation with other Divisions and Overseas Missions complied the "Annual Action Plan - 2020 for the Ministry and Missions and in the midst of the COVID -19 pandemic has directed the Missions to incorporate a new plan of action related to Covid-19. The Division prepared the Annual Performance Report 2019, Annual Progress Report 2019 and Progress Report 2020 as per the statutory requirements of the government.

In terms of institution and process building, the Division has held series of exchanges with internal stakeholders and line agencies in terms of cadre rationalization of the Ministry, institutionalization of Special Grade for the SLFS, rationalization of educational allowances and streamlining the internal transfer guidelines. Further, the Division, in consultation with the Department of Examination and Public Service Commission (PSC) has made arrangements to streamline the recruitment process of Sri Lanka Foreign Service on par with the Cabinet approval to conduct a common recruitment examination for All Island Services, through an amendment to the SLFS Minute. In addition, the division, in consultation with PSC and representatives of MSO unions has made arrangements to amend the recruitment examination for officers of Management Service Officers (MSO) cadre to fill the vacancies in Overseas Missions/Posts.

From a human resource development perspective, the Division, in coordination with the Department of Examinations has made arrangements to hold the First and Second Efficiency Bar Examination for the SLFS in February/March 2020 in Colombo and Missions/Posts abroad.

This Division also facilitated several training programmes for the SLFS Officers with a view to enhancing their knowledge, skills and capacity building. Some of the key trainings included conducting of three Orientation Programmes for the newly appointed Heads of Missions in March and early October 2020. Soft skill and Language Development Programme in collaboration with the British Council for the SLFS Officers. For the first time in the Ministry history, all staff grade public officials underwent an Outbound Training Programme to boost the physical, mental and spiritual wellbeing of officers while enhancing team capacity and strength in October 2020 which was organized by this Division. In addition, this

Division, in collaboration with BIDTI conducted an induction training for newly selected 114 MSO officers on role and responsibilities of MSOs in Diplomatic Missions, prior to their transfer to Overseas Missions/Posts. Moreover, the Division facilitated an online training for eight newly appointed Head of Missions in early December and an online training for officers of Department of Labor prior to their transfers to Overseas Missions/Posts.

This Division as the focal point of Ministry Human Resources Development, coordinated overseas diplomatic training programs, particularly online trainings and Post graduate scholarship opportunities during the period of review.

In addition, in order to create a work culture geared towards research and analysis, a platform for junior officers in the Ministry was created: "Discussion Series", allowing them to present views on contemporary issues in International Relations and Diplomacy which is held once a month, starting September 2020. Moreover, the Division made arrangements to conduct several special online lectures on various contemporary topics with a view of enhancing the knowledge of SLFS officers

## **Public Diplomacy Division**

- The Public Diplomacy Division (PD Division) is an operations Division and is the interface between the Government and external actors for information dissemination and projection of Sri Lanka's image overseas. The Division covers events/ situations that take place in the Ministry and the country in general, related to Sri Lanka's foreign policy and international relations.
- The Division has been updating on a daily basis, all the officials in the Ministry and all Missions/Posts regarding the important news items related to the Ministry and Sri Lanka. Daily updates of the news items that are detrimental to the image of the Ministry and Sri Lanka are brought to the attention of the Foreign Secretary and often rebutted.
- During the period under review, 297 Ministry Media Releases, Statements and 535 Mission News and 33 Notices, have been disseminated to local Print and Online Media, and Foreign Correspondents with the same having been published in the print and online based media with regular telecasts on television and radio.
- The Division also facilitates Foreign Media coverage/filming in Sri Lanka towards building and enhancing the image of Sri Lanka overseas, although the period under review did not have many visits of foreign media crews due to the COVID-19 pandemic.

- The Division engages daily on social media publications to further strengthen local and foreign public relations through the usage of the Ministry Website (865) publications, Twitter (484 tweets), Facebook (191 posts), YouTube (36 uploads) and Instagram (76 publications), while all Missions/Posts are often encouraged to engage in social media publications for effective transmission of information to target audiences.
- The Foreign Ministry website has been newly revamped and developed during the period under review with a new user-friendly interface, allowing visitors to the website to gain easy access to information of the Ministry and Missions on a trilingual basis. The Division has been actively providing to the Sri Lanka Missions/Posts information on policy statements and daily updates of local Ministries on important information and economic/investment promotions, especially during emergency situations in Sri Lanka, such as the COVID-19 pandemic.

### **International Security and Counter Terrorism Division**

- Division coordinated the provision of input for the six-month review to support the retention of the listing in the EU, which was extended for another six months with effect from 31 July 2020. The Listing of the LTTE as a terrorist organization, challenged via cases lodged in 2019, were heard on 29 – 31 July 2020, 17 September 2020 and 14 October 2020 in the UK, Malaysia and the EU respectively.
- Division coordinated and enabled the submission of dossiers in close collaboration with the Ministry of Defence, intelligence, law enforcement and judicial authorities, to support the continued retention of the listing of the LTTE as a terrorist organization in the EU for the period January – July 2021. The Division also submitted information to support the UK government in the challenge to the LTTE listing before the Proscribed Organizations Appeals Commission (POAC). The Division further took the lead in strategizing with relevant Missions and provided dossiers of relevant information and Aide Memoires to enable Missions to lobby the relevant authorities in their host countries to further Sri Lanka's interests in this sphere in the EU and the UK.
- Dossiers of relevant information and Aide Memoires to enable lobbying by relevant Sri Lanka Missions were prepared with the inputs received from intelligence, law enforcement and judicial authorities. Further, information of terrorist activities in Sri Lanka were shared with relevant Sri Lanka Missions on connections with LTTE elements in those respective countries. The Division also monitored social media

and political activity related to the LTTE abroad on significant days and events to identify patterns and developments to be addressed.

- Having monitored LTTE's activities around the world, the Division coordinated meetings and provided dossiers for the Foreign Minister and Secretary to call for action by Colombo based diplomats in addressing Sri Lanka's concerns to curb activities of the LTTE and related front organizations. The Division worked with relevant local agencies engaged in stopping the abuse of social media and preventing the sharing of terrorist content. In supporting local efforts in countering radicalization and violent extremism, the Division worked with the relevant defence authorities in finalizing the country strategy in utilizing funds received in this field.
- During the three-month period under review, this Division has coordinated seven capacity building programmes in conjunction with the UNODC for Defence and Law enforcement officials on countering attacks against vulnerable targets and protection of religious sites; security for major sporting events; as well as for Justice sector officials on prevention of radicalization; rehabilitation and reintegration strategies; requesting and gathering electronic evidence. The Division also supported the initiative to create a regional network on violent extremism and facilitated the national consultation to formulate a national action plan on countering terrorism. The Division also took the lead in finalizing the Counter-IED self-assessment tool hosted by UNIDIR through UNODC.
- Division also coordinated with local agencies to obtain details of several terrorist suspects living abroad of interest to Sri Lanka, particularly in cases of deportations during pandemic restrictions. The Division also supported Missions and Divisions with bilateral discussions relating to counter terrorism, violent extremism and organized crime.
- The Division has facilitated to establish connection between the legal entities of Sri Lanka with Euro just and law enforcement agencies with Europol, by initiating direct contact points between the agencies. The Division is in the process of coordinating Mutual Legal Assistance (MLAs) requests related to terrorist activities conducted in Sri Lanka by those now resident in foreign countries. Division is also coordinating to obtain the details of several terrorist suspects living abroad of interest to Sri Lanka. Further, in 2020, several MoUs have been initiated to strengthen cooperation on security, defence and intelligence sharing with strategic partners.
- The Division also supported multilateral engagement in varied areas related to security, by contributing to Sri Lankan Government's interventions at the Security

Council, UN General Assembly and Working Group on Measures to Combat International Terrorism. Further, the Division coordinated funding from bilateral sources as well as international agencies to develop capacity in the areas of Preventing Violent Extremism and Combating Terrorism, in coordination with defence authorities. Despite the COVID-19 epidemic, during the period under review, this Division has coordinated 12 capacity building programmes for Defence and Law enforcement officials on counter terrorism and prevention of violent extremism, as well as drug control.

## **Performance Overview: Operational Divisions**

### **Human Resources and Mission Management Division**

In addition to the continuous routine facilitation of 67 Missions/Posts abroad to carry out their daily functions the following specific tasks actions have been implemented in 2020.

- Appointment of 24 Heads of Mission/Posts were processed and facilitated.
- Formalities related to conclusion of tours of duty of 31 Heads of Mission/Posts were facilitated.
- Appointments of 20 Diplomatic rank officers from Department of Commerce (ten 10), Defence (two 2) and Labour (eight 8) were processed and obtained clearance from the Presidential Secretariat.
- The process of three (03) tier competitive examinations for selecting suitable candidates for filling vacancies in the Management Service Officers cadre in Sri Lanka Missions abroad was concluded and 114 officers have been selected to be posted soon.
- The process of the competitive examination for filling vacancies in the Personal Assistant cadre in Sri Lanka Missions abroad was concluded and 44 suitable candidates were selected.
- Matters related to appointments, extensions, terminations and payments relating to the entitlements of nearly 500 locally recruited staff attached to Sri Lanka Missions/Posts abroad were handled.
- 55 official visits by Heads of Mission/Posts within their country of accreditation were facilitated.

- 03 consular mobile services conducted by Sri Lanka Missions abroad were facilitated.
- The process related to salary conversions of over 440 Mission staffs was completed.
- Promotions of 19 Sri Lanka Foreign Service officials were processed and promotions of five (05) Sri Lanka Foreign Service officials were in progress..
- Preparation of reports on the subjects of staffing, expenditure procedures etc to the queries by Auditor General, Parliament, Presidential Secretariat, Attorney General and Presidential Commissions.
- Completion of processes of Sri Lanka Foreign Service Transfer Board. Accordingly sixteen (16) Diplomatic postings were finalized.
- Two (2) Consular Assistants, four (4) IT officers' two (2) Protocol Officers were posted. Postings for Typists category-four (4) and Security Guard-four (4) were in progress.
- The Transfer Board processes for selecting Drivers and KKS working in the Ministry to fill vacancies in the posts of Home Recruited Contractual (HRC) employee category were completed. Suitable candidates for ten (10) KKS and fourteen (14) Driver postings were selected.
- Retirement processes of ten (10) SLFS officers were in progress.

## **Legal Division**

The Main function of the Legal Division of the Foreign Ministry is to furnish legal advice on matters of International Law to the Minister through the Ministry's Secretary, to other Divisions of the Foreign Ministry, to the Sri Lanka Missions abroad, to the Foreign Missions in Sri Lanka as well as to other Ministries/Departments. The Legal Division is also the Treaty depository of the Government of Sri Lanka and provides advice on legal aspects of all policy decisions and particularly international issues, such as territorial claims and boundaries, terrorism related issues, recognition of treaty relations, diplomatic immunities and privileges, sanctions regime of UN and also on unilateral sanctions etc.,

- The Convention on Marine Bio-diversity of Areas Beyond National Jurisdiction (BBNJ) preliminary on-going meetings of the G 77 are being participated by the Legal Division to convey the Sri Lanka position.
- The United Nations Commission on the Limits of the Continental Shelf of Sri Lanka (UNCLCS)  
Legal and Technical team meetings were held to defend Sri Lanka position at the next meeting with the Sub-Commission.
- Law of the Sea; During the time frame of 01 January 2020 to 30 September 2020, the Legal Division initiated the establishing of the National Committee to seek inter-ministerial concerns and form Sri Lanka's Position which is to be asserted at 4<sup>th</sup> Inter-Governmental Conference (ICG) scheduled to be held to negotiate the Convention on Marine Bio-diversity of Areas Beyond National Jurisdiction (BBNJ). The 9<sup>th</sup> Meeting with the Sub-Commission appointed by the United Nations Commission on the Limits of the Continental Shelf of Sri Lanka (UNCLCS) was attended by the NOAC Committee members from 25 to 28 February in 2020.
- **United Nations Convention on International Law (UNCITRAL)** - 38<sup>th</sup> virtual UNCITRAL working Group III on Investor State Dispute Settlement (ISDS) was attended.
- **Investment-** The committee comprising representatives from the Attorney's General Department, Board of Investment and the Legal Division and Economic Affairs Divisions of the Foreign Ministry were able to develop a new BIT Model and the model is still being examined by the Attorney's General Department.
- **Immunities and Privileges** – Status Agreements on GCF and GGGI were cleared by the Legal Division.
- **International Terrorism** -Process commenced to promulgate relevant UNSCRs on Foreign Terrorist Fighters (FTFs) and on preventing Violent Extremism (PVE)
- **National Committee for the implementation of Strategic Trade Control (STC) System** -Legal Division represents the Cabinet approved Committee on STC which has commenced the implementation of relevant STC laws to suit Intl standards.
- **Migration** - Collating information to be submitted to Ministry of Justice on TIP related activities of the Ministry and SL Foreign Missions abroad

- **Readmission** –6th Annual JRC was held in Brussels in March, with the participation of a Sri Lank delegation.
- Legal Division was involved by providing legal clearance/observations at the 3rd Meeting of the BIMSTEC Permanent Working Committee and the Senior Official’s Meeting held from 01-03 March 2020 in Colombo and at 4th meeting of the BIMSTEC Permanent Working Committee held on 31 August 2020 virtually.
- International Humanitarian Law (IHL) Matters –Chaired the first National IHL Committee meeting virtually with the participation of the National IHL Committee members on 14 October 2020 and participated in an online Expert Exchange for National IHLC of Asia-Pacific on 20 and 21 October 2020.
- Right to Information issues - Facilitated for ten (10) RTI requests received under the RTI Act from September to December 2020.

### **Overseas Asset Management and Development Division (OAM & D)**

The Division has been focused to carry out many activities related to the renovation/construction of existing Government owned properties, maintenance of other movable and immovable assets, acquisition of properties during the year 2020. However, due to the prevailing COVID-19 pandemic and budgetary constraints, some of the activities had to be postponed. Further this Division has facilitated the travel and logistical arrangements for around 50 (incoming and outgoing) Home-based staff including Heads of Missions/posts.

In this context, OAM&D’s Progress is identified as follows;

- **Acquisition and Maintenance of Foreign Assets**

- a. **Immovable properties:**

Ensuring the proper maintenance of GoSL own assets; 19 properties were renovated at a total cost of LKR 73,411,005.97 during the period upto end of December 2020.

- b. **Movable Properties:**

- **Vehicles**

While evaluating the maintenance cost and the duration of the vehicles, 25 vehicles were identified for immediate replacement. Accordingly, relevant documents were forwarded to the Treasury to purchase 4 vehicles for the use of Missions abroad. However, due to the current suspension of purchasing new

vehicles by a Treasury Circular, arrangement has been made to find alternative options such as leasing/hiring to acquire vehicles for the smooth functioning of the respective Missions abroad.

#### **Other Capital Assets:**

On the requests made by the overseas Missions abroad, the Ministry has granted approval to purchase office equipment and furniture, acquisition of plant, machinery and equipment at a cost of LKR. 14,267,670/- from October to December 2020, providing minimum requirements for the functioning of Missions abroad.

- **Security Mail Unit**

Due to the current pandemic situation, normal flights are not operated to most of the destinations. Therefore, this division has initiated interrupted service with courier companies such as DHL to dispatch of Diplomatic Bags to selected Missions in order to ensure the speedy delivery of mail bags on timely basis.

Further facilitated dispatch of medical equipment/safety items related to Covid 19, received as donations from various capitals, in consultation with the respective Missions and local health authorities.

- **Information Technology Unit**

The IT Division handles between 600 – 700 faxes and emails on daily basis from Sri Lanka Missions / Posts abroad and from other organizations and entities in Sri Lanka and abroad. The IT Division works around the clock, seven days of the week and the staff are deploying on roster basis.

### **Protocol Division**

The Protocol Division successfully completed the following engagements based on the action plan 2020 for the period from January to December 2020. The Division also coordinated and facilitated the following high level visits.

## Inward visits of Foreign Dignitaries to Sri Lanka - 2020

### Heads of States/Prime Ministers

01	Private visit of H.E. Ibrahim Mohamed Solih, President of the Republic Maldives and First Lady Madam Mariyam Fazna Ahmed from 29 December 2019 to 04 January 2020.
02	Visit of His Holiness SyednaMufaddal Saifuddin Saheb, Worldwide Spiritual Leader of Dawoodi Bohra Community - 10 January 2020.
03	Visit of His Excellency Umaro CissokoEmbalo the President of the Republic of Guinea-Bissau on 14 February 2020.
04	H.E. Yang Jiechi, Member of the Political Bureau of the Communist Party of China (Vice Premier Level) from 8-9 October 2020
05	H.E. Michel R. Pompeo, The US Secretary of State from 27-28 October 2020
06	Fourth Round of the NSA-Level Traiternal Maritime Cooperation Meeting from 27- 29 November 2020
07	His Holiness Syedha Mufaddai Saifudden Saheb, Spiritual Leader of Dawoodi Bohar, from 16 November-10 December 2020

- Granting facilities for Hony. Consuls based in Colombo; As agreed, invited the Hony. Consuls for the press Briefings organized for the Diplomatic Corps; Issued Airport (ordinary) Access Passes to Hony. Consuls to facilitate in any emergency or visits of business delegation
- Amended the institutional procedures on appointing of Sri Lanka Hony. Consuls abroad; 02 new Sri Lankan Hony. Consuls were appointed and 05 extensions were granted.
- Appointed twenty three Heads of Missions and one (01) Ambassador has been presented Credential.

### Foreign Ministers & Deputy Foreign Ministers

01	Visit of H.E. Mr. Sergey Lavrov, Minister of Foreign Affairs of the Russian Federation - 13 January 2020.
02	Visit of H.E. Mr. Wang Yi, State Councilor and Foreign Minister of China - 13 to 14 January 2020.
03	Visit of H.E. Mr. Jean Asselbron, Minister of Foreign Affairs and European Affairs of the Grand Duchy of Luxemburg from 30 to 31 January 2020.
04	Visit of the H.E.YangJiechi , Member of the Political Bureau of the Communist Party of China (CPC) Central Committee and Director of the Office of the Foreign Affairs Commission of the CPC Central Committee (Vice premier Level) from 08-09 October
05	Visit of H.E.MichaelR.Pompeo, the Secretary of the United States of America from 27-28 October 2020

### Other Ministers

01	Visit of Hon. K. Shanmugam Minister of Law and Home Affairs, Singapore – 6 to 8 January 2020
02	Visit of Hon. Mohamed Nasheed, Speaker of Parliament of the Republic of Maldives -11 to 13 January 2020
03	Visit of Acting State Secretary of State for South and Central Asia H.E. Alice Wells 13 to 15 January 2020

### Conference

01	Third Meeting of the BIMSTEC Permanent Working Committee from 01-02 March 2020
02	Twentieth Session of the BIMSTEC Senior Official's Meeting 03 March 2020

### Outward visits of Sri Lanka Prime Minister, Foreign Minister and State Minister 2020

#### Foreign Visits by Hon. Prime Minister

No	Country	Duration	Purpose
1	India	7-11 February 2020	Official

#### Foreign Visits by Hon. Foreign Minister

No	Country	Duration	Purpose
1	India	9-10 January 2020	Official
2	Geneva	20-28 February 2020	Official ( Human Rights Council)

#### Foreign Visits by Hon. State Minister

No	Country	Duration	Purpose
1	Ecuador	20-24 January 2020	Official (Twelfth GFMD Summit)

## Consular Affairs Division

The Consular Affairs Division is the portal through which the Foreign Ministry extends assistance to Sri Lankans and Sri Lankan origin foreign passport holders, in accordance with the Consular Functions Act no. 04 of 1981 and the subsequent amendment of Act no. 18 of 2006, through its main office, regional offices, Sri Lanka's Embassies, High Commissions, Consulates General and Honorary Consulates abroad as well as foreign Missions and Posts accredited to Sri Lanka and other local institutions/authorities.

Despite the curfew imposed due to the covid-19 pandemic, the Consular Division of the Foreign Ministry has been opened to the public during the year 2020 except for instances when there were technical failures which could not be rectified due to the curfew.

- Document Authentication Section

The Document Authentication Section provides attestation of documents through Electronic Documents Attestation System (e-DAS), using the innovative digital technology.

Consular Office (District)	Number of Documents	Revenue
Colombo	104637	89,553,900.00
Jaffna	12088	9,962,300.00
Matara	1591	1,661,400.00

- Repatriation Section

The Repatriation Section is mandated to handle complaints related to stranded and destitute Sri Lankans overseas, provides assistance to Sri Lanka prisoners overseas and those victims of human smuggling. In 2020, there were 931 complaints, lodged by the Next of Kin (NOK) with this Division directly, seeking assistance for repatriation. In 2020, 107 jail repatriation cases were handled.

- Compensation Section

Approximately SLR 247,035,111.48 has been recovered by settling the cases of nearly 107 families/victims as compensation blood money and other dues during 2020.

- Death Section

During the period under review a total of 741 deaths were reported to the Ministry, requesting consular assistance and the Foreign Ministry has incurred a sum of approximately SLR 507,166.00 in this regard for Sri Lankan nationals in Lebanon and Dubai.

- **Miscellaneous Section**

During the period under review a total of 57 fishing vessels apprehended abroad or outside Sri Lanka's territorial waters had been attended and assisted for the release of fishermen and vessels and a crew of 297 have been repatriated.

Processes the monthly progress report on the human rights of unregistered migrant workers obtained from Missions for the Sectoral Committee on the Implementation of the National Human Rights Action Plan (NHRA).

The total number of Police Clearance Certificates handed over to the applicants was 109 and a total of 363 birth certificates of children born to Sri Lankan citizens overseas had been distributed and 25 complaints were handled related to Birth Certificates.

<b>Compensation - 2020</b>		
<b>Compensation and Other Dues paid from 01.01.2020 to 31.12.2020</b>		
<b>Country</b>	<b>Total Amount</b>	<b>Number of Families</b>
Riyadh	65,565,945.95	34
Jeddah	35,524,853.08	10
Qatar	50,086,706.95	5
Kuwait	17,952,642.32	8
Oman	1,974,082.00	2
Lebanon	1,283,500.00	1
Jordan	1,756,630.03	3
Abu Dhabi	1,712,148.91	2
Dubai	434,756.58	1
<b>Total</b>	<b>176,291,265.82</b>	<b>66</b>

**Details of Consular Assistance provided for the period from 01.01.2020-31.12.2020**

Total Consular Revenue (Rs.)	<b>99,647,400.00</b>
Consular Division	
RCO-Jaffna	89,553,900.00
RCO-Matara	9,962,300.00
	131,200.00
Total Applicants (Verification)	<b>60,728</b>

Total number of documents attested by the Head Office and RCOs	<b>130,026</b>
Reported Deaths	<b>741</b>
Compensation recovered (Rs)	176,291,265.82
Number of families benefited	66
Number of Fishermen Repatriated	297
Number of Vessels repatriated	57
Number of overseas police clearance request processed	240
Number of Overseas police clearance certificates issued	224
Number of repatriation cases processes	
Normal	931
Deportations	107
Total	1038

## General Administration Division

General Administration Division of the Ministry is responsible for a broad area of Administrative Policy Planning and implementation, all operational and maintenance affairs, Human resource planning and development of officers in all island services, Development Officers, Management Service Officers, Primary services, and Departmental services except Sri Lanka Foreign Service. Similarly, on the guidance of Foreign Secretary, preparation of Cabinet Memoranda, preparation of answers to Parliament questions, preparation of answers to Parliamentary Committees and Consultative committees are done by Administration Division.

A summary of special tasks performed by the General Administration Division (GAD) in addition to the routine duties for the period from 01 January 2020 to 31 December 2020 are as follows;

### **01. Human Resource Management**

- A special duty roster was implemented with work-from-home arrangements, since Mid-March, to ensure the delivery of essential operations such as coordination of the COVID-19 Task force and matters related to diplomatic affairs.
- The organizational restructuring process, initiated in 2019, and several consultative meetings were held with the National Pay Commission and the Department of Management Services in respect of rationalization of the institutional cadres.

- Arrangements were made to hold two practical examinations under the selection processes of Management Service Officers and Personal Assistants for the posts in Sri Lankan Missions.
- Approval of the Director-General of Combined Services has been obtained to initiate a selection process to identify the most suitable Management Service Officers to fill the vacancies in the Ministry.
- A series of training programmes were conducted for the subordinate staff of the Ministry on Secretariat Practice and Office procedures. With the hit of COVID-19, most of the planned training could not be carried out within the expected timelines.
- The GAD collaborated with the HR&MM and the PPR&HRD Divisions for conducting a comprehensive training programme for the Management Service Officers who were selected through the competitive examination for vacant posts in Sri Lankan Missions.

## **02. Special Operations and Maintenance Affairs**

- **Support services in combating COVID-19 Outbreak:** Appropriate precautionary measures were implemented: including fumigation and sanitizing of the entire office premises and introducing preventive health measures, to make the Foreign Ministry a pioneer public institute in introducing such measures.
- A sophisticated ICT infrastructure was developed that enabled the Ministry to bring in virtual platforms for liaising with stakeholders of COVID-19 operations as well as coordinating the Sri Lankan Missions overseas.
- The distribution of the PPEs and other health equipment, received through the Sri Lankan Missions, was effectively coordinated with the relevant Divisions and the designated recipients in a timely manner.
- All possible measures were taken to distribute parcels and letters received through the DPL bags to the relevant institutions, under the pandemic situation.
- All the employee welfare matters were effectively handled, including the provisioning of safety equipment (such as face masks, gloves, and hand sanitizers).

### **03. Parliamentary Affairs**

- Submission of 29 Cabinet Memoranda and 17 Notes to Cabinets were efficiently coordinated with the Cabinet Secretariat, in addition to the submission of observations of the Hon. Minister in respect of numerous Cabinet Memoranda.

### **04. Coordination with Statutory Institutions**

- All matters pertaining to the Parliamentary Election (in August 2020), including the postal voting, were efficiently coordinated, in compliance with the applicable regulations.

### **05. Procurement and Maintenance**

- Performed all the procurement activities in accordance with the applicable regulations, whereby a total volume of procurement worth of Rs. 296.1 million were made for requirements in Sri Lankan Missions, while another Rs. 99.8 million was incurred for purchases for local necessities at the end of the year 2020.
- Regular and proper maintenance of the Republic Building was continued with the assistance of the Sri Lanka Navy, the Government Factory and the Western Provincial authorities, while preserving its archaeological value and elegance.
- Actions were taken to repair and renovate several Divisions and facilitated the relocation of a number of Divisions for effective use of the limited office spaces.

### **06. Logistics Services**

- A fleet of 82 vehicles were efficiently utilized, with a comparable number of drivers, to provide transport facilities for almost all employees who attended to work, even in the periods of quarantine curfew imposed island-wide.
- Considering the public financial constraints, the Ministry has taken appropriate measures to pursue the existing vehicle fleet with adequate investments for run-time maintenance, without causing extra burden for purchasing new vehicles.

## **Internal Audit & Investigation Division**

The key responsibility of this Division includes monitoring and evaluating the Internal Control mechanism of the Ministry, Sri Lanka Missions/Posts abroad and other institutions coming under the purview of the Ministry and provide the strategic apex with guidance on overall performance and compliance.

- The Division has raised 04 audit queries for the Ministry and Missions /Posts abroad
- Follow up actions have been taken in respect of the 11 matters discussed at the COPA meeting held on 06 March 2019 in coordination with the respective divisions and parties.
- Follow up actions were taken for Audit and Management Committee Meetings' decisions
- Coordination for compilation of replies to the General Audit Queries (04) replied -04
- Representing the Ministry and providing information for two high court cases in Rome Mission.



### 3.2 Statement of Financial Position as at 31st December- 2020

ACA-P

#### Statement of Financial Position

As at 31<sup>st</sup> December- 2020

	Note	2020 Rs	Actual 2019 Rs
<b>Non Financial Assets</b>			
Property, Plant & Equipment	ACA-6	12,716,440,231	12,644,103,122
<b>Financial Assets</b>			
Advance Accounts	ACA-5/5(a)	123,736,361	120,308,680
Cash & Cash Equivalents	ACA-3	879,242,556	640,722,603
<b>Total Assets</b>		<b>13,719,419,148</b>	<b>13,405,134,405</b>
<b>Net Assets / Equity</b>			
Net Worth to Treasury		(230,908,697)	(377,607,411)
Property, Plant & Equipment Reserve		12,716,440,231	12,644,103,122
Rent and Work Advance Reserve	ACA-5(b)		
<b>Current Liabilities</b>			
Deposits Accounts	ACA-4	354,645,059	497,916,091
Imprest Balance	ACA-3	879,242,556	640,722,603
<b>Total Liabilities</b>		<b>13,719,419,148</b>	<b>13,405,134,405</b>

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from ...05... to... 86... and Notes to accounts presented in pages from ...87... to ...129.. form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

.....  
 Chief Accounting Officer  
 Name :  
 Designation :  
 Date : 24.02.2021

Admiral Prof. Jayanath Colombage,  
 Secretary  
 Foreign Ministry  
 Colombo 01.

.....  
 Accounting Officer  
 Name :  
 Designation :  
 Date : 24.02.2021

Admiral Prof. Jayanath Colombage,  
 Secretary  
 Foreign Ministry  
 Colombo 01.

.....  
 Chief Financial Officer/ Chief Accountant/  
 Director (Finance)/ Commissioner (Finance)  
 Name :  
 Date : 24.02.2021

U. G. C. Abeyrathna  
 Chief Accountant  
 Foreign Ministry  
 Colombo 01

### 3.3 Statement of Cash Flows for the Period ended 31st December-2020

ACA-C

#### Statement of Cash Flows for the Period ended 31<sup>st</sup> December 2020

	Actual	
	2020	2019
	Rs.	Rs.
<b>Cash Flows from Operating Activities</b>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	115,868,505	-
Revenue Collected for the Other Heads	2,168,408,321	2,691,133,111
Imprest Received	8,744,456,000	9,750,096,951
<b>Total Cash generated from Operations (a)</b>	<b>11,028,732,826</b>	<b>12,441,230,062</b>
<b>Less - Cash disbursed for:</b>		
Personal Emoluments & Operating Payments	9,422,254,088	11,445,789,167
Subsidies & Transfer Payments	437,731,433	617,125,066
Expenditure on Other Heads	183,126,849	334,110,538
Imprest Settlement to Treasury	-	-
<b>Total Cash disbursed for Operations (b)</b>	<b>10,043,112,370</b>	<b>12,397,024,771</b>
<b>NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)</b>	<b>985,620,456</b>	<b>44,205,291</b>
<b>Cash Flows from Investing Activities</b>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	24,648,585	16,525,426
Recoveries from On Lending	-	-
Recoveries from Advance	2,040,238	-
<b>Total Cash generated from Investing Activities (d)</b>	<b>26,688,822</b>	<b>16,525,426</b>
<b>Less - Cash disbursed for:</b>		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	185,502,310	406,229,520
Advance Payments	65,309,682	-
<b>Total Cash disbursed for Investing Activities (e)</b>	<b>250,811,991</b>	<b>406,229,520</b>
<b>NET CASH FLOW FROM INVESTING ACTIVITIES (F)=(d)-(e)</b>	<b>(224,123,169)</b>	<b>(389,704,094)</b>
<b>NET CASH FLOWS FROM OPERATING &amp; INVESTMENT ACTIVITIES (g)=(c)+(f)</b>	<b>761,497,287</b>	<b>(345,498,803)</b>
<b>Cash Flows from Financing Activities</b>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	1,330,409,586	2,332,843,654
<b>Total Cash generated from Financing Activities (h)</b>	<b>1,330,409,586</b>	<b>2,332,843,654</b>
<b>Less - Cash disbursed for:</b>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit Payments	1,304,509,579	2,226,489,422
<b>Total Cash disbursed for Financing Activities (i)</b>	<b>1,304,509,579</b>	<b>2,226,489,422</b>
<b>NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)</b>	<b>25,900,007</b>	<b>106,354,231</b>
<b>Net Movement in Cash (k) = (g) - (j)</b>	<b>787,397,294</b>	<b>(239,144,572)</b>
<b>Opening Cash Balance as at 01<sup>st</sup> January 2020</b>	<b>91,845,261</b>	<b>484,881,544</b>
<b>Closing Cash Balance as at 31st December 2020</b>	<b>879,242,556</b>	<b>245,736,972</b>

### **3.4 Notes to the Financial Statements**

#### **Basis of Reporting**

##### **1 Reporting Period**

The reporting period for these Financial Statements is from 01<sup>st</sup> January to 31<sup>st</sup> December 2020.

##### **2 Basis of Measurement**

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

##### **3 Recognition of Revenue**

Exchange and non-exchange revenues are recognized on the cash receipts during the accounting period irrespective of relevant revenue period.

##### **4 Recognition and Measurement of Property, Plant and Equipment (PP&E)**

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

##### **5 Property, Plant and Equipment Reserve**

This revaluation reserve account is the corresponding account of PP&E.

##### **6 Cash and Cash Equivalents**

Cash & cash equivalents include local currency notes and coins on hand as at 31<sup>st</sup> December 2020.

### 3.5 Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue Estimate 2020		Collected Revenue (As at 31.12.2020)	as a % of Final Revenue Estimate
		Original	Final		
2002-01-01	Rent on Government Building & Housing	2,900	2,900	2,353	81%
2002-02-99	Other Interest	9,000	5,000	4,797	96%
2003-02-07	Fees of Passports, Visas & Dual Citizenship	1,300,000	1,525,000	1,585,612	104%
2003-02-13	Examinations & Other fees	35	35	0.2	1%
2003-02-14	Dept. of Motor Traffic (Fees Under the Motor Traffic Act and Other Receipt)	8,500	11,500	14,814	129%
2003-02-99	Consular Fees	725,000	500,000	479,977	96%
2003-99-00	Other Receipts	200,000	175,000	265,278	152%
2004-01-00	Social Security Contributions - (Central Government)	30,000	38,000	36,318	96%
2004-02-00	Social Security Contributions - (Provincial Councils)	400	650	636	98%
2006-02-01	Sale of Capital Assets (Vehicles)	4,000	25,000	24,591	98%
2006-02-02	Sale of Capital Assets (Other)	200	200	57	29%
<b>Total</b>		<b>2,280,035</b>	<b>2,283,285</b>	<b>2,414,433</b>	

### 3.6 Performance of the Utilization of Allocation

Rs., 000

Type of Allocation	Allocation 2020		Actual Expenditure (As at 31.12.2020)	Allocation Utilization as a % of Final Allocation (As at 31.12.2020)
	Original	Final		
Recurrent	11,912,680	11,912,680	10,372,292	87%
Capital	259,890	259,890	203,743	78%
<b>Total</b>	<b>12,172,570</b>	<b>12,172,570</b>	<b>10,576,035</b>	

### 3.7 In terms of F.R.208 grant of allocations for expenditure to the Ministry

Serial No (Head No)	Allocation Received from which Ministry/Department	Purpose of Allocation	Allocation		Allocation Utilization as a % of Final Allocation	
			Original	Final Allocation		
2	Prime Minister's Office	VVIP Visit		2,910,000.00	1,718,000.00	59%
5	Office of the Cabinet of Ministers	Payment for Electricity and Water		2,976,000.00	2,976,000.00	100%
20	Election Commission	Purchasing of Face Masks		4,545,000.00	4,394,000.00	97%
101	Ministry of Buddhasasana	Expenses of Dutugemunu Pilgrim Rest		2,834,000.00	2,709,000.00	96%

103	Ministry of Defense	Expenses of Defense Attache and INTERPOL Contribution	463,000.00	463,000.00	463,000.00	100%
118	Ministry of Agriculture	Financial Assistance for SL Trainees	249,000.00	249,000.00	230,000.00	92%
126	Ministry of Education	UNESCO Contributions and Salary Payments	37,396,000.00	37,396,000.00	37,493,000.00	100%
166	Ministry of Higher Education	Allowance to Cuban Undergraduate	314,000.00	314,000.00	40,000.00	76%
210	Department of Government Information	Purchasing of Face Masks - 5000NOS	290,000.00	290,000.00	290,000.00	100%
222	Sri Lanka Army	Excess Baggages By Sea	10,966,000.00	10,966,000.00	10,513,000.00	96%
223	Sri Lanka Navy	SL Navy Procurements	78,114,000.00	78,114,000.00	76,124,000.00	97%
225	Department of Police	INTERPOL Contribution	4,904,000.00	4,904,000.00	4,904,000.00	100%
240	Department of National Budget	Payment for Air Fare	20,720,000.00	20,720,000.00	20,720,000.00	100%
253	Department of Pensions	Payment of Pensions	1,843,000.00	1,843,000.00	1,843,000.00	100%
281	Department of Agrarian Dev.	Payment of Travelling Expenses	498,000.00	498,000.00	461,000.00	93%
285	Department of Agriculture	Payment of Combined Allowances	501,000.00	501,000.00	467,000.00	93%
290	Department of Fisheries and ARD	Rescue of 06 Sri Lankan Fishermen	3,121,000.00	3,121,000.00	633,000.00	20%
295	Department of Commerce	Trade Promotional Activities	7,644,000.00	7,644,000.00	6,812,000.00	89%
419	State Ministry of Regional Co-operation	Recurrent and Capital Expenditure	47,681,000.00	47,681,000.00	47,681,000.00	100%

### 3.8 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Asset Code	Code Description	Balance as per Board of Survey Report as at 31.12.2020	Balance as per Financial Position Report as at 31.12.2020	Yet to be accounted	Reporting progress as a %
9151	Building and Structure		10,059,336,000		
9152	Machinery and Equipment		1,562,851,000		
9153	Land		1,010,362,000		
9154	Intangible Assets		27,906,000		
9155	Biological Assets				
9160	Work in Progress		55,985,000		
9180	Lease Assets				

### 3.9 Overall Financial Performance for the Year – 2020 (As at 31.12.2020)

(RS. 000')

Category	Estimated 2020	Actual (As at 31.12.2020)	Deficit/ Surplus	*Major reasons for variances
Revenue (if relevant)	2,283,285	2,414,433		It was assumed that the revenue was expected to decline due to the Covid - 19 Pandemic at the beginning of the year. However, the expected revenue has been increased in several revenue codes at the year end
Total Expenditure	12,172,570	10,576,035		
Recurrent	11,912,680	10,372,292		01.Due to the current situation 02.Expenditure being controlled as per the directions given by the Treasury
Capital	259,890	203,743		01. Due to the current situation 02. Expected expenditure not being done for renovation work in Canberra & Stockholm and Initial work for renovation will be commenced in 2021

\*Major reasons for the significant variances in revenue and expenditure should be briefly stated here.

### 3.10 Progress of implementing National Budget Proposals – 2020

Budget Proposal No.	Proposal (in brief)	Allocated Funds	Expected output (if relevant)	Progress	
				Physical %	Financial %
Nil	Nil	Nil	Nil	Nil	Nil

## **Auditor General's Report**

English translation of the Sinhala text furnished by the National Audit Office

My No: EHA/A/FM/01/FS/2020/01

Date: 07<sup>th</sup> May 2021

Secretary  
Foreign Ministry

Summary report of the Auditor General in terms of Section 11(1) of the National Audit Act No. 19 of 2018 on the financial statements of the Foreign Ministry for the year ended 31 December 2020

### **1. Financial Statements**

#### **1.1 Qualified Opinion**

The audit of the financial statements of the Foreign Ministry for the year ended 31 December 2020 comprising the statement of financial position as at 31 December 2020 and the statement of financial performance and cash flow statement for the year then ended was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act, No. 19 of 2018. In terms of Sub-section 11(1) of the National Audit Act, No.19 of 2018, my comments and observations on the financial statements submitted to the Foreign Ministry are included in this report. The Annual Detailed Management Audit Report of the Ministry will be issued to the Chief Accounting Officer on in due course in terms of Section 11 (2) of the Audit Act. The report of the Auditor General that should be submitted in terms of Section 10 of the National Audit Act, No.19 of 2018 which should be read in conjunction with Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka will be presented to Parliament in due course.

In my opinion, except for the effects of the matters described in Paragraph 1.6 of this report, the financial statements give a true and fair view of the Foreign Ministry as at 31 December 2020 and its financial performance and cash flow for the year then ended, in accordance with Generally Accepted Accounting Principles.

## **1.2 Basis for Opinion**

My opinion is qualified on the basis of the matters described in Paragraph 1.6 of this report. I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibility, under those standards is further described in the Auditor's Responsibility for the Audit of the Financial Statements section of my report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

## **1.3 Responsibility of the Chief Accounting Officer and the Accounting officer for the Financial Statements**

The Accounting Officer is responsible for the preparation of financial statements that give a true and fair view in accordance with Generally Accepted Accounting Principles and in terms of Section 38 of the National Audit Act, No.19 of 2018 and for such internal control as the Accounting Officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

As per Sub-section 16 (1) of the National Audit Act, No. 19 of 2018, the Department is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared of the Department.

In terms of Sub-section 38(1) (c) of the National Audit Act, the Chief Accounting Officer and the Accounting Officer shall ensure that an effective internal control system for the financial control exists in the Department and carry out periodic reviews to monitor the effectiveness of such system and accordingly make any alterations as required for such systems to be effectively carried out.

## **1.4 Auditor's Responsibility for the Audit of the Financial Statements**

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's summary report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Accounting Officer regarding, among other matters, significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

### **1.5. Report on Other Legal Requirements**

As required by Sub-section 6 (d) of the National Audit Act, No.19 of 2018, I state the financial statements were consistent with the preceding year.

### **1.6 Comments on financial statements**

#### **1.6.1 Statement of Financial Performance**

##### **1.6.1.1 Non revenue receipts**

Even though the other receipts were Rs. 3,060,448,277 in the statement of financial performance during the year under review, that value was Rs. 3,059,530,503

according to the schedules submitted to the audit. Accordingly, the other receipts had been overstated by Rs. 917,774 in the statement of financial performance.

### **1.6.2 Imprest Adjustment Account**

The following observations are made.

- (a) Even though the expenditure incurred on other expenditure heads was Rs. 220,670,746 according to the joint balance inspection, as a result of it being adjusted as Rs. 223, 313,053 to the Imprest Adjustment Account, that account had been over-adjusted by Rs. 2,642,305.
- (b) Even though the difference between the value of receipts of the treasury computer printout in respect of the Advance B account of the year under review and the value of receipts as per the joint balance inspection was Rs. 20,151,655, only Rs. 10,211,02 had been adjusted to the Imprest Adjustment Account.
- (c) Even though the difference between value of payments relevant to the Advance B account of the year under review and the value of payment as per the joint balance inspection was Rs. 2,701,974 according to the treasury computer printout, Rs. 24,061,814 had been adjusted to the Imprest Adjustment Account.
- (d) Even though there as a difference of Rs. 35,164 according to the joint balance inspection and Treasury computer printouts, this difference has not been adjusted into the Imprest Adjustment Account.

### **1.6.3 Statement of Financial Position**

#### **1.6.3.1 Non-financial assets**

As a result of not removing the Rs. 42,025,801 which was the cost of 07 vehicles out of the 13 vehicles disposed in the year 2020 from the vehicle balance as at 31 December of the year under review, the cost of vehicles had been overstated by that amount in the Statement of Financial Position.

#### **1.6.3.2 Balance of the Imprest Account**

As per the financial statements of the year under review, the imprest balance of the Ministry comprised of two accounts. Though the balance of both accounts was Rs. 825,641,104, according to the Treasury computer printouts, the said balance was Rs. 879,242,556 and therefore a difference of Rs. 53,597,492 was observed between the treasury books and ministry books. Further, non-settled

advances amounting to Rs. 91,530,099 had been included in the imprest account balance relevant to the year 2013 and prior periods.

#### **1.6.4 Cash Flow Statement**

The following observations are made.

- (a) Even though the non-revenue receipts cash flow was Rs. 2,839,880,478 according to the joint balance inspection, it was shown as Rs. 115,868,505 in the Cash Flow Statement. Further, revenue amounting to Rs. 2,168,408,321 collected for other heads which had not been included in the joint balance inspection had been indicated as a cash flow in the Cash Flow Statement.
- (b) Even though the value of personal emoluments and operational expenditure was Rs. 10,061,370,232 according to the joint balance inspection, as a result of the said value being recorded as Rs. 9,422,254,088, it had been understated by Rs. 639,116,144.
- (c) In the Cash Flow Statement, Rs.183,126,849 had been shown as expenditure incurred on other expenditure heads, but according to the joint balance inspection, the said value was Rs. 220,670,748. Therefore, there was a difference of Rs. 37,543,899.

##### **1.6.4.2 Cash flow generated from investment activities**

The following observations are made.

- (a) Even though the recovery of advances was Rs. 63,627,057 according to the joint balance inspection, as a result of the said value being shown as Rs. 2,040,238 in the Cash Flow Statement, it had been adjusted to the Cash Flow Statement less Rs. 61,586,819.
- (b) Even though the value of advance payments was Rs. 49,605,057 as per the joint balance inspection, as a result of it being indicated as Rs. 65,309,682, the payment of advances had been overstated by Rs. 15,704,625.
- (c) Under the cash flow generated from investment activities, Rs. 185,502,310 had been shown as purchase of assets and acquisition of other investments, according to the joint balance inspection, the acquisition of assets in the year under review was only Rs, 70,399,077.

### 1.6.4.3 Cash flow generated from financial activities

The following observations are made.

- (a) Even though Rs. 1,330,409,586 had been indicated as deposit receipts under the cash flow generated from financial activities, according to the joint balance inspection, the said value was Rs. 1,452,471,015 and therefore a difference of Rs. 122,061,429 was observed.
- (b) Though , Rs. 1,304,509,579 had been shown as deposit payments under the cash flows generated from financial activities, according to the joint balance inspection that value was Rs. 1,595,777,211. Accordingly a difference of Rs. 291,267,632 was observed.

### 1.6.5 Lack of evidence for audit

The following observations are made.

<b>Subject</b>	<b>Amount</b>	<b>Audit evidence not submitted</b>
Recurrent and capital expenditure of 67 foreign diplomatic missions	Recurrent Rs. 9,135,600,970 Capital Rs. 158,312,300	- Recurrent and capital payments relating to 09 foreign missions - Voucher files except for several voucher files
Dhaka diplomatic mission office- 04 cheques deposited but not realized according to the bank reconciliation statement submitted for account bearing No. 1804000073.	Taka 2,101,250	Schedules confirming the values
Advances paid on 179 occasions under Imprest account No. 7002-0-0-035/13	Rs. 39,550,728	The purpose for which advances were given.

### 1.6.6 Failure to maintain documents and books

The Ministry had not maintained the following documents and It was observed at audit inquiries that certain documents had not been maintained systematically in an updated manner.

<b>Document type</b>	<b>Relevant regulation</b>	<b>Observations</b>
(a) Security register	Financial Regulations	Had not been maintained
(b) Register of losses and damages	891(1) Financial Regulation 110	Had not been updated

## **2. Financial Review**

### **2.1 Expenditure Management**

It is the responsibility of the Accounting Officer to prepare the estimates as completely and accurately as possible in accordance with Financial Regulations 50 (II). As a result of not doing so, the total provision of Rs 141,180,099 had been underutilized for 18 expenditure objects ranging from 51 percent to 100 percent of the allocated funds.

### **2.2 Advances to Public Officers**

The following observations are made.

- (a) In comparing the age analysis submitted with the Advance to Public Officers B Account for the year under review with the age analyses of previous years, contradictions were observed.
- (b) Though Rs. 200,129 had been over-recovered for a period ranging from 1 to 3 years from 16 officers as per the Advance to Public officers B Account, no action had been taken up to 20 March 2021 to settle such balances.

### **2.3 Entering into Liabilities and commitments**

Details of liabilities amounting to Rs. 1,553,856 paid as expenses in the year 2020 according to the sample audit inquiry on the payment vouchers of the year 2021 had not been disclosed in the financial statements.

### **2.4 Assurances to be made by the Chief Accounting Officer**

Though assurances should be given in terms of the provisions Section 38 of the National Audit Act No.19 of 2018 by the Chief Accounting Officer in regard to the following matters, it had not been so done.

The Chief Accounting Officer should ensure that an effective internal control system for the financial control exists in the Ministry. Though he should have carried out periodic reviews to monitor the effectiveness of such systems and accordingly make any alterations as required for such systems to be effectively carried out and though such a review should have been carried out in writing and a copy thereof should have been submitted to the Auditor General, statements to

the effect that such a review had been carried out had not been submitted to the audit.

## 2.4 Non-compliance with laws, rules and regulations

The following observations are made.

Reference to laws, rules, regulations and orders issued by the governing council	Description
(a) Establishments Code of the Democratic Socialist Republic of Sri Lanka Sections 4.4, 4.5 and 4.6 of paragraph xxiv	Though action should be pursued in terms of the applicable provisions to recover all dues payable to the government if an officer died before the full recovery of the loan obtained, the balance to be recovered from 06 deceased officers was Rs 465,050. Of this balance, Rs. 408,750 had remained unsettled for more than 05 years.
(b) Financial Regulations of the Democratic Socialist Republic of Sri Lanka (i) FR 104	Action had not been taken in terms of the regulation regarding 13 motor accidents in a period ranging from 01 to 09 years which had caused damages amounting to Rs 3,990,669 and a theft of a vehicle valued at Rs. 1,991,695.
(ii) FR 106	Though the amount should be made good immediately in the case of a loss of money due to a shortage, misappropriation or other cause, action had not been taken accordingly regarding a sum of Rs. 1,017,626 relevant to 03 foreign missions.
(iii) FR 565 (2)	Though all deposits received or paid must be posted daily under the general deposits accounts, payments made from opening balances of the general deposit accounts relevant to the foreign missions had not been posted even by 31 March 2021m the date of the audit.
(iv) FR 565 (5)	Though a monthly abstract statement of deposits must be sent to Auditor General before the end of the following month, it had not been followed.
(v) FR 571	Though unclaimed deposits which had lapsed 2 years from the date of the deposit should be credited to government revenue, the Ministry had not taken action accordingly regarding deposits amounting to Rs 16,787,484.
(vi) Section 4.3 (e) (i) and (ii) of Public	Though action should be taken to recover the lapsed advances of public officials as per the circular, the loan

Finance Department Circular PFD/RED/2015/08 dated 09 <sup>th</sup> October 2015	balance not recovered from offices who had vacated the service was Rs. 1,098,606 of which Rs. 666,963 had remained unrecovered for more than 05 years.
(vii) Guidelines 4.2.1 and 4.2.2 of the Government Procurement Guidelines 2006	A Master Procurement Plan listing procurement activities envisaged at least for a period of three years and a Procurement Time Schedule describing in chronological order, steps of each individual procurement action , from the point of commencement until its completion had not been prepared.

## 2.6 Issuance and settlement of advances

The following observations are made.

### (a) Imprest account bearing No. 7002-0-0-035/13

- (i) The balance of the Imprest Account at the last date of the year under review was Rs. 91,530,099 which had been made up of unsettled advances relevant to the year 2013 and periods before that and Rs. 51,979,371 of that amount comprised of 173 security deposits placed for houses provided to staff members who had taken up postings in overseas missions. Rs. 4,285,061 of that value had exceeded 20 years, Rs. 44,284,956 ranged between 10 years to 20 years and the remainder of the deposit balances amounting to Rs. 3,409,354 had exceeded 07 years.
- (ii) Of the 173 housing deposits/security deposits, Rs. 47,954,750 in respect of 165 deposits had been security deposits for houses not used by staffs of foreign missions. Though instructions had been given by the Director General of the Foreign Mission Control Division of the Foreign Ministry by internal circular No. 250 dated 01 September 2009 regarding the recovery of these deposits, action had not been taken to act accordingly and recover the said deposits.

### (b) Imprest account bearing No. 7002-0-0-035/20

- (i) The unsettled advances in the Imprest Account at the last date of the year under review was Rs. 355,085,724 and within that value was Rs. 20,464,959 exceeding over 10 years placed as security deposits for houses provided to staff members who had taken up postings at overseas missions and Rs. 49,112,123 had been values ranging from 05 to 10 years. Further,

the value of 56 deposits made for houses where staffs of missions had not taken up residence was Rs. 21,275,938.

- (ii) Unsettled advances of missions amounting to Rs. 23,293,715 were ad-hoc sub imprest and within those advances were Rs. 9,168,655 relevant for the period before the year 2018, Rs.813,741 relevant for the year 2018 and Rs. 3,912,255 relevant for the year 2019. Though such sub-imprest should be settled immediately in terms of FR 371 after the completion of the purpose for which it had been granted, action had not been taken in terms of this regulation.

## **2.7 Deposits**

According to the deposit accounts statement as at 31 December 2020 submitted with the financial statements, there was a difference of Rs. 4,521,094 between the opening balances of treasury books and the opening balances of ministry books.

## **2.8 Operating bank accounts**

The following observations are made.

- (a) Forty cheques of the Ministry to the value of Rs. 1,132,582 and 89 cheques of 07 foreign missions had not been presented for payment as at 31 December 2020 and action had not been taken in that regard as per FR 396 (d).
- (b) Two cheques of the Ministry amounting to Rs. 612,729 and 12 cheques of 03 overseas missions remained as unidentified debit and 04 cheques of the Kuala Lumpur mission as unidentified credit.
- (c) Five cheques of Canberra, Berlin and Bangkok missions deposited during the period from the year 2010 to year 2018 had not realized even by the last day of the year under review.
- (d) Though differences had been indicated as per cash book and the bank statement in bank reconciliation statements as at 31 December 2020 of 08 diplomatic missions, the reasons for such differences had not been identified.
- (e) Though \$ 1583 stolen from the Los Angeles mission in the year 2011 and \$ 155 not deposited in the years 2002 and 2003 in the Moscow mission remained in the bank reconciliation statements, action had not been taken in that regard.

### **3. Operational Review**

#### **3.1 Performance**

##### **3.1.1 Progress of functions not being reviewed**

As a result of the progress of activities included in the Action Plan not being submitted to the audit activities not carried out, activities contrary to key functions, not achieving expected outcome and benefit levels, abandonment of projects without being completed and delays in carrying out projects could not be inspected.

##### **3.1.2 Annual Performance Report**

Even though the annual performance report should be prepared and submitted together with the annual accounts submitted to the Auditor General, in terms of paragraph 10.2 of the Public Finance Circular 2/2020 dated 28 August 2020, the performance report for the year under review had not been submitted.

#### **3.2 Assets Management**

Though the Ministry had paid Rs. 70,638,545 to the National Housing Development Authority for the purchase of 20 housing units of the 117 Watta multistory housing complex at Elvitigala Mawatha, Colombo 08, action had not been taken even by the date of the audit to obtain title deeds for 17 housing units.

#### **3.3 Losses and Damages**

According to the age analysis submitted in respect of losses amounting to Rs. 27,545,100 to be further recovered, written off or waived relating to 50 events of Sri Lankan missions abroad under programme No. 02 of the losses and waivers statement submitted to the audit together with the financial statements of the year 2020, it was observed that Rs. 1,334,669 of that value had exceeded 10 years and Rs. 21,626,285 was in the range of 05 to 10 years.

#### **3.4 Non-economical transactions**

The following observations are made.

- (a) Though the post High Commissioner of the Sri Lankan mission on Seychelles remained vacant from 15 January 2020 to 08 April 2021, the date of the audit, a sum of Rs. 3,816,805 had been spent in respect of the period from 15

January 2020 to 31 May 2020 as rent for official residence though the official residence had not been.

- (b) A lease agreement had been entered into for the period from 30 August 2017 to 31 August 2022 for three housing units in the same multistory building to maintain the office of the mission in Palestine, the official residence and the attendant house. Only one officer had been serving at this mission from 18 April 2019 and Rs. 1,428,887 had been paid as building rent from May 2019 to February 2021 for one housing unit not used by the mission and Rs. 45,500 for electricity and water from May 2019 to January 2020. Accordingly, Rs 1,474,387 had been spent fruitlessly for a unit which had not been used.

### **3.5 Management Deficiencies**

The following observations are made.

- (a) Though there are buildings owned by the government of Sri Lanka in Australia, Sweden and Kenya where there are Sri Lankan missions, as a result of action not being taken to utilize them optimally, buildings had been obtained on rent basis for Rs. 30,797,784 in the year 2020 for these missions.
- (b) Though it had been ordered by Directive No. 07 of the Committee on Public Accounts at its meeting held on 07 August 2018 to analyze criteria applied in respect of each country in appointing the staff for diplomatic missions overseas, action had not been taken accordingly until the end of the year under review.

## **4. Human Resources Management**

The number of vacancies and excesses in the ministerial staff by the end of the year under view was 36 and 16 respectively and the number of vacancies in staffs of missions was 257.

**W.G.N. Manike**

Deputy Auditor General

For the Auditor General

## CHAPTER 04

### PERFORMANCE INDICATORS

#### 4.1 Performance indicators of the Institute (Based on the Action Plan)

**Summary of the output of Key Performance Indicators used by the Ministry as per the Action Plan 2020 for strengthening and enhancing the Sri Lanka's National Interest in abroad through bilateral, regional and multilateral engagement.**

The functions performed by the Ministry and the Missions are mostly of intangible nature, particularly in terms of their representational role, protocol functions, and varying degrees of bilateral and multilateral relations and matters of sensitive nature involving diplomatic engagements.

As per the Action Plan, the Divisions and the Missions which are extensions of the Ministry were expected to effectively position Sri Lanka as an emerging economy, developing economic, investment, employment, tourism and trade links with regional and global economic players and to initiate plans of action, which established Sri Lanka's outreach as a strategic hub by leveraging Sri Lanka's unique geo-strategic location in the Indian Ocean. The Missions/Posts were also expected to monitor the performance for the year 2020 in keeping with the budgetary allocation requests based on the following priority areas:

- Economic Diplomacy (Bilateral/Multilateral)-Separate Economic targets were set by the Economic Affairs Division, based on the targets received from respective line agencies on foreign employment, tourism, exports and FDI
- Political Diplomacy (Bilateral/Multilateral)
- Defence & Security cooperation
- Public Diplomacy
- Consular Diplomacy and Migrant Labour Welfare, Overseas Sri Lankans
- Cultural Diplomacy and people to people relations
- Science Diplomacy
- Human Resources, Mission Management, Overseas Assets Management & Development
- Other

However, the role, functions of the Foreign Ministry was impacted greatly due to the pandemic situation starting from the evacuation of Sri Lankan students from China. Due to the demands driven by the circumstances such as handling large number of repatriations, extension of assistance to Sri Lankans living overseas, coordination with the foreign Missions and increased travel restrictions etc, the course of some of the planned activities had to be altered or delayed. However,

transcending beyond its traditional functional sphere, most of the Sri Lanka Missions abroad swiftly responded to the requirements of the day.

Specific Indicators	Actual outputs as a percentage (%) of the expected output		
	90%-100%	75% - 89%	50% - 74%
Representation of Sri Lanka in Multilateral fora			
Engagements with Regional organizations			
High Level bilateral Visits			
Bilateral Political Consultations/joint committees/meetings/discussions			
Agreements and Memorandum of Understandings (MoU)			
Appointment of Honorary Consuls, Reconciling Non-Resident Ambassadors			
Trade Promotion events		*	
Tourism Promotion Events		*	
Export Promotion Events		*	
Investment Promotion Events		*	
Foreign Employment opportunities			
Defence cooperation and enhancement of security related engagement			
Cultural Promotion Events		*	
Scholarship Opportunities for Sri Lankans/Engagements with Foreign education authorities			
Engagements with media (Effectiveness of the Public Diplomacy to promote and safeguard Sri Lanka's National Interest in abroad)			
Cooperation in Science and Technology			
Engagements with Overseas Sri Lankans			
Consular Services and labour welfare			
Human Resources, Mission Management, Overseas Assets Management & Development			

\*Due to pandemic situation, most of the physical events which were pre-planned could not be held. Some was shifted to virtual events.

## Performance indicators of the Institute (Based on Action Plan)

Africa Division											
Priority Area	Proposed Activity	Target (Planned Achievement % )				Key Performance Indicators	Responsibilities	Target (accomplished % as at 31.12.2020)			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Implementation of the Africa Policy document.	<ul style="list-style-type: none"> <li>Enhance Sri Lanka's relations with the African States and Africa based Organizations.</li> </ul>	35%	25%	20%	20%	<ul style="list-style-type: none"> <li>Number of communications with SL Missions in the region.</li> <li>Number of discussions with relevant African Officials.</li> <li>Number of exchange of high level visits.</li> <li>Number of promotional events focusing on diverse sectors /fields.</li> </ul>	DG(Africa) AD(Africa)	25%	10%	10%	10%
Greater Engagement with the African Continent	<ul style="list-style-type: none"> <li>Get Involved with SL Missions in the African Region to engage with African states more productively in achieving objectives of the African Strategy of GoSL</li> </ul>	30%	20%	20%	30%	<ul style="list-style-type: none"> <li>Number of Interactions with African States.</li> <li>Implementation of Agreements/MoUs already signed.</li> <li>Number of media campaigns in African continent to give Awareness about Sri Lanka</li> <li>High level visits to African countries.</li> <li>Number of interactions with Colombo based African Missions to enhance bilateral relations.</li> <li>Higher visibility of Sri Lanka in Africa.</li> </ul>	DG(Africa) AD(Africa)	20%	10%	10%	15%
Cooperation with African Countries at Multilateral Fora	<ul style="list-style-type: none"> <li>Engage African leaders/officials to get their support to Sri Lanka in Multilateral arena.</li> </ul>	30%	20%	30%	20%	<ul style="list-style-type: none"> <li>Number of visits.</li> <li>Number of Discussions with relevant Officials in respective African Capitals</li> </ul>	DG(Africa) AD(Africa)	20%	10%	10%	10%



	<ul style="list-style-type: none"> <li>• Facilitate Sri Lanka's participation in trade and tourism fairs/exhibitions</li> <li>• Secure employment opportunities for Sri Lankan skilled workers in African countries in engineering, accounting, power generation, hospitality, teaching and legal fields.</li> </ul>	20%	30%	20%	30%	20%	30%	30%	20%	10%	10%	10%	15%	
<p>➤ Number of opportunities identified for participation by SL companies to promote Sri Lankan products.</p> <p>➤ Number of opportunities secured in skilled category positions for SL nationals.</p>	DG(Africa) AD(Africa)													
Conclude pending MOUs/Agreements and their implementation	<ul style="list-style-type: none"> <li>• Conclude pending MOUs/Agreements</li> <li>• <b>South Africa</b></li> <li>• MOU on Cooperation in the Field of SME Sector Development (pending with SA)</li> <li>• MOU on Cooperation in the field of Tourism (pending with SL)</li> <li>• MOU on Education Exchanges and Cooperation (pending with SA)</li> <li>• MOU on Cooperation in Agriculture &amp; Related Fields (pending with SL)</li> <li>• MOU on Cooperation in the field of Sports (Pending with SA)</li> <li>• MOU on Investment Cooperation (pending with SL)</li> <li>• Agreement on ADT (pending with SA)</li> </ul>	35%	25%	20%	25%	20%	20%	20%	20%	20%	20%	20%	20%	20%
	<ul style="list-style-type: none"> <li>➤ Follow up action with relevant stakeholders.</li> <li>➤ Number of discussions with relevant line agencies.</li> <li>➤ Number of communications with relevant SL Missions and SLHC /New Delhi.</li> <li>➤ Number of communications with Colombo based African Missions.</li> </ul>	DG(Africa) AD(Africa)												
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Bilateral Consultations	<ul style="list-style-type: none"> <li>Follow-up on the actions to be taken on the First Session of bilateral consultations between the Ministries of Foreign Affairs of Egypt and Sri Lanka (meeting was held in December 2019 in Cairo)</li> <li>Hold First Round of Bilateral Consultations with Ethiopia (MOU signed in 2017)</li> </ul>	35%	20%	20%	25%	<p>➤ Number of follow up actions completed.</p> <p>➤ Number of Communications to SLEMB /Addis Ababa and SLHC/ New Delhi.</p>	DG(Africa) AD(Africa)	20%	10%	10%	10%
Strengthen cooperation with regional organizations in Africa	<ul style="list-style-type: none"> <li>Working with African Union (AU) in promoting Sri Lanka in Africa (through SL Embassy in Addis Ababa)</li> <li>Working with Economic Community of West African States (ECOWAS) in promoting Sri Lanka in west Africa (through SLHC in Abuja)</li> </ul>	35%	20%	20%	25%	<p>➤ Areas to be identified to work with AU and its members in promoting Sri Lanka.</p> <p>➤ Opportunities to be identified for Sri Lanka to make an impact within AU and its members; (i.e. science &amp; technology, power &amp; energy, tourism, education, agriculture, sports, tourism, skilled employment, health etc.)</p> <p>➤ Areas to be identified for SL to work with ECOWAS and its members in promoting Sri Lanka.</p> <p>➤ Identify opportunities for Sri Lanka to make any impact within ECOWAS and its members.</p>	DG(Africa) AD(Africa)	10%	0%	10%	15%

East Asia Division										
Priorities	Proposed Activity	Target (planned achievement of the percentage)				Responsibility (Name and designation of the officer)	Target (accomplished percentage)			
		Q1	Q2	Q3	Q4		Q1	Q2	Q3	Q4
Formulate a strategy to expand Sri Lanka's diplomatic footprint in the region	<ul style="list-style-type: none"> <li>Explore the possibility of establishing Consulates General in Hong Kong and New Zealand</li> <li>Establish diplomatic relations with selected countries in the pacific region such as Kiribati, Nauru, Tuvalu, Tonga</li> <li>Appointment and extension of Honorary Consuls</li> </ul>	10%	25%	25%	40%	Mr.B.Kaandeepan / Director General Ms.Ruvini Muidasa/ Assistant Director Ms.Nipuni Samarasinghe/ Assistant Director	20%	0%	30%	10%
Organizing High Level visits and initiating/holding Bilateral Political Consultations	<ul style="list-style-type: none"> <li>To encourage respective countries to conduct bilateral consultations and organize high level visits</li> <li>To identify vital areas of cooperation with the respective countries to be included in the sessions/visits</li> <li>To evaluate the progress made in the past political consultations and follow-up with action where necessary</li> </ul>	10%	25%	25%	40%	<ul style="list-style-type: none"> <li>Preparation of rationale for establishing Consulates General and overseeing the fulfilling of related formalities including obtaining of the approval of the Cabinet of Ministers</li> <li>Number of Honorary Consuls appointed and extensions granted</li> <li>Establishment of diplomatic relations with countries</li> <li>Number of bilateral meetings conducted</li> <li>Number of high level visits organized</li> <li>Quantifiable outcomes of the meetings/visits</li> </ul>	30%	10%	20%	25%

To enter into MoUs/Agreements beneficial to Sri Lanka	<ul style="list-style-type: none"> <li>To identify areas of mutual benefit and liaise with the Legal Division and the respective line Agencies to draft, finalize and conclude new instruments</li> </ul>	10%	25%	25%	40%	<ul style="list-style-type: none"> <li>Number of MoUs signed</li> <li>Level of implementation</li> </ul>	Mr.B.Kaandeepan , Director General Ms.Ruvini Muidasa, Assistant Director Ms.Nipuni Samarasinghe, Assistant Director	20%	10%	30%	30%
Facilitation of speedy implementation of development projects	<ul style="list-style-type: none"> <li>Liaison with Missions, Line Agencies towards resolving issues and removal of hurdles to speedup projects</li> </ul>	10%	25%	25%	40%	<ul style="list-style-type: none"> <li>Key projects launched without delay</li> </ul>		20%	0%	20%	20%
Strengthen cooperation with Conference on Interaction and Confidence Building Measures in Asia (CICA), Shanghai Cooperation Organization (SCO) and the Bali Process	<ul style="list-style-type: none"> <li>Fulfilling Sri Lanka's commitment with regard to agreed meetings to be arranged in Sri Lanka</li> <li>Representing Sri Lanka in deliberations overseas.</li> </ul>	10%	25%	25%	40%	<ul style="list-style-type: none"> <li>Number of meetings participated</li> <li>Tangible benefits accrued by Sri Lanka</li> </ul>		20%	10%	30%	30%

**Note:** Please note that the outbreak of the COVID-19 pandemic has severely affected the implementation of the Action Plan of the Division due to the associated lock downs and boarder control measures in Sri Lanka and countries coming under the purview of the Division.

The Division in addition to the East Asia region was designated as the COVID-19 Unit of the Ministry from March 2020 until 30<sup>th</sup> November 2020. During the period under review, the Division has coordinated the following in relation to the repatriation of Overseas Sri Lankans and ensuring their welfare:

- Repatriation of (approx.) 48,052 overseas Sri Lankans
- Facilitation of 152 repatriation flights
- Allocation of Rs. 70,757,667/- to ensure the welfare of Sri Lankans stranded abroad
- Granting entry permission to expatriates attached to projects/companies in Sri Lanka

Europe & Central Asia, European Union and Commonwealth Division													
Priorities	Proposed Activity	Target				Responsibility (Name and Designation of the officer)	Target (accomplished percentage as at 31.12.2020)						
		Q1	Q2	Q3	Q4		Q1	Q2	Q3	Q4			
Convene Bilateral Political Consultations with Sri Lanka's key partners in Western, Eastern (Baltic and Balkan) and Central (the Visegrád Group - Hungary, Poland, Czech Republic and Slovakia-emerging economies) Europe, including Nordic region: To consolidate political and diplomatic relations to leverage bilateral goodwill to secure support for Sri Lanka's interests within the EU, the United Nations and	<ul style="list-style-type: none"> <li>To propose and formalize dialogue partnership mechanism with the UK, the Russian Federation and France, given the specific nature of Sri Lanka's bilateral engagement and the countries being UN Security Council Permanent Members.</li> <li>To propose/renew and formalize political consultations with Belgium, Italy, Ireland, Austria, Hungary, Czech Republic, Turkey, the Netherlands, Italy and Sweden.</li> <li>To convene pending sessions of bilateral political consultations with Georgia, Belarus, Slovenia, Serbia, Romania, Poland, Germany and Norway.</li> <li>Hon. M/FA to undertake official visits to Turkey, Poland, Romania, Russian Federation and the Netherlands.</li> </ul>	10%	10%	30%	50%	Mr. M.R. Keegel/ Director Ms. T. Arnolda/ Assistant Director under the supervision of Ms.S.D.K. Semasinghe/ Director General	0% (due to COVID 19 Pandemic convened virtually)	0% (due to COVID 19 Pandemic convened virtually)	0% (due to COVID 19 Pandemic convened virtually)	60%			
							➤ Number of mutually agreed partnership dialogue mechanisms	➤ Number of mutually agreed bilateral political consultations with the listed countries.	➤ Number of concluded bilateral political consultations, Memoranda of Understanding and Agreements with identified countries.	➤ Number of inbound and outbound official visits.	➤ Facilitation of Hon. Foreign Minister's virtual discussions with Lord Tariq Ahmad of the United Kingdom and Hon. Ranil Jayawardena, the Minister for International Trade of the UK.	➤ Facilitation of Hon. State Minister of Money & Capital Market and State Enterprise Reforms virtual discussions with Hon. Ranil Jayawardena, the Minister for International Trade of the UK	➤ Obtaining Cabinet approval to open Sri Lanka Missions in Romania and Spain

<p>regional organizations.</p> <p>Review progress of longstanding bilateral relations and identify new roadmaps to consolidate ongoing political, economic, cultural, security and development cooperation</p> <p>Identify new areas of cooperation based on Sri Lanka's economic, social and human development priorities</p> <p>Address existing confidence gaps/pending concerns/issues (e.g. commercial disputes, consular matters related to foreign nationals in custody human trafficking, etc.).</p>	<ul style="list-style-type: none"> <li>• Invitations by H.E. the President for State visits extended to the Presidents of the Russian Federation and Czech Republic to be re-visited and pursued.</li> <li>• Invitations extended by the Hon. Prime Minister to the counterparts of Poland and Spain are to be re-visited and pursued for 2020.</li> </ul>										
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Exchange of high level visits and formal signing of pending bilateral MoUs/Agreements with the relevant countries	<ul style="list-style-type: none"> <li>During the official visits (<i>inbound/outbound</i>), to sign pending key bilateral MoUs/Agreements with the relevant countries.</li> </ul>	30%	10%	30%	30%	0%	0%	10%
Increase overall profile of Sri Lanka/country/brand recognition in Central and Eastern Europe through cultural, academic and tourism promotional activities with maximum publicity/media coverage, including through Social Media	<ul style="list-style-type: none"> <li>Sri Lankan traditional dance and drumming performances/concerts by renowned groups to be held in France, Italy, Spain, Ireland, Poland, Czech Republic, Hungary, Slovenia, Slovakia, Sweden, Romania, Netherlands, Austria and Norway</li> <li>To seek to open an exclusive Ceylon tea centre in Warsaw, Poland, as a response to the request made by the Polish Ambassador to Sri Lanka in February 2019.</li> <li>To organize Geoffrey Bawa retrospective photo exhibitions of his work, including hotels designed by him, in Italy, Ireland, Spain, Austria, UK, Turkey, Netherlands, Czech Republic, Denmark, Russian Federation and Norway with a</li> </ul>	5%	5%	40%	50%	5%	5%	20%
	<p>Successful competition of the visit of the Minister of Foreign Affairs of the Russian Federation to Sri Lanka.</p> <ul style="list-style-type: none"> <li>Number of promotional events organized in the listed countries and outcomes.</li> <li>Number of tea centers opened in respective countries.</li> <li>Number of exhibitions/events conducted to propagate Sri Lankan culture in Europe region and outcomes.</li> <li>Number of tourism promotional events held during the year and compare the number of tourist arrivals from the countries where exhibitions were held.</li> </ul>	30%	0%	30%	5%	5%	10%	20%

	<p>leading Sri Lankan architect in attendance alongside exhibition of contemporary Sri Lankan handlooms (Barefoot, Ko Lanka, Selyn, Kandygs, Kreation, etc.).</p> <ul style="list-style-type: none"> <li>Organize exhibition of works by young Sri Lankan contemporary artists in Turkey, Cyprus, Russian Federation, Romania, Czech Republic, Ireland, Denmark, Poland, Hungary, Slovakia, Sweden and Norway</li> <li>Sri Lanka tourism promotional events to be organized on board premier cruise ships making port calls in Turkey, Netherlands, Denmark, Norway, Sweden, UK, Ireland, Italy and Poland. Promotional activities to focus on wellness, heritage (civilizational), agro (civilizational), wildlife and eco tourism.</li> <li>Exchange of academics/research students between identified universities in Sri Lanka and those in Poland, Romania, Sweden, Germany, Ireland, Norway, Denmark, Netherlands, Russian Federation, Estonia Croatia and Austria</li> </ul>							
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	<ul style="list-style-type: none"> <li>To establish formal partnership (MoU) with the National Science Foundation of Sri Lanka and the premier Jozef Stefan Institute in Ljubljana, Slovenia</li> </ul>	10%	10%	10%	30%	50%	<ul style="list-style-type: none"> <li>➤ Number of Labour agreements initiated or concluded and formally signed by the end of 2020.</li> <li>➤ Whether all other proposed activities worked-in-progress throughout 2020.</li> <li>➤ Facilitation of discussions with the relevant officials.</li> <li>➤ Instructing relevant Sri Lanka Mission's abroad to identify and initiate discussions with the relevant authorities in the host countries.</li> </ul>	<p>Mr. M.R. Keegel, Director &amp; Ms. T. Arnolda, Assistant Director under the supervision of Ms.S.D.K.Semasinghe Director General</p>	5%	5%	10%	30% (due to Covid-19 pandemic, some events were held virtually)
<p>Formalize and enhance employment opportunities for semi-skilled and skilled labour in select countries in Central Europe and Nordic countries.</p>	<ul style="list-style-type: none"> <li>Finalize and formally conclude draft labour agreement with Cyprus.</li> <li>Propose and negotiate draft labour agreement with Romania as increasing number of Sri Lankan personnel are employed in the apparel and construction sectors.</li> <li>Seek fixed term employment opportunities for skilled Sri Lankan ITC personnel in Norway (<i>Norwegian TIQR Corporation has been significantly assisting the local IT industry</i>), as Norway is already employing Indians through formal arrangements.</li> <li>Seek and secure skilled employment opportunities for Sri Lankan agriculture graduates in premier Cypriot farming enterprises specializing in greenhouse cultivation.</li> <li>Secure specific language training opportunities where</li> </ul>	10%	10%	10%	30%	50%						

Increase efforts to secure technical assistance/exchange of best practices for Sri Lanka's export product diversification, value addition and branding in order to maximize benefit of the EU GSP+ facility and trigger cross-cutting benefits to the Government's economic and social development programmes under the "Vistas of Prosperity and Splendour".	necessary (Norway, Romania, etc.).	5%	25%	40%	30%	Number of visits by technical teams/experts at the end of 2019. ➤ Whether all other proposed activities worked-in-progress throughout 2019. ➤ Number of engagements/meetings/interactions made during the period. ➤ Facilitation of virtual meetings with the identified authorities/officials	Mr. M.R. Keegel, Director & Ms. T.Arnolda, Assistant Director under the supervision of Ms.S.D.K. Semasinghe Director General	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	30% (due to the COVID 19 pandemic, some events were held virtually)
To develop yearly programme of work /activities for	Identify 2-3 mutually agreed feasible activities/programmes in the areas of science &	10%	20%	30%	40%	➤ Whether the mutually agreed activities has been implemented.	Mr. Keegel/Director & Ms.	0% (due to the the	0% (due to the the	0% (due to the the	0% (due to the to	30% (due to the to

effective implementation of select bilateral MoUs/Agreements (Science & Technology, Education, Sports, Cultural and Tourism sector cooperation)	technology, education, cultural and tourism cooperation to be held in Sri Lanka and respective countries under the MoUs/Agreements signed with Italy, Croatia, Poland, Turkey, Belarus, Germany, France, Russia, Finland, Ukraine, Romania and Poland	10%	10%	40%	40%	<p>➤ Number of activities carried out to implement the signed Agreements/MoUs.</p> <p>➤ Number of interactions with relevant line Ministries/agencies to implement MoUs/ Agreements.</p> <p>➤ Facilitation of virtual meetings and consultations with the relevant officials and authorities</p>	T.Arnolda/Assistant Director under the supervision of Ms.S.D.K.Semasinghe/Director General	COVID 19 pandemic )	COVID 19 pandemic	COVID 19 pandemic	COVID 19 pandemic, some events were held virtually)
Initiate and increase bilateral and diplomatic political engagement with the CIS countries. Exchange of high level visits	<ul style="list-style-type: none"> <li>Hon. M/FA to undertake official visits to the Republics of Kazakhstan and Turkmenistan by end of 2019.</li> <li>H.E. the President to undertake reciprocal State visit to the Republic of Tajikistan at the invitation of the Tajik counterpart received in 2017.</li> </ul>	10%	40%	40%	<p>➤ Number of official visits concluded during the year</p>	Mr. M.R. Keegel/Director Ms. T.Arnolda/Assistant Director under the supervision of Ms. S.D.K. Semasinghe Director General	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	
Establish bilateral legal framework with the CIS countries to enhance political, economic, security, education, technical, development and	<ul style="list-style-type: none"> <li>Turkmenistan:</li> <li>MoU on Bilateral Consultations</li> <li>Agreement on mutual visa exception for holders of diplomatic and service/official passports</li> <li>Kazakhstan:</li> <li>Agreement of Air Services</li> </ul>	10%	20%	30%	40%	<p>➤ Number of MoUs/Agreements formally concluded.</p> <p>➤ Number of MoUs and Agreements finalized during the period.</p> <p>➤ Number of engagements/meetings/interactions made during the period for finalization of MoUs and Agreements</p>	Mr. M.R. Keegel/Director & Ms. T.Arnolda, Assistant Director under the supervision of Ms.S.D.K.Semasinghe Director General	1% (due to the COVID 19 pandemic)	1% (due to the COVID 19 pandemic)	1% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)

<p>cultural cooperation: Finalize and formally conclude pending bilateral MoUs/Agreements on priority basis.</p>	<ul style="list-style-type: none"> <li>• Agreement on Investment promotion</li> <li>• MoU in the field of Sports</li> <li>• MoU between the Ceylon Chamber of Commerce and the Kazakhstan Chamber of Commerce &amp; Industry</li> <li>• MoU on Avoidance of Double Taxation</li> <li>• Tajikistan:</li> <li>• Agreement between Sri Lanka and Tajikistan concerning the Reciprocal Promotion and Protection of Investments</li> <li>• Agreement on Avoidance of Double Taxation and the Prevention of Fiscal Evasion with respect to Taxes on Income and Capital</li> <li>• Air Services Agreement between Sri Lanka and Tajikistan</li> <li>• Agreement between the Republic of Tajikistan and the Democratic Socialist Republic of Sri Lanka on Mutual Legal Cooperation</li> <li>• MoU between Sri Lanka and Tajikistan on Cooperation in the Field of Tourism</li> <li>• MoU between the Chamber of Commerce and Industry of the</li> </ul>																			
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Increase overall profile of Sri Lanka/country/brand recognition in the CIS region through cultural and tourism promotional activities with maximum publicity/media coverage, including through Social Media	Republic of Tajikistan and the Ceylon Chamber of Commerce	0%	10%	40%	50%	<ul style="list-style-type: none"> <li>• To explore the possibility of opening an exclusive Ceylon tea centre in Kazakhstan for increasing number of high end tea connoisseurs as requested by the Ambassador of Kazakhstan to Sri Lanka in February 2019.</li> <li>• Tourism promotional road shows to be held in Kazakhstan, Turkmenistan and Tajikistan during high level visits.</li> <li>• Travel writers/journalists from Kazakhstan, Turkmenistan and Tajikistan to be invited to Sri Lanka for travel write ups.</li> </ul>	<ul style="list-style-type: none"> <li>➢ Percentage of increase in tourist arrivals to Sri Lanka from Turkmenistan, Kazakhstan and Tajikistan at the end of 2019 compared to 2018.</li> <li>➢ Number of engagements/meeting/interactions made during the period to promote tourism.</li> <li>➢ Number of events and networking activities organized.</li> <li>➢ Number of articles written about Sri Lanka during the year.</li> </ul>	Mr. M.R. Keegel, Director & Ms. T.Arnolda, Assistant Director under the supervision of Ms. S.D.K.Semasinghe Director General	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	30%
To develop contacts/partnerships between business/trade chambers in Sri Lanka and counterparts in select CIS countries	Republic of Tajikistan and the Ceylon Chamber of Commerce	0%	10%	40%	50%	<ul style="list-style-type: none"> <li>• Propose MoUs between the Ceylon Chamber of Commerce and the respective counterparts of Turkmenistan, Kazakhstan and Tajikistan for business promotion</li> </ul>	<ul style="list-style-type: none"> <li>➢ Number of formal partnerships /friendship associations established</li> </ul>	Mr. M.R. Keegel, Director Ms. T.Arnolda, Assistant Director under the supervision of Ms.S.D.K.Semasinghe Director General	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	0% (due to the COVID 19 pandemic)	0%

To develop yearly programme of work /activities for effective implementation of select bilateral MoUs/Agreements (Science &Technology, Education, Sports, Cultural and Tourism sector cooperation)	<ul style="list-style-type: none"> <li>Identify 2-3 mutually agreed feasible activities/programmes in the areas of science &amp; technology, education, cultural and tourism cooperation to be held in Sri Lanka and respective countries under the MoUs/Agreements signed -with Tajikistan and Kazakhstan.</li> </ul>	0%	10%	40%	50%	<ul style="list-style-type: none"> <li>Number of identified activities/programmes implemented.</li> <li>Number of meetings held with line Ministries and agencies to implement MoUs and Agreements.</li> <li>Number of Joint working groups created to implement the signed Agreements/MoUs</li> </ul>	Mr. M.R. Keegel, Director & Ms. T. Arnolda, Assistant Director under the supervision of Ms. S.D.K. Semasinghe Director General	0% due to the COVID 19 pandemic	0% due to the COVID 19 pandemic	0% due to the COVID 19 pandemic
To strengthen relations with the European Union to leverage goodwill to secure support for Sri Lanka's interests	<ul style="list-style-type: none"> <li>Facilitate Sri Lanka Missions in the member states to reach out to the EU diplomatic Missions in the host countries through increased interactions and communications</li> </ul>	5%	10%	35%	50%	<ul style="list-style-type: none"> <li>Number of engagements/meetings/interactions made with the EU and its membership</li> </ul>	Mr. M.R. Keegel, Director under the supervision of Ms.S.D.K. Semasinghe Director General	10% due to the COVID 19 pandemic	35%	50%
To address existing confidence gaps/pending concerns/issues with the European Union	<ul style="list-style-type: none"> <li>Review relations between Sri Lanka and the EU annually at the EU – Sri Lanka Joint Commission (JC)</li> <li>Enhance relations through EU-Sri Lanka Working Group on Governance, Rule of Law and Human Rights</li> </ul>	5%	10%	35%	50%	<ul style="list-style-type: none"> <li>Successful conclusion of pending sessions/dialogues with the EU and relevant parties</li> </ul>	Mr. M.R. Keegel, Director under the supervision of Ms. S.D.K. Semasinghe Director General	10% due to the COVID 19 pandemic	35%	50%
To promote and protect Sri Lanka's interests in the European	<ul style="list-style-type: none"> <li>Cooperate with the EU on the GSP+ dialogue, including the GSP+ monitoring missions</li> </ul>	5%	10%	35%	50%	<ul style="list-style-type: none"> <li>Number of identified activities/programmes implemented.</li> </ul>	Mr. M.R. Keegel, Director under the supervision	10% due to the COVID 19 pandemic	35%	40%



<p>secure support for Sri Lanka's interests within the Commonwealth.</p>	<ul style="list-style-type: none"> <li>• Continuous engagement with the Commonwealth Secretariat and the Member countries</li> <li>• Hosting the Commonwealth Law Ministers' Meeting in November 2019, together with the relevant Line Ministry.</li> </ul>	10%	10%	30%	50%	<p>Ministers Meeting (CFAMM) in the sidelines of the 75 UN General Assembly.</p>	<p>Ms.T.Arnolda, Assistant Director under the supervision of Ms. S.D.K. Semasinghe Director General</p>	0% due to the COVID 19 pandemic	
<p>To review progress of longstanding relations and identify new roadmaps to consolidate ongoing political, economic, cultural and development cooperation</p>	<ul style="list-style-type: none"> <li>• To arrange events/activities in celebration the 70th Anniversary of the Commonwealth</li> <li>• To pro-actively engage in promoting the 'Peace at the Crease Initiative' by organizing a cricket match on the sidelines of the Commonwealth Law Ministers' Meeting in London.</li> <li>• To promote active involvement of Sri Lanka in Queen's Commonwealth Canopy (QCC) initiative</li> <li>• To promote the 'Christchurch Call Initiative' with a greater focus on countering violent extremism, in line with the Commonwealth values.</li> <li>• To organize a tree planting ceremony by the Youth Parliament of Sri Lanka together with the local communities in Trincomalee in the designated forest area under the</li> </ul>	10%	10%	30%	50%				

To facilitate high-level visits from the Commonwealth secretariat and the member states	Queens Commonwealth Canopy initiative to help the ongoing re-forestation effort. • To invite Commonwealth Secretary General to visit Sri Lanka during the proposed Commonwealth Law Minister's Meeting in November	0%	10%	40%	50%	<ul style="list-style-type: none"> <li>➤ Number of official visits during the period</li> <li>➤ Outcome of the proposed visit</li> </ul>	Ms.T.Arnolda, Assistant Director under the supervision of Ms. S.D.K. Semasinghe Director General	Commonwealth Secretary General visited Sri Lanka in November 2019, to participate at the Commonwealth Ministers' Meeting  Other high-level visits were postponed due to the COVID 19 pandemic
Increase efforts to secure technical assistance and exchange of best practices	• Propose to increase Sri Lanka's contribution for the Commonwealth Fund for Technical Cooperation	10%	10%	30%	50%	<ul style="list-style-type: none"> <li>➤ Tangible outcome of the proposal</li> <li>➤ Possible future prospects</li> </ul>	Ms.T.Arnolda, Assistant Director under the supervision of Ms. S.D.K. Semasinghe Director General	10% 10% 0% due to COVID 19 pandemic 20%

**Latin America and Caribbean Division**

Priorities	Proposed Activity	Target				Key Performance Indicators	Responsibility (Name and Designation of the officer)	Target (Accomplished Percentage)			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Diplomatic Relations:	• Implementation of the strategies to enhance Sri Lanka's bilateral relations and engagement with 33	20%	30%	30%	20%	➤ Successful implementation of strategies identified to promote Sri Lanka in the region.	Ms.M. Gunasekera/DG Ms.M. Peiris/DD	25%	25%	25%	25%

Enhancement of bilateral relations.	countries in the Latin America & the Caribbean Region.	20%	40%	-	<ul style="list-style-type: none"> <li>Establishment of formal diplomatic relations with Antigua &amp; Barbuda, Belize, Saint Kitts &amp; Nevis and Costa Rica.</li> </ul>	<ul style="list-style-type: none"> <li>Conclusion of process of establishment of formal diplomatic relations.</li> <li>Issuance of appropriate instructions to PRUN / New York by LAC Desk in consultation with C/Prot</li> <li>[Following Ministry instructions, PRUN/ New York has sent Diplomatic Notes requesting expediting of establishment of diplomatic relations with Antigua &amp; Barbuda, Belize and Saint Kitts &amp; Nevis.]</li> <li>[Instructions issued to PRUN/New York to locate Joint Communique on the establishment of diplomatic relations with Costa Rica in 1977, in order to further process.]</li> </ul>	Ms. M. Gunasekera/DG Ms.M. Peiris/DD PRUN/New York	10%	10%	10%	10%
	<ul style="list-style-type: none"> <li>Re-instatement of hitherto suspended concurrent accreditation of Chile and Peru via SLEMB/Brasilia, and Mexico via SLEMB/Washington.</li> </ul>	50%	50%	-	<ul style="list-style-type: none"> <li>Re-instatement of concurrent accreditation of Chile and Peru via SLEMB/Brasilia, and Mexico via SLEMB/Washington.</li> </ul>	<ul style="list-style-type: none"> <li>Submission of policy note to FS and Hon FM rationalizing re-instatement of concurrent accreditation of Chile, Peru and Mexico given bilateral importance.</li> <li>Successful completion of concurrent accreditation.</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD Mr.T.Rodrigo C/Prot	20%	40%	40%	30%
	<ul style="list-style-type: none"> <li>Establishment of concurrent accreditation of Barbados, Grenada, Guatemala, Nicaragua, St. Lucia, St. Vincent &amp; the Grenadines through SLEMB/Havana.</li> </ul>	50%	50%	-	<ul style="list-style-type: none"> <li>Establishment of concurrent accreditation of Barbados, Grenada, Guatemala, Nicaragua, St. Lucia, St. Vincent &amp; the Grenadines through SLEMB/Havana.</li> </ul>	<ul style="list-style-type: none"> <li>Identification of new concurrent accreditations of countries in Central America and the Caribbean.</li> <li>Successful completion of concurrent accreditation of Barbados, Grenada, Guatemala, Nicaragua, St. Lucia, St. Vincent &amp; the Grenadines through SLEMB/Havana.</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD Mr.T. Rodrigo C/Prot	20%	40%	40%	10%

	<ul style="list-style-type: none"> <li>Establishment of a new diplomatic Mission in Santiago, Chile. [Chile has the highest per capita GDP in South America which is about 15,923USD. Chile is a main buyer of Ceylon Tea. As Chile is the regional leader on trade and economic integration, there is a high potential for enhancing Sri Lanka's trade within the region.]</li> </ul>	30%	30%	30%	10%	<p>➤ Submission of Policy Note to FS and Hon FM on rationalization of this proposal.</p>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD [in coordination with DG/OAM&D]	Even though this was identified at the beginning of the year 2020, action was not taken due to the need of further assessment, the current situation with COVID & budgetary constraints.
<p>Bilateral Political Relations: Presentation of Credentials, visits, Initiation/finalisati on of pending Agreements, MOUs for expansion of bilateral relations including people-to-people contacts</p>	<ul style="list-style-type: none"> <li>Presentation of Credentials and facilitation of visits</li> <li>H.E. the High Commissioner-designate of Sri Lankato the Bahamas presented Credentials to Chancellor and Governor-General of the Commonwealth of The Bahamas on 05.03.2020.</li> <li>H.E. the Ambassador of Sri Lanka to Brazil participated in the Presidential Inauguration Ceremony of Uruguay on 01.03.2020.</li> <li>Ambassador-designate of Brazil, H.E. Sergio Luiz Canaes presented Credentials to H.E. the President Gotabaya Rajapakse, on 14.05.2020. Approval of Agrément for the new Ambassador-Designate of Cuba to Sri Lanka H.E. Andres Marcelo Gonzalez Garrido</li> </ul>	These actions were not included to the Division's Action Plan 2020.				<p>➤ Providing inputs for speaking Note.</p> <p>➤ Securing permission from the Presidential Secretariat to for H.E. the Ambassador to Uruguay to represent H.E. the President of Sri Lanka at the invitation was extended to H.E. the President.</p> <p>➤ Providing inputs for the speaking Note.</p> <p>➤ Preparation of Speaking Note for H.E. the President</p> <p>➤ Submission of observations and recommendation to C/Prot on request for observations on 27.11.2020</p>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD PRUN/ New York Ms.M. Gunasekera/DG Ms.M. Peiris/DD Ms.M. Peiris/DD SLEMB/ Brasilia Ms.M. Gunasekera/DG Ms.M. Peiris/DD Ms.M. Peiris/DD Chief of Protocol	100% - - 100% 30% 70% 30%

	<ul style="list-style-type: none"> <li>Facilitation of courtesy calls/ meetings</li> <li>Courtesy Calls by the Ambassador of Brazil, H.E. Sergio Luiz Canaes on the Hon. Foreign Minister on 16.09.2020; and on Foreign Secretary Adm. Prof. Jayanath Colombage on 23.10.2020; and on Ms. Manisha Gunasekera, DG/LA&amp;C on 07.10.2020.</li> <li>Courtesy Calls / meetings by the Ambassador of Cuba, Juana Elena Ramos Rodriguez on Hon. FM on 16.11.2020 and 04.12.2020; and on Hon. Susil Premajayantha, the then State Minister of International Cooperation on 28.02.2020; and on Foreign Secretary on 11.09.2020;</li> <li>Telephone call between Minister of People's Power for Foreign Affairs of Venezuela, H.E Jorge Arreaza with Hon. FM on 29.09.2020.</li> <li>Telephone Call between Deputy Secretary of Foreign Affairs of Mexico, H.E Julian Ventura and Secretary/ Foreign Relations of Sri Lanka on 23.08.2020.</li> </ul>	<p>These actions were not included to the Division's Action Plan 2020.</p>	<ul style="list-style-type: none"> <li>➤ Successfully arrangement of meetings/ courtesy calls.</li> <li>➤ Preparation of Speaking Note for H.E. the President.</li> <li>➤ Preparation of Speaking Notes for Hon FM and FS and follow up action on subject matter</li> <li>➤ Follow up on subject matter discussed at meetings including those related to support in the Human Rights Council, bilateral cooperation and important candidatures</li> </ul>	<p>Ms.M. Gunasekera/DG Ms.M. Peiris/DD</p>	<p>-</p>	<p>-</p>	<p>100%</p>	<p>100%</p>
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	<ul style="list-style-type: none"> <li>• Telephone Call between Mexican candidate to WTO with Addl. Secretary / Economic Affairs on 04.09.2020.</li> <li>• Preparation of Reports for Hon FM and FS on Political and Economic Developments in LAC region, as relevant</li> </ul>				-	100% -
	<ul style="list-style-type: none"> <li>• MoU on political consultations between the Ministry of Foreign Affairs of Colombia and the Ministry of Foreign Relations of Sri Lanka.</li> <li>• Agreement on reciprocal exemption from visa requirements for Diplomatic and Official passport holders of Sri Lanka and Colombia.</li> </ul>	30%	30%	30%	-	25%
		20%	25%	25%	25%	25%
		30%	30%	30%	-	30%
		20%	25%	30%	20%	10%
	<ul style="list-style-type: none"> <li>➤ Preparation of Reports on elections, political trends and other political and economic developments in the Latin America &amp; Caribbean Region as relevant.</li> <li>➤ [Preparation of reports on elections Bolivia and the revival of centre left politics</li> <li>➤ Preparation of reports on Cuba and likely US-Cuba bilateral relations under Biden regime.</li> <li>➤ Preparation of reports on the status of Venezuela and the delicate maintenance of bilateral cooperation with Venezuela]</li> <li>➤ Conclusion of negotiations on draft texts and signing of Agreements/ MoUs</li> </ul>					

Cuba	<ul style="list-style-type: none"> <li>Renewal of Trade and Payments Agreement with Cuba signed in 1959.</li> </ul>	20%	25%	25%	30%	30%	<ul style="list-style-type: none"> <li>Conclusion of negotiations on draft text and signing of MoU</li> <li>[Matter discussed with the Cuban Ambassador in Colombo and taken up by the SL Ambassador in Cuba with the Cuban authorities. Observations of the Cuban Government are pending].</li> </ul>	Ms.M. Gunasekera/ DG Ms.M. Peiris/DD SLEMB/Havana SLHC/New Delhi	10%	10%	20%	10%
The Dominican Republic	<ul style="list-style-type: none"> <li>MoU on Political Consultations between the Ministry of Foreign Relations of Sri Lanka and Ministry of Foreign Affairs of the Dominican Republic.</li> <li>Agreement on Mutual Visa Exemption for Holders of Diplomatic and Official Passports.</li> </ul>	20%	30%	25%	25%	25%	<ul style="list-style-type: none"> <li>Conclusion of negotiations on draft texts and signing of Agreements/ MoUs.</li> </ul>		20%	10%	40%	20%
El Salvador	<ul style="list-style-type: none"> <li>Agreement on Mutual Visa Exemption for holders of Diplomatic and Official Passports.</li> </ul>	20%	30%	30%	20%	20%	<ul style="list-style-type: none"> <li>Conclusion of negotiations on draft text and signing of Agreement</li> </ul>		20%	0%	40%	20%
Mexico	<ul style="list-style-type: none"> <li>Agreement between Sri Lanka and Mexico on establishment of a mechanism of consultations on matters of common interest between Sri Lanka and Mexico.</li> <li>Agreement on mutual administrative assistance and exchange of information in custom matters.</li> </ul>	20%	30%	30%	20%	20%	<ul style="list-style-type: none"> <li>Conclusion of negotiations on draft texts and signing of Agreements/MOUs</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD  SLEMB/Washington DC  SLHC/ New Delhi	20%	10%	40%	20%
		20%	30%	30%	20%	20%			20%	10%	40%	20%

	Venezuela	20%	30%	30%	20%	20%	20%	40%	20%	10%
	<ul style="list-style-type: none"> <li>MoU between Sri Lanka and Venezuela on the establishment of a mechanism for bilateral political Consultation.</li> <li>Agreement on the exemption of visa holders of Diplomatic and Service passports</li> </ul>	20%	30%	30%	20%	20%	20%	40%	20%	10%
	<ul style="list-style-type: none"> <li>Preparation of National Day messages, Congratulatory Messages for new appointments of Presidents, Prime Ministers and Foreign Ministers of 33 LA/C countries from their Sri Lankan counterparts.</li> </ul>	25%	25%	25%	25%	25%	25%	25%	25%	25%
Bilateral political consultations: Convening of bilateral political consultations to further bilateral relations with countries in the Latin America & Caribbean region	<ul style="list-style-type: none"> <li>Commemoration of the 60th anniversary of the establishment of the diplomatic relations between Sri Lanka and Brazil which falls in 2020.</li> <li>Convening first round of bilateral political consultations with Brazil</li> </ul>	20%	40%	40%	-	25%	25%	25%	25%	25%
		25%	25%	25%	25%	25%	25%	25%	25%	25%
		20%	30%	30%	20%	20%	20%	40%	20%	10%
	<ul style="list-style-type: none"> <li>Conclusion of negotiations on draft text</li> <li>Seek FS concurrence on draft text, on whether to proceed.</li> </ul>	20%	30%	30%	20%	20%	20%	40%	20%	10%
	<ul style="list-style-type: none"> <li>Follow up political developments of 33 countries.</li> <li>Preparation of Congratulatory Messages.</li> </ul>	25%	25%	25%	25%	25%	25%	25%	25%	25%
	<ul style="list-style-type: none"> <li>Organising activities to commemorate the 60th anniversary.</li> <li>Convening bilateral political consultations.</li> </ul>	20%	40%	40%	-	25%	25%	25%	25%	25%
	<ul style="list-style-type: none"> <li>Arrangements in scheduling date / venue for bilateral political consultations at Additional Secretary level, Ministries of Foreign Affairs of Brazil and Sri Lanka.</li> </ul>	25%	25%	25%	25%	25%	25%	25%	25%	25%
		20%	30%	30%	20%	20%	20%	40%	20%	10%
	<ul style="list-style-type: none"> <li>Preparation to convene the 1st round of political consultations in 2020, in Brazil was postponed due to COVID-19, &amp; arrangements are underway to convene the consultation in April 2021, in Colombo.</li> </ul>	25%	25%	25%	25%	25%	25%	25%	25%	25%



	<ul style="list-style-type: none"> <li>• Convening of second session of bilateral political consultations with El Salvador. [First round of Political Consultations were held in 2018, in San Salvador]</li> </ul>	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>➤ Successful session of bilateral political consultations.</li> <li>➤ Visit of El Salvadorian experts on CKD to Sri Lanka (following first round political consultations) – collaboration with the Ministry of Health and Raja Rata University</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD (In coordination with the Health Ministry.) SLEMB/Havana	Bilateral consultations did not take place due to Covid pandemic. The visit of El Salvadorian Research experts on CKD scheduled for 07-08 May 2020 was postponed due to Covid-19 pandemic.	0% 0% 20% 20%
	<ul style="list-style-type: none"> <li>• Commemoration of the 60th anniversary of the establishment of diplomatic relations between Sri Lanka and Mexico and establishment of a work plan to convene bilateral political consultations with Mexico.</li> </ul>	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>➤ Facilitation of an online meeting with Ambassador of Mexico/New Delhi, Mexican Foreign Ministry, DHC/Washington and DG/LA&amp;C on preparation for bilateral political consultations.</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD SLEMB/Washington DC SLHC/New Delhi	0% 20% 20%	
4.Multilateral Cooperation	<ul style="list-style-type: none"> <li>• Coordination and provision of observations / recommendations on GRULAC (Group of Latin America and Caribbean countries) candidatures.</li> <li>• Cooperation in the Human Rights Council (HRC).</li> </ul>	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>➤ Submission of observations / recommendations to FS and DG/UN.</li> <li>➤ [Provided observations on Chile and Brazil (ITLOS 2020-2029), Cuba (HRC 2021-2023), Mexico (DG/WTO). Submitted observations to DG/UN on GA resolution A/RES/74/7 on need to end US embargo on Cuba.]</li> <li>➤ Submission of observations / recommendations as relevant, to Hon FM, SF and DG/UN.</li> <li>➤ [Submitted detailed observations/forecast to DG/UN on anticipating position of LA&amp;C countries at HRC - March 2021 session]</li> <li>➤ Arrangement of study visit with tangible outcome.</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD Mr.M.R.K. Lenagala DG/UN	25% 25% 25%	25% 25% 25%
Technical, scientific and defense cooperation	<ul style="list-style-type: none"> <li>• Visit by El-Salvadoran Health Ministry delegation to understudy research done on</li> </ul>	50%	50%	50%	50%	50%	<ul style="list-style-type: none"> <li>➤ Arrangement of study visit with tangible outcome.</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD	The El Salvadorian side agreed to proposal made by the Ministry of Health and	25% 25%

<p>Enhancing technical and scientific &amp; defense cooperation between Sri Lanka and countries in the Latin America &amp; Caribbean region.</p>	<p>Chronic Kidney Disease (CKD) in Sri Lanka at the Department of Medicine of the Rajarata University, in collaboration with the Ministry of Health, Sri Lanka. (Following first round of bilateral political consultations with El Salvador)</p> <ul style="list-style-type: none"> <li>• Technical Cooperation between Sri Lanka and Brazil for Collaborative Research, Development and Technology Transfer in the Dairy Sector.</li> <li>• [initiated by SLEMB/ Brasilia with the Brazilian Cooperation Agency (ABC), where the ABC has agreed to establish technical cooperation in the dairy sector with Sri Lanka, subject to approval of Concept Note.]</li> </ul>	<p>[This action was not included to the Division's Action Plan-2020]</p>	<ul style="list-style-type: none"> <li>➤ Successful coordination for the establishment of cooperation.</li> <li>➤ Successful coordination for submission of refined Concept Note to ABC.</li> <li>➤ [The LA&amp;C Division arranged and co-chaired a Stakeholders' Meeting with the Chairman, National Science Foundation and relevant stakeholder agencies including the State Ministry of Livestock and Farming and industry leaders at the Foreign Ministry on 21.12.2020. Agreement was reached at the Meeting to submit Concept Note on cooperation in the dairy sector to ABC 20 Jan. 2021.]</li> </ul>	<p>SLEMB/Havana</p> <p>Ms.M. Gunasekera/DG Ms.M. Peiris/DD</p> <p>SLEMB/ Brasilia</p> <p>State Ministry of Livestock and Farm Promotion and Dairy and Eggs Related Industries of Sri Lanka</p> <p>National Science Foundation of Sri Lanka</p>	<p>the Department of Medicine at Rajarata University to arrange the visit on 07-08 May 2020. The visit was postponed due to Covid-19 pandemic, and can be considered after third quarter of 2021.</p> <p>0%      0%      30%      50%</p>
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	<ul style="list-style-type: none"> <li>• Technical Cooperation between Sri Lanka and Brazil for Collaborative Research, Development and Technology Transfer in the Sugarcane Industry.</li> <li>• [Initiated by SLEMB/ Brasilia with the Brazilian Cooperation Agency (ABC), where ABC has agreed to establish technical cooperation with Sri Lanka in the sugarcane industry, subject to approval of Concept Note.]</li> </ul>	<p>[This action was not included to the Division's Action Plan-2020]</p>	<ul style="list-style-type: none"> <li>➤ Successful coordination for the establishment of cooperation.</li> <li>➤ Successful coordination for submission of refined Concept Note to ABC.</li> <li>➤ [The LA&amp;C Division arranged and co-chaired a Stakeholders' Meeting with the Chairman, National Science Foundation and relevant stakeholder agencies including the State Ministry of Development of Minor Crops including Sugarcane and industry leaders at the Foreign Ministry on 21.12.2020. Agreement was reached at the Meeting to submit Concept Note on cooperation in the dairy sector to ABC 20 Jan. 2021.]</li> </ul>	<p>Ms.M. Gunasekera/DG Ms.M. Peiris/DD SLEMB/ Brasilia  State Ministry of Development of Minor Crops Including Sugarcane, Maize, Cashew, Pepper, Cinnamon, Cloves, Betel Related Industries and Export Promotion. National Science Foundation.</p>	0%	0%	30%	50%
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	<ul style="list-style-type: none"> <li>Establishment of Defense Cooperation with Brazil.</li> </ul>	20%	25%	25%	30%	<ul style="list-style-type: none"> <li>Ascertain interest from Brazilian authorities and relevant agencies in Sri Lanka to enter into Agreement on Defence Cooperation.</li> <li>Preparation of draft Agreement with inputs from GoSL (Ministry of Defence) and Brazilian defence authorities with a view to early conclusion.</li> <li>Conclusion of Agreement</li> <li>[The draft Agreement is currently being negotiated by both parties.]</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD SLEMB/Brasilia	-	-	30%	30%
Education:	<ul style="list-style-type: none"> <li>Spanish /Portuguese language training placements / modules secured for the University of Kelaniya.</li> </ul>	This Action was not included in the Division's Action Plan- 2020.				<ul style="list-style-type: none"> <li>Successful establishment of Spanish and Portuguese courses at the Kelaniya University.</li> <li>[SLEMB/ Brasilia and SLEMB/ Havana have obtained the consent of the Gov. of Cuba and Gov. of Brazil to establish Spanish and Portuguese course modules at Kelaniya University.</li> <li>This is being followed up with the University of Kelaniya.]</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD SLEMB/Brasilia SLEMB/Havana [In coordination with the Modern Language Department of Kelaniya]	0%	0%	20%	30%
	<ul style="list-style-type: none"> <li>Facilitation for Sri Lankan students to secure graduate scholarships in the field of Medicine from the Government of Cuba.</li> </ul>	50%	50%	0%	0%	<ul style="list-style-type: none"> <li>Coordination with the Cuban Embassy in Colombo and the Ministry of Higher Education, Sri Lanka.</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD SLEMB/Havana [In coordination with the Ministry of Higher Education, SL]	50%	50%	-	-

	<ul style="list-style-type: none"> <li>• MoU on academic exchange for establishment of a course in Pali and Buddhist scriptures in University of Brasilia (UNB) with the University of Pali and Buddhist Studies of Sri Lanka and the Department of Pali &amp; Buddhist Studies of the University of Kelaniya of Sri Lanka.</li> </ul>	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>➤ Facilitate exchange of communications between SL Missions in the respective capitals and Sri Lanka Tourism Promotion Bureau.</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD SLEMB/Brasilia [In cooperation with line agencies]	10%	10%	20%	60%
Trade: Expansion of trade & investment relations between Sri Lanka and selected countries in the LA&C region	<ul style="list-style-type: none"> <li>• Coordination with Economic Affairs Division, FM and Department of Commerce on promotion of identified value-added products for export to Latin American and Caribbean countries, especially Brazil, Chile, Mexico, Argentina, Colombia, Uruguay, Paraguay and Cuba, and Mission action in promoting exports (trade), investment and tourism.</li> </ul>	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>➤ Successful coordination with the relevant line agencies and the Economic Affairs Division of the Ministry.</li> </ul>	Mr. P.M. Amza, Addl. Secretary / Economic Affairs DG/Economic Affairs (Bilateral)] Ms.M. Gunasekera/DG Ms.M. Peiris/DD SLEMB/Brasilia SLEMB/Havana SLEMB/Washington DC	25%	25%	25%	25%
	<ul style="list-style-type: none"> <li>• Finalization of certification process to export Ceylon Cinnamon in bark form to Brazil.</li> </ul>	This Action was not included in the Division's Action Plan- 2020	10%	20%	40%	30%	<ul style="list-style-type: none"> <li>➤ Successful facilitation of market access.</li> </ul>	H.E.the Ambassador/Brasilia Ms.M. Gunasekera/DG Ms.M. Peiris/DD Dept. of Commerce	0%	0%	50%	50%
	<ul style="list-style-type: none"> <li>• Review and revival of the 1959 Agreement on Trade and Payments with Cuba to promote bilateral trade.</li> </ul>	10%	20%	40%	30%	<ul style="list-style-type: none"> <li>➤ Initiation of action to revive old Agreement.</li> <li>➤ Conclusion of new Agreement.</li> </ul>	Mr.P.M.Amza, Addl. Secretary/Economic Affairs Ms.M.Colonne	0%	0%	20%	20%	



	<ul style="list-style-type: none"> <li>MoU between APEX Brazil and Export Development Board of Sri Lanka.</li> </ul>	<p>This Action was not included in the Division's Action Plan-2020.</p>	<p>&gt; Facilitation / coordination of action between EDB SL and SLEMB/ Brasilia.</p>	<p>SLEMB/ Brasilia Mr. P.M Amza, Addl. Secretary / Economic Affairs Ms.M.Colonne DG/Economic Affairs (Bilateral)] Ms.M. Gunasekera/DG Ms.M. Peiris/DD Dept. Of Commerce Export Development Board, Sri Lanka</p>	0%	0%	0%	30%
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	<ul style="list-style-type: none"> <li>Cooperation with The Bahamas in exchanging technical support/capacity building for the coconut industry and the king coconut industry.</li> </ul>	<p>This Action was not included to the Division's Action Plan-2020.</p>	<ul style="list-style-type: none"> <li>Establish links between the Ministry of Plantation, Export Development Board of Sri Lanka, Coconut Development Authority and relevant institutions in The Bahamas to exchange know-how, to develop the industry. <ul style="list-style-type: none"> <li>[Even though Sri Lanka exports king coconut water to the US, does not produce adequate quantities. As such Sri Lanka could seek The Bahamas's cooperation, the exchange of technology to increase productivity and yield.]</li> <li>[The matter was discussed during presentation of credentials of SL Ambassador to the Governor General of the Bahamas in May 2020.]</li> <li>[No follow up communication received from the Bahamas side through PRUN/New York on this].</li> </ul> </li> </ul>	<p>PRUN/ New York Mr. P.M Amza, Addl. Secretary / Economic Affairs Ms.M.Colonne DG/Economic Affairs (Bilateral)] Ms.M. Gunasekera/DG Ms.M. Peiris/DD Dpt. Of Commerce Export Development Board, Sri Lanka</p>	0%	20%	0%	0%
<p>Consular: Assist consular matters of Sri Lankans in the region. Extend consular assistance for foreign nationals of the respective</p>	<ul style="list-style-type: none"> <li>Repatriation of 187 Sri Lankans from LA&amp;C countries due to COVID-19.</li> <li>(Repatriations were done from Brazil, Bermuda, Barbados, Cayman Islands, Chile, Costa Rica, Cuba, Dominican Republic, Haiti, Honduras, Jamaica, St. Lucia, The Bahamas, Turks and Caicos).</li> </ul>	<p>This activity arose due COVID situation.</p>	<ul style="list-style-type: none"> <li>Successfully address all requests for repatriation, in consultation with the Presidential Task Force on COVID-19.</li> </ul>	<p>Ms.M. Gunasekera/DG Ms.M. Peiris/DD SLEMB/Brasilia SLEMB/Havana PRUN/ New York</p>	0%	30%	40%	30%

countries who are prisoned in Sri Lanka.	<ul style="list-style-type: none"> <li>Facilitation of support to Ambassador/Havana in dispatching a Cuban medical team to Haiti to look after welfare of over 100 Sri Lankan apparel sector employees.</li> <li>Provision of consular assistance to foreign nationals of LA&amp;C countries in Colombo.</li> <li>Support in cases of deaths of Sri Lankans in LAC region related to Covid-19</li> </ul>	This activity arose due to COVID situation.	<ul style="list-style-type: none"> <li>Looking after welfare of apparel sector workers in Haiti and Dominican Republic during COVID pandemic. (i.e., Brandix, MAS)</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD SLEMB/Havana	0%	50%	50%	-
				<ul style="list-style-type: none"> <li>Coordination with the Police Headquarters, Ministry of Justice, Department of Prisons.</li> <li>Provide information to the respective foreign Government.</li> <li>Supported SLEMB/Brasilia in liaising with NOK in the case of a Covid related death of a Sri Lankan seaman off the coast of Brazil – to supplement efforts of Consular Division</li> </ul>	Ms.M. Gunasekera/DG Ms.M. Peiris/DD [In coordination with the Prison Department of SL.]	25%	25%	25%
Administration:	<ul style="list-style-type: none"> <li>Create an SLFS cadre for SLEMB/Havana, considering foreseeable increase in number of concurrent accreditations from SLEMB/Havana, and increase in scope of work related to bilateral political and economic cooperation.</li> </ul>	<ul style="list-style-type: none"> <li>10%</li> <li>25%</li> <li>25%</li> <li>40%</li> </ul>	<ul style="list-style-type: none"> <li>Obtain Ministry approval to create additional SLFS cadre in SLEMB/Havana.</li> <li>[The Division obtained the consent of FS through a submission made on 09.12.2020, to create a Cadre and post]</li> <li>[Matter being processed by DG/HR &amp; MM]</li> </ul>	DG/HR&MM (OAD) Ms.M. Gunasekera/DG Ms.M. Peiris/DD SLEMB/Havana	10%	0%	50%	20%
				100%				

Middle East Division											
Priorities	Target	Target (accomplished percentage)				Key Performance Indicators (KPI)	Responsibility	Target (accomplished percentage)			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Political Affairs	<p>Enhancing Political relations through the actions suggested by the Embassies and Consulates Generals in the Middle East region.</p> <p><b>2.Enhancing Legal Assistance for Sri Lankans in the Middle East by concluding Agreements/MoUs</b></p> <p>2.1. The highest number of Sri Lankans live and work in the Middle East region. Therefore, the Political Desk wishes to direct the Legal Division for early finalizing of following Agreements during the year 2020.</p> <p><b>2.1.1 Agreement on Transfer of Sentenced Persons</b></p> <ul style="list-style-type: none"> <li>The agreement has been signed with Iran and Kuwait. Ratification by either/both parties to be carried out with Iran and Kuwait.</li> <li>Finalization of the pending Agreement with Lebanon, Jordan, Saudi Arabia, and UAE</li> </ul> <p><b>2.1.2 Agreement on Extradition</b></p> <ul style="list-style-type: none"> <li>The agreement has been signed. Ratification by either/both parties to be carried out with UAE</li> <li>Finalization of the pending Agreement with Kuwait, Lebanon, and Saudi Arabia</li> </ul> <p><b>2.1.3 Agreement on Mutual Legal Assistance in Criminal Matters</b></p>	15%	15%	20%	20%	As per KPIs indicated in action plans of the Missions.	DG- ME	15%	15%	20%	20%
	<p>➤ No. of bilateral and multilateral treaties, agreements and conventions signed and ratified.</p> <p>➤ No. of Transfer of Sentenced Persons/Extradition and Mutual Legal Assistance</p> <p>➤ Major outcomes during the year as a result of Division's both formal and informal networking/discussion/representational efforts</p>	15%	15%	20%	20%		DG- ME	15%	15%	20%	20%

	Finalization of the pending Agreement with Kuwait, Lebanon, and Saudi Arabia on the above.																			
	2.2 Initiatives to conclude Agreement on Transfer of Sentenced Persons; Agreement on Extradition; Agreement on Mutual Legal Assistance in Criminal Matters with Bahrain, Iraq, Israel, Oman, Palestine, and Qatar																			
	2.3 Initiatives to conclude Agreement on Extradition; Agreement on Mutual Legal Assistance with Jordan																			
	2.4 Initiatives to conclude Agreement on Transfer of Sentenced Persons; Agreement on Extradition; Agreement on Mutual Legal Assistance in Criminal Matters with Bahrain, Iraq, Israel, Oman, Palestine, and Qatar	15%	20%	20%	20%	15%	20%	20%	20%	15%	20%	20%	15%	20%	20%	15%	20%	25%		
	2.5 Initiatives to conclude Agreement on Extradition; Agreement on Mutual Legal Assistance with Jordan.																			
	<b>3.Other Agreements to be concluded in 2020</b>	15%	20%	20%	20%	15%	20%	20%	20%	15%	20%	20%	15%	20%	20%	15%	20%	25%		
	<b>3.1</b> Agreement on Mutual Visa Exception for holders of Diplomatic, Special, Service and Official passports with Bahrain, Oman, Iraq and Lebanon																			
	<b>3.2 MoU on Political Consultations</b>	15%	20%	20%	20%	15%	20%	20%	20%	15%	20%	20%	15%	20%	20%	15%	20%	20%		
	<ul style="list-style-type: none"> <li>• Early finalization of pending MoUs on Political Consultations with Lebanon, Saudi Arabia, Israel and Iraq.</li> <li>• Initiatives to conclude MoUs on Political Consultations with Kuwait, Qatar, Jordan, Bahrain</li> </ul>																			

	<p><b>4.Arrangements for High level and official visits</b></p> <ul style="list-style-type: none"> <li>• Arrangements for the State visit to UAE</li> <li>• Arrangements for the State visit to Saudi Arabia.</li> <li>• Arrangements for the State visit to Lebanon.</li> <li>• Seek possibilities of arranging official visits to the region by Hon. Minister of Foreign Affairs</li> <li>• Any other visits suggested by the Missions</li> </ul>	15%	15%	20%	20%	20%	15%	15%	DG- ME	> No. of decisions taken during the visits.	15%	20%	20%
	<p><b>5.Arrangements for Joint Commissions/Political Consultations</b></p> <ul style="list-style-type: none"> <li>• Arrangements for the 2nd Sri Lanka- UAE Joint Commission at the Ministerial level in Colombo</li> <li>• Arrangements for the 3rd Sri Lanka- Oman Political Consultations in Muscat during the year 2020</li> <li>• Arrangements for the 3rd Sri Lanka- Israel Political Dialogue during the year 2020</li> <li>• Arrangements for the Sri Lanka- Bahrain Political Consultations during the year 2020</li> </ul>	15%	15%	20%	20%	20%	15%	15%	DG- ME	> No. of decisions taken during the Joint Commissions/ Political Consultations.	15%	20%	20%
<b>Economic Diplomacy</b>	<p><b>6.1 Enhancing Economic, Trade ties and Investment from the Middle East region through the actions suggested by respective Missions.</b></p>	15%	15%	20%	20%	20%	15%	15%	DG- ME	> As per KPIs indicated in action plans of the Missions .	15%	20%	20%

	<p>6.2 Instead of recognizing the Middle East as a destination for sending Sri Lankan labour/housemaids, Political desk wishes to cultivate and enhance Economic, Trade ties and Investment from Middle East region and to harness it as an export destination for Sri Lanka. Towards this end, following actions will be taken:</p> <p><b>6.2.1 Agreement on Investment Promotion and Protection (IPPA)</b></p> <ul style="list-style-type: none"> <li>Finalization of the pending Agreement with Bahrain, Oman, Saudi Arabia, UAE, Iraq and Jordan</li> <li>Already signed. Ratification by either /both parties to be carried out with Kuwait, Qatar and Iran</li> <li>Initiatives to conclude IPPA with Lebanon and Israel</li> </ul> <p><b>6.2.2 Avoidance of Double Taxation Agreement (DTA)</b></p> <ul style="list-style-type: none"> <li>Finalization of pending Agreement with Lebanon</li> <li>Already signed. Ratification by either/both parties to be carried out with Oman, Palestine, Qatar, Kuwait, Saudi Arabia and UAE</li> <li>Completion of ratification on the signed Agreement on Avoidance of Double Taxation of income derived from international Air Transport with Jordan</li> <li>Initiatives to conclude Avoidance of Double Taxation Agreement with Israel, Jordan and Iraq.</li> </ul> <p><b>6.2.3 Establishment of Business Councils for countries in the Middle East</b></p> <ul style="list-style-type: none"> <li>Currently, country-specific Business Councils are not available for the Middle East region at</li> </ul>	15%	15%	20%	20%	<p>➤ No. of bilateral and multilateral treaties, agreements and conventions signed and ratified.</p> <p>➤ No. of foreign investment promoted and amount of investment received by Sri Lanka in respect of economic diplomacy</p> <p>➤ No. of tourism, trade and commerce activities promoted and amount received by Sri Lanka in each filed</p> <p>➤ Major outcomes during the year as a result of Division's both formal and informal networking/discussion/representation efforts</p> <p>-do-</p> <p>-do-</p>	DG- ME	15%	15%	20%	25%
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Cultural/ Public Diplomacy	<p>any of the Chambers in Sri Lanka, except the Africa-Middle East desk at the Ceylon Chamber of Commerce.</p> <ul style="list-style-type: none"> <li>Finalization of the establishment of Business Council with National Chamber of Commerce in Sri Lanka and Federation of UAE Chamber of Commerce and Industries, already initiated by the Political Desk.</li> <li>Finalization of the formation of Business Council with Palestinian Federation of Business Association.</li> <li>In the absence of Business Councils, the Political Desk would also initiate to the establishment of Business Councils with Iraq, Kuwait, Israel, Jordan, Saudi Arabia, Lebanon, Oman, Qatar and Bahrain</li> </ul>	15%	15%	20%	20%	<p>➤ As per KPIs indicated in action plans of the Missions.</p>	DG-ME	15%	15%	20%	20%
Others	<p><b>7. Enhancing Cultural/ Public Diplomacy through the actions suggested by respective Missions</b></p> <p><b>8. Enhancing Development Aid/ Assistance from Middle East</b></p> <ul style="list-style-type: none"> <li>The Political Desk wishes to enhance the coordination with the Department of External Resources and to facilitate in obtaining development aid/ assistance from; (i) Qatar Fund for Development; (ii) Saudi Fund for Development; (iii) Kuwait Fund for Arab Economic Development</li> <li>The Political Desk will initiate discussions for receiving Development Aid/ Assistance for Sri Lanka by the (i) UAE- Aid ;(ii) Abu Dhabi Fund for Development, as there is no aid/assistance currently provided by these Agencies.</li> </ul>	15%	15%	20%	20%	<p>➤ No. of events facilitated to promote government policies, plans and programmes</p> <p>➤ Number of representations made for articulating Sri Lanka' position on various issues</p> <p>➤ Amount of Development Assistance received</p> <p>➤ Major outcomes during the year as a result of Division's both formal and informal networking/discussion/representation efforts</p>	DG-ME	15%	15%	20%	25%

	<b>9. Appointment of Defence officials to the selected countries in the Middle East region</b>	15%	15%	20%	20%	20%	DG-ME	Major outcomes during the year as a result of Division's both formal and informal networking/discussion/representation efforts	15%	15%	20%	20%
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<b>North America Division</b>												
<b>Priorities</b>	<b>Desired objective/Proposed Activity</b>	<b>Target (Planned achievement)</b>				<b>Key Performance Indicators</b>	<b>Responsibility (Name and Designation of the officer)</b>	<b>Target (accomplished percentage)</b>				
		<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>			<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	
<b>United States of America</b>												
Political Relations	<ul style="list-style-type: none"> <li>Convene the 4<sup>th</sup> SL-US Partnership Dialogue</li> </ul>	10%	60%	15%	15%	<ul style="list-style-type: none"> <li>Number of interactions/ inter-agency/ US Embassy meetings</li> <li>Number of communications with the relevant government institutions</li> </ul>	DG with AD	10%	10%	15%	10%	10%
	<ul style="list-style-type: none"> <li>Sri Lanka- US Agriculture Dialogue</li> </ul>	100%	-	-	-	<ul style="list-style-type: none"> <li>Number of interactions/ preparatory meetings with the Ministry of Agriculture &amp; the US Embassy</li> <li>Number of speaking notes/presentations prepared.</li> <li>Number of outcomes of the Dialogue</li> </ul>	DG with AD	100%	-	-	-	-

	<ul style="list-style-type: none"> <li>Millennium Challenge Cooperation Compact - Consideration of the draft MCC Agreement and Provision of MCC documents (as available) to the MCC Review Committee appointed by the Cabinet</li> </ul>	30%	70%	-	-	<ul style="list-style-type: none"> <li>No. of Meetings attended on MCC related issues.</li> <li>No. of briefing material/ Speaking notes generated on MCC</li> <li>Number of interventions/ actions.</li> <li>No. of compilations / collation of documents to facilitate the Review Committee</li> </ul>	DG with AD and Legal Division	30%	50%	20%	-				
	<ul style="list-style-type: none"> <li>Facilitating high level interactions/ incoming/ outgoing visits.</li> <li>Visit of Ambassadors Alice Wells, Lisa Curtis, US Congressional Delegation, Visit of the US Secretary of State, Virtual interactions between H.E. the President and US National Security Advisor ( 6 May 2020) and US Secretary of Defence(32 August 2020), Virtual interaction between US Secretary of State and Hon Foreign Minister (29 June 2020); visit of US Secretary of State Hon Michael Pompeo ( 27- 28 October 2020)</li> </ul>	10%	10%	70%	10%	<ul style="list-style-type: none"> <li>Number of preparatory meetings</li> <li>Discussions with the US side on scheduling the visits as per the indication of the time period</li> <li>Number of briefing materials/ Speaking Notes</li> <li>Number of meetings arranged for the visiting dignitary</li> <li>Number of interventions/ actions / outcomes.</li> </ul>	DG with AD	40%	10%	30%	20%				
	<ul style="list-style-type: none"> <li>Sri Lanka's submission to the US State Department Trafficking in Persons Report 2020</li> <li>Active participation at the National Anti-Human Trafficking Task Force representing North America Division with a view to preparing/finalizing Sri Lanka's submission to the US State Department Trafficking in Persons Report 2020</li> <li>Finalizing the Report with inputs from the Ministry of Foreign Relations</li> </ul>	50%	50%	-	-	<ul style="list-style-type: none"> <li>Number of meetings attended.</li> <li>Number of interactions/ actions with the US Embassy, SLEMB/ Washington DC, Ministry of Justice and the NAHTTF.</li> <li>No. of key communications</li> </ul>	DG with AD	50%	50%	25%	25%	-	20%	80%	-

	<ul style="list-style-type: none"> <li>Conveying to the US Embassy in Colombo Sri Lanka's submission to the US State Department Trafficking in Persons Report 2020 with inputs from relevant stakeholders.</li> <li>Evaluating, proposing and facilitating finalization of bilateral instruments.</li> <li>Monitoring and responding to issues of key importance to Sri Lanka</li> <li>Facilitation of gratis visas for US officials visiting Sri Lanka for official purposes</li> <li>Monitoring matters relating to developments on the draft Visiting Forces Agreement</li> <li>Facilitating US Naval ship visits and to liaise with the Ministry of Ports and Shipping</li> <li>Facilitating bilateral defence exercises</li> <li>Facilitating seminars, training and conferences for Sri Lankan defence officials in the USA (05)</li> <li>Naval Teleconferences (one)</li> </ul>	40%	10%	40%	10%	40%	DG with AD	20%	20%	40%	20%	20%
	<ul style="list-style-type: none"> <li>Number of instruments proposed/finalized</li> <li>Number of consultations Embassy/Line agencies</li> <li>No. of briefing notes/ reports/discussions</li> <li>No. of Submissions through WDC</li> <li>Number of visas facilitated</li> <li>Number of communications to the line agencies and CG/I &amp; E</li> <li>Number of meetings/ discussions, communications with stakeholders</li> <li>Number of US Naval ship visits</li> <li>Number of trainings/ exercises (Cooperation Afloat Readiness and Training (CARAT) 2020; Balance STYLE; Flash Style)</li> <li>Number of training programmes/placements/ nominations secured</li> <li>No. of consultations</li> </ul>	10%	40%	20%	25%	25%	DG with AD	20%	40%	20%	10%	30%
	<ul style="list-style-type: none"> <li>Facilitation of gratis visas for US officials visiting Sri Lanka for official purposes</li> <li>Monitoring matters relating to developments on the draft Visiting Forces Agreement</li> <li>Facilitating US Naval ship visits and to liaise with the Ministry of Ports and Shipping</li> <li>Facilitating bilateral defence exercises</li> <li>Facilitating seminars, training and conferences for Sri Lankan defence officials in the USA (05)</li> <li>Naval Teleconferences (one)</li> </ul>	20%	40%	25%	25%	25%	DG with AD	20%	25%	25%	10%	25%
	<ul style="list-style-type: none"> <li>Facilitating US Naval ship visits and to liaise with the Ministry of Ports and Shipping</li> <li>Facilitating bilateral defence exercises</li> <li>Facilitating seminars, training and conferences for Sri Lankan defence officials in the USA (05)</li> <li>Naval Teleconferences (one)</li> </ul>	25%	25%	25%	25%	25%	DG with AD & Legal Division	25%	25%	25%	25%	25%
	<ul style="list-style-type: none"> <li>Facilitating US Naval ship visits and to liaise with the Ministry of Ports and Shipping</li> <li>Facilitating bilateral defence exercises</li> <li>Facilitating seminars, training and conferences for Sri Lankan defence officials in the USA (05)</li> <li>Naval Teleconferences (one)</li> </ul>	50%	25%	25%	25%	50%	DG with AD	50%	10%	10%	10%	10%
	<ul style="list-style-type: none"> <li>Facilitating bilateral defence exercises</li> <li>Facilitating seminars, training and conferences for Sri Lankan defence officials in the USA (05)</li> <li>Naval Teleconferences (one)</li> </ul>	50%	25%	25%	25%	50%	DG with AD	50%	-	-	-	-
	<ul style="list-style-type: none"> <li>Facilitating seminars, training and conferences for Sri Lankan defence officials in the USA (05)</li> <li>Naval Teleconferences (one)</li> </ul>	25%	25%	25%	25%	25%	DG with AD	25%	25%	25%	25%	25%
	<ul style="list-style-type: none"> <li>Naval Teleconferences (one)</li> </ul>	-	100%	-	-	-	DG with AD	-	100%	-	-	-

Economic Cooperation	<ul style="list-style-type: none"> <li>Addressing issues relation to US Sanctions on Iran + Trade facilitation</li> <li>Consultations with the US Government for Debt settlement with Iran through export of Tea</li> <li>Scheduling of DVC to discuss the “humanitarian channel” proposed by the US side for trade with Iran</li> <li>Concurrence of the US side was received fro Sri Lanka’s proposal for debt settlement with Iran through export of tea on 26 October 2020</li> </ul>	25%	20%	25%	30%	<ul style="list-style-type: none"> <li>Number of briefing materials</li> <li>Number of interagency meetings/discussions with Central Bank, Tea Board, Department of Commerce/US Embassy</li> <li>Number of representations to USG through SLEMB/WDC</li> </ul>	DG with AD with Partner Divisions of Economic Affairs and Middle East Line agencies: Central Bank, Department of Commerce, Tea Board	25%	20%	25%	30%
	<ul style="list-style-type: none"> <li>US- Sri Lanka Science Technology and Innovation Dialogue</li> </ul>	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>Number of preparatory meetings with stake holders/ the US Embassy.</li> <li>Number of Briefing Notes/Presentations prepared</li> <li>Number of Interventions/ actions</li> <li>No. of outcomes</li> </ul>	DG with AD	25%	10%	10%	10%
Education	<ul style="list-style-type: none"> <li>Peace Corps – Facilitate, as necessary, the implementation of the Peace Corps volunteers programme as per the MoU signed in 2018</li> <li>Deployment of the volunteers did not take place due to COVID 19 pandemic</li> </ul>	25%	10%	40%	25%	<ul style="list-style-type: none"> <li>Number of representations with key stakeholders/US Embassy and the Peace Corps Country Director</li> <li>Number of Briefing Notes</li> </ul>	DG with AD with partner Division (Protocol)	25%	10%	20%	20%
COVID-19 related matters	<ul style="list-style-type: none"> <li>Coordination of matters related to repatriation of SL</li> <li>COVID 19 related bilateral assistance from the US, Donation of PPES, ventilators and medical equipment</li> </ul>					<ul style="list-style-type: none"> <li>Number of Sri Lankans repatriated from the USA – (980 )</li> <li>Amount of bilateral assistance (upto US \$ 6 Million),</li> <li>Donation of 200 ventilators to Ministry of Health,</li> <li>Donation of PPES to the Disaster Management Centre, Civil Aviation Authority, Ministry of Health, COVID 19</li> </ul>	DG with AD	-	40%	40%	20%
									40%	40%	20%
									50%	50%	-

									test kit (which contains a RT-PCR machine is valued at \$ 118,000)			40%	40%	20%
Canada														
Political relations	<ul style="list-style-type: none"> <li>• Signing of the MoU on Bilateral Consultations Mechanism between Sri Lanka and Canada</li> <li>• Finalizing the text of the MoU in coordination with the Canadian High Commission in Colombo, SL High Commission in Ottawa and Ministry Divisions.</li> <li>• Preparation of the cabinet paper for signing of the MoU</li> </ul>	25%	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>➢ Number of meetings/interactions/ with the stakeholders</li> <li>➢ Number of meetings /</li> <li>➢ Representations/interactions with the Canadian High Commission and SL High Commission in Ottawa.</li> <li>➢ Number of follow up interventions.</li> </ul>	DG with AD with the Legal Division	10%	10%	10%	45%	
	<ul style="list-style-type: none"> <li>• Proposed Air Services Agreement between Sri Lanka and Canada</li> </ul>	10%	20%	45%	25%	25%	<ul style="list-style-type: none"> <li>➢ No. of follow up interventions to process the MoU.</li> </ul>	Support to Ministry Legal Division as necessary	10%	20%	20%	20%		
	<ul style="list-style-type: none"> <li>• Evaluating, proposing and facilitating finalization of bilateral instruments.</li> </ul>	40%	10%	40%	10%	10%	<ul style="list-style-type: none"> <li>➢ Number of instruments proposed/finalized</li> <li>➢ Number of consultations with the High Commission and the Line agencies</li> </ul>	DG with AD	20%	20%	20%	40%		
	<ul style="list-style-type: none"> <li>• Facilitating high level interactions/ incoming/ outgoing visits.</li> <li>• Visit of Ambassador Hartman, Director General/ South Asia, Global Affairs Canada and meeting with S/FR on 27th January 2020</li> <li>• Virtual interaction between Hon Foreign Minister and the Canadian Foreign Minister on 1 June 2020</li> </ul>	30%	10%	30%	30%	30%	<ul style="list-style-type: none"> <li>➢ Number of briefing materials prepared</li> <li>➢ Number of meetings/discussions</li> <li>➢ Issues discussed/resolved.</li> <li>➢ Number of follow up interventions.</li> </ul>	DG with AD	30%	10%	10%	30%		
	<ul style="list-style-type: none"> <li>• Monitoring and responding to issues of key importance to Sri Lanka</li> </ul>	20%	40%	20%	20%	20%	<ul style="list-style-type: none"> <li>➢ No. of briefing notes/ reports</li> <li>➢ No. of Submissions through Ottawa and Toronto</li> </ul>	DG with AD	20%	20%	20%	40%		



South Asia & SAARC Division											
Division Priorities	Targets	Targets (accomplished percentage)				Key Performance Indicators	Name & Designation of the Responsible Officer	Target (accomplished percentage as at 31.12.2020)			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Political Relations	<p><b>Targets</b></p> <ul style="list-style-type: none"> <li>• <b>Strengthening diplomatic relations with all 7 states of South Asia:</b> <ul style="list-style-type: none"> <li>- Afghanistan</li> <li>- Bangladesh</li> <li>- Bhutan</li> <li>- India</li> <li>- Maldives</li> <li>- Nepal</li> <li>- Pakistan</li> </ul> </li> <li>• <b>Facilitate high level inward/outward visits</b> <ul style="list-style-type: none"> <li>- Visit of Hon. Foreign Minister to India from 08th-10th January 2020.</li> <li>- Visit of Hon. Prime Minister to India from 07th -11th February 2020.</li> <li>- Visit of Hon. Prime Minister of Pakistan to Sri Lanka. (Two sides agreed for an official visit from 23rd-24th February 2021) on the invitation of the Hon. Prime Minister of Sri Lanka.</li> <li>- Visit of H.E. the President to Pakistan. (Invitation has been extended and follow up to Hon. Prime Minister of Pakistan visit dates will be confirmed.)</li> </ul> </li> </ul>	25%	25%	25%	25%	<p>➤ No. of decisions taken during the visits and no: of MoUs/Agreements entered into/signed and expeditious follow up action.</p>	Visits related to Bilateral relations with India & Pakistan will be handled by DG, Director - SA & SAARC	25%	10%	12%	28%

	<ul style="list-style-type: none"> <li>- Visit of Hon. Prime Minister to Pakistan in 2020. (Invitation has been extended. Dates have been postponed due to Covid situation.)</li> <li>- Organized Virtual Bilateral Summit between the two Prime Ministers of India and Sri Lanka, 26 September 2020</li> <li>- Visit of Hon. Prime Minister of India to Sri Lanka- (Due to the Covid situation dates will be work out in early 2021.)</li> <li>- Colombo Security Conclave-04th NSA-Level Trilateral Meeting between Sri Lanka, India and Maldives, Participated by National Security Advisor of India, Defence Secretary of Sri Lanka and Minister of Defence of Maldives, 28 November 2020.</li> <li>- Visit of Hon. Dr. S. Jaishankar, External Affairs Minister of India to Sri Lanka, (Dates have been fixed for January 2021)</li> <li>- High level participation at the Sagarmatha Sambaad Conference, 02nd - 04th April 2020 (Conference was postponed by Nepal side due to Covid situation.)</li> <li>- Visit of H.E. the President to Bangladesh, (an invitation was already received from Bangladesh, dates TBC)</li> <li>- WVIP visit to Nepal to declare open the Anandakuti Viharaya in Kathmandu (Dates will be work out in 2021 due to Covid situation)</li> <li>- State Minister for Regional Cooperation participated an Interview on Foreign Policy of Sri Lanka by Nepal Institute for Internal Cooperation and Engagement (NIICE) via Zoom on 5th November 2020</li> <li>- Visits by high level defence delegations to and from India and Pakistan</li> </ul>																		
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	<ul style="list-style-type: none"> <li>• <b>Establishment of Resident Mission</b> <ul style="list-style-type: none"> <li>- Continuation of the negotiations to establish the Resident Mission in Bhutan.</li> <li>- Concurrent accreditation for Bhutan was changed from New Delhi to Bangladesh.</li> <li>- Continue negotiations to establish a Consulate General in Kolkata.</li> </ul> </li> </ul>	25%	30%	30%	15%	<p>➤ Major outcomes during the year as a result of Division's formal/informal negotiations, representations and networking had with the counterparts and relevant stakeholders etc. Policy initiatives.</p>	Assistant Director – SA & SAARC, to liaise with DG/OAD, DG/Admin and C/Prot. DG, Director – SA & SAARC, to liaise with DG/OAD and C/Prot.	25%	10%	10%	23%
	<ul style="list-style-type: none"> <li>• <b>Increase Number of /Appointment of Honorary Consuls</b> <ul style="list-style-type: none"> <li>- Appointment of Honorary Consul in Punjab.</li> <li>- Appointment of Honorary Consul in Bhutan(Division has provided observations to Protocol Decision)</li> <li>- Proposal for establishing Honorary Consulate in Addu City in Maldives.(Observations has sent to Protocol Division and await response)</li> </ul> </li> </ul>		25%	50%	25%	<p>➤ Major outcomes during the year as a result of Division's formal/informal negotiations, representations and networking had with the counterparts and relevant stakeholders etc. Policy initiatives.</p>	DG, Director , Assistant Director – SA & SAARC, to liaise with C/Prot.	-	15%	15%	
	<ul style="list-style-type: none"> <li>• <b>Creation of new posts in identified Missions</b> <ul style="list-style-type: none"> <li>- Continue negotiations to create a post of First Secretary /Defence at the Sri Lanka High Commission in Dhaka (This has brought to the attention of the CTU and OAD Divisions for action with Desk observations)</li> </ul> </li> </ul>	30%	40%	30%		-do-		30%	40%	30%	
	<ul style="list-style-type: none"> <li>• <b>Establishing/Convening Joint Commissions &amp; Foreign Office Consultations</b></li> </ul>	25%	25%	25%	25%	<p>➤ Major outcomes, including no: of preparatory meetings, negotiations and consultations had with counterparts and relevant stakeholders.</p>	JCs/Pol.Con. with India & Pakistan will be handled by	25%	20%	25%	20%

<p><b>Create effective legal infrastructure with countries of the region.</b></p>	<ul style="list-style-type: none"> <li>- Finalize MoU with Afghanistan to hold political consultations in the Foreign Secretary level.</li> <li>- (Cabinet approval was received on 04.01.2021 and await dates from Hon. Minister to sign the MoU)</li> <li>- 06th Round of the Pakistan-Sri Lanka Foreign Office Consultations (FOC), 16th December 2020 (convened through virtual mode).</li> <li>- Sri Lanka – Pakistan Economic Joint Commission (JEC) to be held through virtual mode 03rd February 2021. (Dates have been finalized)</li> <li>- Sri Lanka – Maldives JC, 4th Round of talks (Maldivian side suggested 1st Quarter 2021 hosted by Sri Lanka)</li> <li>- Sri Lanka-Nepal JC 1st Round of Talks(Nepal has given their consent to hold the a physical meeting in 2021 hosted by Sri Lanka)</li> <li>- Sri Lanka – Bangladesh FOC hosted by Sri Lanka (Bangladesh side has given consent to a virtual meeting and date for 2021 is awaited)</li> <li>- Sri Lanka – India JC hosted by India (Both sides agreed to hold in 2021.</li> <li>- Sri Lanka – Bhutan JC dates to be identified early 2021.</li> </ul> <p>• <b>Implementation of existing MoUs and identifying new areas to sign MoUs.</b></p> <p><b><u>Afghanistan</u></b></p> <p><u>Political Consultation</u> – Cabinet approval received, dates to be decided for signing</p>	25%	25%	25%	<p>➤ No of decisions taken during the Joint Commissions/Foreign Consultations.</p> <p>➤ No of MoUs/Agreements signed/initiated/facilitated during the Consultations.</p>	<p>DG, Director – SA &amp; SAARC</p> <p>JCs/Pol.Con. with Nepal, Bangladesh, Maldives, Bhutan and Afghanistan will be handled by DG, Assistant Director – SA &amp; SAARC</p>	20%	15%	18%	27%
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	<p><u>Air Services</u> - Cabinet Memorandum was submitted for fresh Cabinet Approval</p> <p><u>Visa Waiver Agreement for Diplomatic and Official Passports</u> - Negotiations completed, cabinet approval and AG's approval to be obtained</p> <p><u>Transfer of Sentenced Persons</u> - (Negotiations were completed, cabinet approval received subject to an amendment, discussions in progress)</p> <p><u>Investment Promotion</u> - (As per new policy guidelines from Presidential Secretariat, on hold until a standard model to be developed)</p> <p><u>Diplomatic Training</u> - Negotiations ongoing</p> <p><u>Health</u> (nursing and medical): Already signed, Afghan side to come with a specific proposal for required training areas.</p> <p><u>Education</u> - Already signed, Afghan side was requested to utilize already availed opportunities and to provide information with new areas, as our records indicate they haven't utilized scholarships for past three years.</p> <p><u>Defence</u>: on hold as per the Ministry of Defence advice.</p>			<p>informal networking/discussions/representative efforts.</p> <p>and</p>	<p>Legal instruments with Nepal, Bangladesh, Maldives, Bhutan and Afghanistan will be handled by DG, Assistant Director - SA &amp; SAARC</p>		
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	<p><b><u>Bangladesh</u></b></p> <p><u>Coastal Shipping</u>: on hold due to Ports Ministry observations.  <u>Youth Development</u>: Negotiations in progress.</p> <p><u>Standard Operating Procedure of the Feeder Service between Chittagong and Colombo</u>: Received the approval from Attorney General's Department pending at Bangladesh side</p> <p><u>Double Taxation</u>: Standard model to be prepared by the Legal Division-await response</p> <p><b><u>India</u></b></p> <p><u>Trafficking in Persons</u>: Observations from the line ministries have being requested and await response.</p> <p><u>Science and Technology</u>: Negotiations are ongoing</p> <p><u>Investment Promotion</u>: Negotiations hold as per new guidance.</p> <p><u>Social Security</u>: Latest text sent by the Indian side has been shared with the Sri Lanka focal point and await response.</p> <p><u>Cultural Exchange Programme 2020 – 2023</u> : Forwarded the amended text to the focal point for observations and also advised to obtain</p>									
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	<p>concurrency to the Articles 14 &amp; 15 from relevant line agencies.</p> <p><u>Skills Development &amp; Capacity Building:</u> Draft texts received from the Indian side has been sent to the focal point and await observations/recommendation from the Ministry of Labour.</p> <p><u>Tourism Cooperation:</u> As the implementation of the MoU, await proposed suitable dates from the Line Ministry to convene the 03<sup>rd</sup> Meeting of India-Sri Lanka Joint Working Group on Tourism to be shared with the Indian side.</p> <p><u>Labour Cooperation:</u> Requested a model MoU in the fields of labour from the Indian side to be shared with the focal point.</p> <p><u>Maldives</u> Heritage Conservation and Archaeology: Legal observations awaited Archiving Cooperation: Clarification is sought from Archives Dept for the draft text, as the provided information has substance overlap.</p> <p><u>Immigration Matters:</u> Pending at Maldivian side Customs Matters: Legal observations provided, pending at SL Customs.</p> <p><u>Health:</u> Negotiations in progress <u>Interim measures for the repatriation of Human Remains</u></p>									
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	<p><u>National Blood Transfusion Service (NBTS):</u>  Negotiations in progress  <u>Training of Maldivian Nurses in Sri Lanka:</u> Health Ministry to provide an update  <u>Extradition &amp; Mutual Legal Assistance in Criminal Matters:</u> Negotiations in progress, pending at Maldivian side  <u>Culture:</u>  Obtained approval from Attorney General's Department legal observations awaited.  <u>Technical Cooperation towards Development of Water and Sewage Sector:</u> legal observations sent to Water Supply Ministry</p> <p><u>Double Taxation Agreement Promotion and Reciprocal Protection of Investments –</u>  (On hold until a new BIT model is finalized.)</p> <p>Pharmaceutical manufacturing medical supplies :</p> <p><b>Nepal</b>  <u>Tourism:</u> pending at Nepal side, reminder sent December 2020  Science and Technology: Cabinet approval received, fresh approval was sought.  <u>Cultural Cooperation:</u> pending at Nepali side  <u>Postal Services.</u>  (Signed the MoU on 03.03.2020)  <u>Higher Education:</u> pending at Nepali side  <u>Labour:</u> Ministry of Labour is not in favour of obtaining Nepali labour for construction sector of SL  <u>Ayurveda:</u> comes under MoU on Science &amp; Technology  <u>Sports:</u> Negotiations on hold</p>									
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	<p><u>Youth:</u> Already signed, in operation Lakshman Kadirgamar Institute of International Relations and Strategic Studies (LKI)</p> <p>Sri Lanka International Buddhist Academy, (SIBA Campus) and the Lumbini Buddhist University (LBU)</p> <p><b><u>Pakistan</u></b></p> <p><u>Tourism</u></p> <ul style="list-style-type: none"> <li>- MoU on Cooperation in Tourism between Sri Lanka and Pakistan. The Ministry of Tourism is in the process of obtaining approval from the Attorney General.</li> </ul> <p><u>Education:</u></p> <ul style="list-style-type: none"> <li>- MoU between Sri Lanka and Pakistan on Cooperation in the field of Higher Education. The Ministry of Education in the process of finalizing the draft MoU to obtain approval from the Attorney General.</li> <li>- MoU between National Vocational and Technical Training Commission of Pakistan and the Tertiary and Vocational Education Commission of Sri Lanka. Awaiting response from the Pakistan side for cleared text.</li> <li>- MoU between University of Colombo and Lahore School of Economics. The Ministry of Education is in the process of obtaining approval of the Cabinet of Ministers.</li> <li>- MoU between International Center for Chemical and Biological Sciences, University of Karachi in Pakistan and South Eastern University of Sri Lanka. Awaiting response from the Pakistan side.</li> </ul>																		
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	<p><u>Defence:</u></p> <ul style="list-style-type: none"> <li>- MoU between the Commission on Science and Technology for Sustainable Development in the South (COMSATS) University in Pakistan and General Sir John Kotelawala Defence University in Sri Lanka. The Ministry of Defence is in the process of obtaining approval from the Cabinet of Ministers.</li> <li>-</li> <li>- MoU between the Institute of National Security Studies in Sri Lanka (INSSSL) and the Institute of Strategic Studies in Islamabad (ISSI). The Ministry of Defence is in the process of finalizing the MoU.</li> <li>- MoU between the Sri Lanka Coast Guard and the Pakistan Maritime Security Agency on Enhancement of Maritime Cooperation and Exchange of Information. The Ministry of Defence is in the process of finalizing the MoU.</li> <li>- Declaration of Partnership (DoP) between the Institute of Peace Support Operations (IPSOTSL), Sri Lanka and the Centre of International Peace (CIPS) NUST, Pakistan. The Ministry of Defence is in the process of finalizing the MoU.</li> <li>- Equipment Transfer Certificate (ETC) between the Government of Pakistan and the Government of Sri Lanka. Awaiting response from the Pakistan side.</li> </ul> <p><u>Economic Affairs</u></p> <ul style="list-style-type: none"> <li>- Cooperation between the Board of Investment (BOI) of Sri Lanka and the Board of Investment of Pakistan for investment</li> </ul>																		
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<p><b>Facilitate effective use of Sri Lanka maritime resources</b></p>	<p>promotion. Forwarded the draft text to the BOI.</p> <p><u>Plantation:</u></p> <ul style="list-style-type: none"> <li>- MoU on Exchange of Sugarcane Breeding Materials between the Sugarcane Research Institute of Sri Lanka and the Sugarcane Research and Development Board of Pakistan. The Ministry of Plantation is in the process of obtaining fresh approval from the Cabinet of Ministers.</li> </ul> <p><u>Parliamentary Affairs:</u></p> <ul style="list-style-type: none"> <li>- MoU between the Senate Secretariat of Pakistan and the Secretariat of the Parliament of Sri Lanka for the Strengthening of Cooperation on Parliamentary Affairs.</li> <li>- MoU between the Pakistan Institute of Parliamentary Services and the Parliament of Sri Lanka. The Parliament of Sri Lanka is in the process of finalizing the text of the above draft MoUs.</li> </ul> <p><u>Technology</u></p> <ul style="list-style-type: none"> <li>- Intent of Cooperation (IoC) between the Industrial Technological Institute (ITI) and the COMSATS University of Islamabad. The Ministry of Technology is in the process of finalizing the draft IoC.</li> </ul> <ul style="list-style-type: none"> <li>• <b>Convene relevant meetings to enable troubleshooting before issues escalate</b></li> <li>- Conducted the 04<sup>th</sup> round of the Joint Working Group with India on Fisheries, 30<sup>th</sup> December 2020.</li> <li>- Coordinate with the relevant agencies on issues related to poaching and fishing boats</li> </ul>	25%	25%	25%	25%		<p>➤ Major outcomes during the year as a result of Division's both formal and informal networking/discussions/representative efforts.</p> <p>➤ No of foreign fishermen repatriated/no of foreign vessels released and coordination</p>	DG, Director & AD- SA & SAARC	20%	10%	15%	25%
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<p><b>Contribution to National Reconciliation Efforts.</b></p>	<ul style="list-style-type: none"> <li>- crossing International Maritime Boundary Line. As of 30<sup>th</sup> December 2020, there are 40 Indian Fishermen under Sri Lankan custody and 07 Sri Lankan Fishermen under India custody</li> <li>- Facilitation of negotiations on shipping and ferry services. The matter is being deliberated at the National Security Council to provide further guidance until a decision made.</li> <li>- 4<sup>th</sup> Round of NSA Trilateral Meeting between India, Sri Lanka and Maldives on 27<sup>th</sup>&amp; 28<sup>th</sup> November 2020 in Colombo. Await Security Council advice of implementation of the decisions.</li> <li>- Coastal Shipping Agreements or Ferry services with India and Bangladesh.</li> <li>- Release of 24 Sri Lankan fishermen from Bangladesh who got stranded since February 2020. (Facilitated court proceedings and repatriation approvals was obtained)</li> <li>- Facilitation provided Released two fishing vessels with crew members Stharani and Malith Putha apprehended by Maldivian authorities.</li> <li>- Facilitation 30 Nepali women to be released.</li> <li>• <b>Facilitation of voluntary repatriation of Sri Lankan refugees in India</b> <ul style="list-style-type: none"> <li>- Working with relevant line agencies to identify a package to be provided to the returnees.</li> </ul> </li> </ul>	25%	25%	25%	25%	25%	<p>extended for no of SL fishermen and SL vessels for release.</p> <p>➤ No: of Agreements/ MoUs signed/initiated/facilitated.</p>	DG. Director - SA & SAARC	20%	-	10%
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<p><b>Enhance trade and economic cooperation</b></p>	<ul style="list-style-type: none"> <li>• <b>Implementation of the Economic Diplomacy Programme and coordination of the bilateral agreements</b></li> <li>- Grant of new line of credit for the solar power Sri Lanka accepted a new line of credit worth US dollar 100 Million for solar power generation</li> <li>- Currencies of Agreements 400 Million US Dollar currency SWAP arrangements was agreed till November 2022.</li> <li>- Formation or work with existing Joint Working Groups.</li> <li>- Identify mutually interested areas and tradable products with respective countries.</li> <li>- Identify available resources in Sri Lanka and promote those among companies/investors who produce raw materials for major products.</li> <li>- Re-negotiations of the Pakistan-Sri Lanka Free Trade Agreement (PSLFTA). Obtained concurrence from the Pakistan side to renegotiate the PSLFTA with Sri Lanka.</li> <li>- Negotiations on the Credit Line of US \$ 200 million offered by Pakistan. Obtained concurrence from the Pakistan side to re-open negotiations.</li> <li>- Facilitation to utilize the full amount of the Credit Line of US \$ 50 million offered by Pakistan. The two sides signed the Addendum-III to utilize the full amount in November 2020</li> <li>- A Webinar “Deepening Economic Collaboration between Sri Lanka and India” was held on 21st July 2020 in virtual mode.</li> </ul>	<p>25%</p>	<p>25%</p>	<p>25%</p>	<p>➤ No of Agreements/MoUs signed/initiated/facilitated.</p> <p>➤ No: of products/areas promoted, and identified for promotion.</p> <p>➤ No. of events/meetings/programmes facilitated.</p>	<p>India –DG, Director – SA &amp; SAARC</p> <p>Maldives &amp; Nepal, DG, Assistant Director – SA &amp; SAARC</p>	<p>20%</p>	<p>15%</p>	<p>20%</p>	<p>20%</p>
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	<ul style="list-style-type: none"> <li>- Industry participants of both sides highlighted the opportunities in a number of sectors such as pharmaceuticals, agriculture, manufacturing, tourism and science and technology.</li> </ul>	25%	25%	25%	25%	25%	25%	25%	15%
<p><b>Enhancing to people contact</b></p>	<ul style="list-style-type: none"> <li>• <b>Work with relevant Sri Lanka Missions to identify relevant parties and activities to promote people to people contacts and promoting country's image through academic initiatives and Buddhist/spiritual connection diplomacy, sports and cultural diplomacy.</b></li> </ul> <p>Special attention was given for Bangladesh, Bhutan, Nepal, Maldives and Afghanistan for capacity building programmes.</p> <ul style="list-style-type: none"> <li>- 6 seats were offered for the Coastal Guard Basic Diving course by the Maldivian National Defence Force for the year 2021.</li> <li>- Pakistan Sri Lanka Higher Education Cooperation Programme, facilitate more scholarships for Sri Lankan students. (Obtained 91 Scholarships from Pakistan for Sri Lanka students for the year 2020.)</li> <li>- 4 Scholarships offered for Maldivian students by Sir John Kotalawala Defence University for cadets 2020/2021</li> <li>- Facilitated the reconstruction of Ananda KutiViharayaRatoMachchindranath temple.</li> <li>- Facilitated the request made by Lumbini Development Trust (LDT) to set up a maternity ward for the proposed hospital and Ministry of Health agreed to the request.</li> <li>- Facilitated the requests made by SLEMB/Kathmandu for Buddhist statues and</li> </ul>	25%	25%	25%	25%	25%	25%	25%	15%
	<p>India -DG, Director - SA &amp; SAARC</p> <p>Maldives &amp; Nepal, DG, Assistant Director - SA &amp; SAARC</p>	20%	05%	15%					

	<ul style="list-style-type: none"> <li>- Buddhist publications to be donated to Nepali temples, Museums and academic institutions. As of the result of virtual bilateral summit between India and SL held on 26th Sept 2020 and India extended 15 dollar million for promoting Buddhist links.</li> <li>- Facilitated Bhutan request to receive sacred relics from Sri Lankan Buddhist holy sites to their newly built Stupas, line Ministry to provide the required samples. stupas that are being built in Bhutan.</li> </ul>								
<b>Covid-19 related Facilitations</b>	<ul style="list-style-type: none"> <li>- Provision of USD 100 million supplies of credit line by recognizing the urgent need of Maldives under the Covid -19 situation.</li> <li>- Repatriated OSL from following countries as follows: Nepal – 148 Bangladesh – 810 Bhutan – 149 Afghanistan – 95 Pakistan – 314 Maldives-4,718 India – 3875</li> <li>- Facilitated the distribution of dry rations 2000 packs for Sri Lankans stranded in Maldives.</li> <li>- Providing medicine and related supplies for Maldives by the Government of Sri Lanka under the Covid-19 situation.</li> <li>- Facilitation of 04 consignments of medicine from India</li> <li>- Negotiations of Covid vaccine to be brought to Sri Lanka from India</li> </ul>	-	100%	-	-	Facilitated to repatriate total number of 314 Sri Lankans from Pakistan	DG, Director & Assistant Director – SA & SAARC	20%	20%
<b>SAARC</b>	<ul style="list-style-type: none"> <li>• <b>Work with other member states towards making SAARC a useful mechanism to facilitate regional development and</b></li> </ul>	25%	25%	25%	25%	No of meetings/negotiations held/facilitated.	DG and Director – SA & SAARC	17%	28%

	<p><b>connectivity as well as social development.</b> Facilitate participation in SAARC programmes and activities from Sri Lanka in the following priority sector identified for 2020. Poverty Alleviation Education and Culture Health Energy Security Youth</p>		<p>➤ No of events/programmes facilitated.</p>						
<p>SAARC Leaders Video Conference, 15<sup>th</sup> March 2020. H.E. the President participated. The SAARC Covid-19 Emergency Fund was created and Sri Lanka contributed US \$ 5 million.</p>	<p>Virtual Informal Meeting of the SAARC Foreign Ministers, 24<sup>th</sup> September 2020. Hon. Foreign Minister led the Sri Lanka delegation. Discussed the progress of SAARC programme of work.</p>	<p>SAARC Health Ministers' Video Conference, 23<sup>rd</sup> May 2020. A delegation led by Additional Secretary of the Ministry of Health attended. Shared Member States' experiences and agreed to enhance regional cooperation.</p>	<p><b>Fifteenth Informal Meeting of SAARC Finance Ministers, 16<sup>th</sup> September 2020 (convened virtual mode)</b> Hon. State Minister of Money &amp; Capital Market and State Enterprise Reforms led the Sri Lanka delegation. Shared each other the measures taken to fight/mitigate the impacts of the covid-19.</p>	<p>SAARC Education/Higher Education Ministers' Virtual Meeting, 08<sup>th</sup> October 2020 (<b>convened virtual mode</b>). Hon. State Minister of Education Reforms, Promotion of Open Universities and Distance Learning led delegation participated. Shared</p>					

	<p>Members' experiences and agreed to enhance regional cooperation.</p>																		
	<p>First Meeting of SAARC Planning Ministers preceded by the First Meeting of Planning Secretaries, 23<sup>rd</sup> and 25<sup>th</sup> November 2020 (convened in virtual mode) Hon. State Minister of Money &amp; Capital Market and State Enterprise Reforms attended the Meeting. Agreed to revitalize regional approaches to attain the 2030 Agenda and to realign regional cooperation to combat the pandemic.</p>																		
	<p>11<sup>th</sup> Meeting of the SAARC Food Bank Board, Colombo, 21<sup>st</sup>-22<sup>nd</sup> January 2020 (<b>convened physically</b>). Agreed to formulate Regional Guidelines on food reserves.</p>																		
	<p>58<sup>th</sup> Session of the Programming Committee of SAARC, 15<sup>th</sup> December 2020 (convened virtual mode). Director General and Director of the SAARC Division attended. The calendar of activities and budget of SAARC for 2021 were approved.</p>																		
	<p>SAARC Video Conference of Senior Trade Officials of SAARC, 08 April 2020 (convened virtual mode). Director General of the Department of Commerce led delegation attended the Conference. Shared Members' experiences and agreed to enhance regional cooperation.</p>																		
	<p>SAARC Video Conference of Senior Health Professionals, 26<sup>th</sup> March 2020. Director General of Health Services led delegation attended. Shared Members' experiences and agreed to enhance regional cooperation.</p>																		
	<p>Virtual Meeting of Vice Chancellors of the Universities of the SAARC Member States, 09<sup>th</sup>-10<sup>th</sup> December 2020 (convened virtual mode).</p>																		

	<p>UGC Chairman led five member delegation represented Sri Lanka. Shared success stories and identified future regional actions of UGC related matters.</p> <p>33<sup>rd</sup> Meeting of the SAARC Development Fund Board, 28<sup>th</sup>-29<sup>th</sup> July 2020 (convened virtual mode) A delegation from the Finance Ministry attended the Meeting. It approved a grant of US \$ 1.2 million to construct a building for Covid-19 patients in the Kandy Hospital.</p>																		
	<p>12<sup>th</sup> SAARC Conference on Cooperation in Police matters preceded by 07<sup>th</sup> Session of SAARC Terrorist Offences Monitoring Desk (STOMD) and SAARC Drug Offences Monitoring Desk (SDOMD), Colombo, 2020.(Conference and its preceded Meetings have been rescheduled for 2021 due to Covid-19)</p>																		
	<p>05<sup>th</sup> Meeting of the SAARC Ministers of Poverty Alleviation, preceded senior officials Meeting, Colombo, 2020. (Key Meeting and its preceded event have been rescheduled for 2021 due to Covid-19)</p>																		

Southeast Asia Division											
Priorities	Proposed Activity	Target (planned achievement)				Key Performance Indicators	Responsibility (Name and designation of the officer)	Target Accomplished as at 31.12.2021			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Enhancing Sri Lanka's relations with countries in the region to formulate a strategy to expand Sri Lanka's role in the region	<ul style="list-style-type: none"> <li>Understanding Southeast Asia and setting out a comprehensive framework to ensure Sri Lanka's interests in the region.</li> <li>Update information on the policy on Southeast Asia by way of gathering information through participating at ARF and other relevant forums</li> <li>Encourage research and academic institutions and think tanks to conduct more discussions and research papers on Southeast Asia.</li> </ul>	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>No: of decisions taken during the visits and no: of MoUs/Agreements entered into/signed and expeditious follow up action.</li> <li>Expediting Free Trade Agreements that are under discussion</li> <li>Facilitating Educational cooperation</li> <li>Facilitating Meetings with the Colombo based Southeast Asian Ambassadors</li> <li>Monitoring and reporting Political situation in in southeast Asian countries</li> <li>Congratulatory/Felicitation/National Day/ Condolence Messages to be initiated when necessary.</li> <li>The importance of focusing on trade and economic relations between the two countries was highlighted as key to enhance bilateral relations.</li> <li>Division organized Special events to commemorate the establishment of diplomatic relations with Viet Nam (50).</li> <li>Facilitated the celebrations of the establishment of diplomatic relations</li> </ul>	Actg. DG/Southeast Asia Director/Sout heast Asia	20%	10%	20%	30%

<p>Prioritizing Bilateral Political Consultations/High level visits and conducting relevant Meetings according to Sri Lanka's national interest.</p>	<ul style="list-style-type: none"> <li>• The Division to study the importance, merits/demerits of the relationships with respective countries and to prioritize the bilateral consultations accordingly.</li> <li>• To identify the vital areas of cooperation with the respective countries.</li> <li>• To evaluate the progress achieved followed by political consultations held.</li> <li>• To encourage respective countries to conduct bilateral consultations and organize high level visits</li> <li>• To identify vital areas of cooperation with the respective countries to be included in the sessions/visits.</li> <li>• To evaluate the progress made in the past political consultations and follow-up with action where necessary</li> </ul>	25%	25%	25%	25%	25%	<p>with Thailand (65th ),Cambodia (68th), Singapore (50th)</p> <ul style="list-style-type: none"> <li>➤ Initiated the possibility of holding Political Consultations with Singapore and Philippines</li> <li>➤ Although the consultations couldn't be finalized, the Division managed to be in touch with relevant line ministries to expedite Work Plans and work towards holding Political Consultations in the post COVID phase.</li> </ul>	Actg. DG/Southeast Asia Director/Southeast Asia	25%	0% Due to COVID 19	0%	12%
<p>Strengthen Cooperation with regional organizations such as ASEAN,ASEAN Regional Forum (ARF)</p>	<ul style="list-style-type: none"> <li>• To understand the importance of contributing to the regional organizations and to enlighten them on the value of participating in the regional conferences Conduct regular meetings with line ministries</li> </ul>	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>➤ The Division attended and prepared documents with regard to ARF Senior Officials' Meeting and Ministerial Meeting.</li> <li>➤ Division has sent brief note on ASEAN, ARF, Shangri-La dialogue, to other Divisions when requested.</li> <li>➤ The 27th ASEAN Regional Forum was held on 12th September 2020 virtually. The State Minister for Regional Cooperation, Tharaka Balasuriya represented Sri Lanka at the Forum.</li> <li>➤ Active participation of Sri Lanka at the ARF Meeting that were held virtually.</li> </ul>	Actg. DG/Southeast Asia Director/Southeast Asia	25%	0%	50%	20%

Establish links with agencies/ministries/stakeholders.	<ul style="list-style-type: none"> <li>MFA to have updated information on the areas of cooperation between Ministries/line agencies/ongoing and pipeline projects relating to development assistance, in Sri Lanka and the relevant countries in the region</li> </ul>	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>Follow-up on action relating to the ASEAN Sectoral Dialogue Partnership with Sri Lanka</li> <li>Support extended from Sri Lanka to Australia in several working areas of the ARF</li> </ul>	Actg. DG/Southeast Asia Director/Southeast Asia	25%	25%
Study the MoUs/Agreements signed by the countries in the region and to categorize and conclude the pending MoUs/Agreements through negotiations.	<ul style="list-style-type: none"> <li>Communicated with Sri Lanka Missions abroad in the Region on the possibility of concluding them early.</li> <li>Communicated with SL Missions abroad on enforcing the MoUs already signed.</li> </ul>	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>The Division regularly contact line Agencies to obtain their feedback when preparing documents.</li> <li>The Territorial Division has established links with Ministries, Departments and other Agencies and assist Sri Lanka Missions abroad in their activities by following up.</li> <li>Division has initiated a special project of investment in the education and health sector in Myanmar.</li> <li>Division has been actively following up with the line ministries to spearhead action with a view to facilitate the political consultations.</li> </ul>	Actg. DG/Southeast Asia Director/Southeast Asia	0%	12%
		25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>Division has contacted the Missions in the SEA Region with regard to the enforcement of MoUs.</li> <li>Line Ministries were contacted via mail/fax/email due to the prevailing conditions in the country.</li> <li>All MOUs in the region have been revisited and rejuvenated to facilitate the bilateral consultations</li> </ul>	Actg. DG/Southeast Asia Director/Southeast Asia	0%	50%

Assisting Sri Lankan students and southeast asian students studying in Sri Lanka and repatriation requests	-	25%	25%	25%	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>➤ Facilitated repatriation of Sri Lankan students studying in Southeast Asian Countries, in particular, Malaysia, Philippines, Thailand and Viet Nam.</li> <li>➤ Facilitated all training offered to Sri Lanka from Malaysia and Singapore for short-term courses.</li> <li>➤ Facilitated Sri Lankan nations in need of repatriation from the SEA countries.</li> <li>➤ Assisted giving publicity for all the scholarship opportunities offered from SEA countries, Brunei, Viet Nam, Singapore and the Philippines.</li> </ul>	Actg. DG/Southeast Asia Director/Southeast Asia	20%	0%	15%	20%
Defence Related matters		25%	25%	25%	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>➤ Coordinated matters relating to the international collaboration visits from the defence College in Sri Lanka.</li> <li>➤ Coordinated matters relating to defence related training.</li> </ul>	Actg. DG/Southeast Asia Director/Southeast Asia	20%	0%	15%	20%
Facilitation of speedy implementation of development projects		25%	25%	25%	25%	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>➤ Division implemented special projects</li> <li>➤ Educational Branches of Sri Lanka to be opened in Myanmar.</li> <li>➤ Branches of Sri Lankan Hospitals to be established in Myanmar.</li> </ul>	Actg. DG/Southeast Asia Director/Southeast Asia	0%	0%	25%	30%

Economic Affairs Division											
Priorities	Proposed Activity	Target (Planned achievement)				Key Performance Indicators	Responsibility (Name and designation of the Officer)	Target (accomplished up to 31.12.2020)			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Implement the Economic Diplomacy Programme of the Ministry	<ul style="list-style-type: none"> <li>Setting up <b>Economic Performance Targets for Missions (EIPTM) for 2020:</b> Specific Targets on Trade, Investment, Tourism and Foreign Employment will be set for each Mission, in collaboration with the relevant line agencies: Sri Lanka Export Development Board (EDB), the Board of Investment of Sri Lanka (BOI), Sri Lanka Tourism Development Authority (SLTDA), and the Foreign Employment Bureau, and Sri Lanka Tea Board.</li> <li>REVISION/ADAPTATION IN VIEW OF COVID-19 PANDEMIC</li> <li>The targets set at the beginning of the year had to be revised in view of the COVID-19 pandemic related global lockdowns. <b>Revised targets were sent to Missions on 08 September 2020.</b></li> <li><b>Timely responses:</b> Coordinating with line ministries, Divisions in the Foreign Ministry, related agencies, and Missions to respond to queries related to economic issues in a timely manner</li> <li><b>Creation of a Joint Task Force:</b> The Export Development Board (EDB) and the Board of Investments (BOI) has partnered to</li> </ul>	40%	30%	30%		<ul style="list-style-type: none"> <li>Whether economic performance targets were prepared in collaboration with the relevant line agencies including EDB, BOI, Sri Lanka Tourism, the Foreign Employment Bureau and the Tea Board</li> <li>Whether specific targets were set for each Mission and conveyed to Missions</li> <li>Whether relevant adaptations were done in view of the COVID-19 pandemic lockdown, in coordination with the relevant line agencies and the network of Sri Lanka Missions overseas</li> <li>Whether the Division was able to work with the relevant line agencies and Missions to find new markets for Sri Lankan exports and market updates from Missions to exploit fresh opportunities or alternative opportunities that would have opened up for Sri Lankan Exports</li> </ul>	Director General & Economic Diplomacy	40%	20%	20%	
				50%							40%

	<p>create a Joint Task Force to increase export revenues through investments. The Joint Task Force has identified several focus sectors that include rubber, electronics, mineral based products, and pharmaceuticals to name a few, and have identified the respective markets for investment promotion.</p> <ul style="list-style-type: none"> <li>• <b>Engagement of Sri Lanka Missions for promoting Tourism:</b> <ul style="list-style-type: none"> <li>- In view of the COVID-19 pandemic global lockdowns, an assessment of the ground situation was sought from all Missions, along with their views on what specific steps they propose to carry out tourist promotion in their accreditations, as well as lessons learnt from tourist promotion carried out in their respective accreditations in the new normal, and opportunities for investment in the tourism industry in Sri Lanka.</li> <li>- Input received from the Sri Lanka Missions/ Posts has been shared with the Sri Lanka Tourism Development Authority, and the Ministry continues to work with the SLTDA in carrying out the plans by SLTDA.</li> <li>- Facilitated tourism promotional webinars organized by the Missions/ Posts in Japan, Pakistan, Sweden, UK and Germany</li> </ul> </li> <li>• <b>Establishment of a Working Committee on Economic Related Issues under the Chairmanship of the State Minister for Regional Cooperation:</b></li> </ul>		50%	50%	<ul style="list-style-type: none"> <li>➤ Whether the Division worked with the line agencies and Missions including the Chambers to find new ways of connecting Buyers and Sellers using web-based technology in the new normal</li> <li>➤ Whether the Missions were able to achieve the targets/ revised targets during the period</li> <li>➤ Whether the Ministry provided additional resources or support for the Missions to achieve the set targets</li> <li>➤ Whether the Division coordinated with the Missions, line agencies and the BOI to seek/respond to investment proposals/ opportunities</li> <li>➤ Whether the Division was able to coordinate and respond to queries in a timely manner</li> <li>➤ Whether the Division has coordinated as required with SL Missions, EDB, BOI etc</li> <li>➤ Whether the Division was able to coordinate successfully with the line agencies and the Missions to obtain for SLTDA, updated information on ground situations etc in respective countries and new practices adopted by the tourist industries in different capitals under the new normal; and obtain for Missions, updates and</li> </ul>	Director General (Bilateral & Economic & Diplomacy)		40%	40%
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	<p>This Committee comprising the State Ministry of Regional Cooperation, Foreign Ministry, Department of Commerce, Ministry of Finance, Board of Investment, Export Development Board, Tourism Promotion Bureau, SLBFE, Ceylon Chamber of Commerce <b>meets on a monthly basis</b> to focus on specific tasks relating to the areas that fall under the purview of the State Ministry</p> <ul style="list-style-type: none"> <li>• <b>Coordinating with the EDB</b> and Missions with respect to GI related issues and other trade (exports)/tariff related issues</li> <li>• <b>Coordinating with the Department of Commerce</b> and Missions on matters relating to trade policy, trade related disputes, matters pertaining to Sri Lanka's participation/representation in multilateral fora of an economic nature – e.g. WTO</li> </ul>			<p>tourism promotion material etc., to successfully carry out tourism promotion activities under the new normal</p> <ul style="list-style-type: none"> <li>➤ Whether the Division was able to assist the State Ministry to set up the Working Committee</li> <li>➤ Whether the Division was able to coordinate effectively with EDB and Missions overseas on matters related to trade (exports) and tariffs etc</li> <li>➤ Whether the Division was able to successfully coordinate with the Department of Commerce and Missions in a timely manner</li> </ul>	<p>Director General (Bilateral &amp; Economic Diplomacy)</p>	<p>Two activities (Lebanon and China) due to the COVID-19 Pandemic.</p>
<ul style="list-style-type: none"> <li>• Promotional Activities: A few markets with high potential will be selected for targeted economic promotional activities to enhance Sri Lanka's global footprint and bring tangible economic benefits in collaboration with stakeholders through respective Missions. The selected campaigns will be partially/fully supported by the Economic Diplomacy Programme budget. These Missions will be selected based on set criteria to conduct special promotional events in line with main focus sectors of the National Export Strategy (NES), projects of BOI and Tourism Board etc.</li> </ul>	<p>Throughout the year</p>	<ul style="list-style-type: none"> <li>➤ Whether Missions were consulted on possible promotional activities in line with NES, BOI, Tourism etc.</li> <li>➤ Whether Division consulted stakeholder in finalizing the budget for the promotional activities</li> <li>➤ Whether financial provisions were obtained from the Treasury on time</li> <li>➤ Whether the allocated funds were utilized by the relevant Missions</li> <li>➤ Whether the Ministry sought feedback from the Missions post-event to understand the challenges</li> </ul>	<p>Director General (Bilateral &amp; Economic Diplomacy)</p>	<p>Two activities (Lebanon and China) due to the COVID-19 Pandemic.</p>		

				and convene a post-event stakeholder meeting ➤ Whether the Division evaluated the success of the Promotional Activities. ➤ Whether social media and other media platforms gave publicity to promotional activities					Actg. Director General (Technical Cooperation)	The situation prevailed throughout the year was not conducive to conduct the Program as planned. Details of <b>95 participants</b> of past programmes were gathered and referred to concerned Missions abroad for the purpose of establishing contacts/obtaining feedbacks
				➤ Whether an evaluation of feedback of the participating countries in previous years was carried out ➤ Whether the Ministry developed criteria for selection of countries keeping in mind the evolving foreign policy and other dynamics ➤ Whether social media and other media platforms were used to give publicity leading to the event and after ➤ Whether the Division is maintaining a database of contacts of all participants for future reference ➤ Whether the Ministry has continued to engage the participants from 2018 as a source of influence ➤ Whether the Division took action to record the success of the programme;	10%	40%	40%	10%		
	<ul style="list-style-type: none"> <li>• Sri Lanka Foreign Policy and Economic Diplomacy Dialogue (SLFPEDD): With a view to ensure sustained relations with countries with common interests, a two week SLFRDP is scheduled to be conducted for mid-level diplomats from selected countries <u>preferably in the 3<sup>rd</sup> or 4<sup>th</sup> quarter of 2020</u> , with assistance from the Bandaranaike International Diplomatic Training Institute (BIDTI) and the LakshmanKadirgamar Institute(LKI).</li> </ul> <p>Publish a record of the Economic Diplomacy Dialogue</p>									

	<ul style="list-style-type: none"> <li>Overseas Sri Lankans (OSL): Division to formulate and finalize an actionable programme on “Engaging Overseas Sri Lankans” in consultation with stakeholders under four themes: Economic, Political, Public and Cultural Diplomacy and People to People Contact.</li> <li>Initiate four actionable projects through selected SL Missions as pilot project on identified areas for 2020 together with budget proposals.</li> </ul>	Throughout the year	<ul style="list-style-type: none"> <li>Whether a concept note was developed with stakeholder engagement</li> <li>Whether activities for engagement initiated</li> <li>Whether an action plan was finalized for 2020 with proposed budget</li> </ul>	Actg. Director General (Multilateral)	Due to the COVID-19 pandemic this section was put on hold.  The action plan will be reformulate to suit the New Normal in 2021.
Implementation of MoUs/Agreements and participation in Joint Commissions on Economic Cooperation (JCEC)  Engagement with Regional	<ul style="list-style-type: none"> <li>MoUs and Agreements: Facilitate and Coordinate the finalizing of pending economic related MoUs and Agreements in consultation with Missions, the Legal Division of the Ministry and relevant line agencies</li> </ul>	Throughout the year	<ul style="list-style-type: none"> <li>Was the Division able to coordinate with the Missions, line agencies etc on resolving issues related to MoUs/Agreements etc and facilitate finalization</li> <li>Number of MoUs and Agreements that were dealt with, during the period</li> <li>Number of MoUs and Agreements finalized during the period</li> <li>Number of engagements/meetings /interactions including correspondence during the period for finalization of MoUs and Agreements</li> </ul>		Yes  29 07 74

Organizations to Strengthen Cooperation	<ul style="list-style-type: none"> <li>Joint Commissions on Economic Cooperation and other high-level and working-level meetings: Provide information required for the Joint Commissions etc. on economic related issues organized by MFR and related Ministries</li> <li>Indian Ocean Rim Association (IORA): The Division is the National Focal Point for activities of IORA. It liaises with relevant stakeholder agencies in formulating Sri Lanka's position and arranges participation in IORA meetings and events.</li> <li>Initiate a study together with the LKIRSS on key maritime infrastructure bottlenecks/ needs in the region (Eg: ports, shipping capacity routes and ship repair facilities) under Working Group on IORA Trade and Investments (WGTT).</li> </ul>	Throughout the year	<ul style="list-style-type: none"> <li>Was the Division able to coordinate effectively and provide information as and when required to Missions and line agencies</li> <li>Number of meetings for which information was provided; number of meetings attended by the Division;</li> <li>Number of meetings attended by Sri Lanka at IORA related meetings;</li> <li>Did the Division undertake a study ; on key maritime infrastructure bottlenecks/ needs in the region (Eg: ports, shipping capacity routes and ship repair facilities) under Working Group on IORA Trade and Investments (WGTT);</li> <li>Was the study completed and submitted to the IORA Secretariat;</li> </ul>	Actg. General (Multilateral)	<p>Yes</p> <p>The Division coordinated with line agencies to obtain information for line agencies and Missions that was required to implement provisions of certain MoUs, Joint Commission meetings held in previous years etc.</p> <p>Number of meetings attended/facilitated: <b>20</b></p> <p><b>The draft Concept Paper has been prepared and under review.</b></p> <p>The study is expected to be completed in 2021</p>
	<ul style="list-style-type: none"> <li>United Nations Economic &amp; Social Commission for Asia and the Pacific (UNESCAP)</li> </ul>	Throughout the year	<ul style="list-style-type: none"> <li>Number of meetings attended by Sri Lanka at UNESCAP related meetings;</li> </ul>	Actg. General (Multilateral)	<p>Number of meetings attended/ facilitated -</p>

	<ul style="list-style-type: none"> <li>• Sri Lanka's engagement with UNESCAP is led by the Division.</li> <li>BIMSTEC: Coordination of Sri Lanka's engagement with BIMSTEC, in the context of Sri Lanka becoming the Chair following the BIMSTEC Summit in August 2018. The Economic Affairs Division functions as the National Focal Point.</li> </ul>	Throughout the year	<ul style="list-style-type: none"> <li>➤ Whether the Division organized /facilitated any meetings or conferences during the year 2020 in Sri Lanka;</li> <li>➤ How many BIMSTEC activities including training programs were facilitated by the Division;</li> </ul>	Actg. Director General (Multilateral)	<p>Sri Lanka participated <b>12</b> meetings/sessions including the 76<sup>th</sup> Session of the Commission and</p> <p><b>Sri Lanka submitted a project proposal "enhancing shift towards sustainable freight transport in the decade of action"</b></p> <p>Number of meetings attended/ facilitated</p> <p>-</p> <p>Host by the Ministry - <b>04</b></p> <p>Facilitated by the Ministry-<b>01</b></p> <p>Attended by Sri Lanka-<b>14</b></p> <p>Meetings could not host during due to COVID-19- <b>07</b></p>
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	<ul style="list-style-type: none"> <li>Colombo Plan: Sri Lanka is the host for Colombo Plan Secretariat and Economic Affairs Division is the focal point for Colombo Plan activities.</li> </ul>	Throughout the year	<ul style="list-style-type: none"> <li>Hosting the 47th Consultative Committee Meeting in 2020;</li> <li>Number of meetings attended by Sri Lanka Colombo Plan Council and Standing Committee at related meetings and their outcome/follow up;</li> <li>Assistance provided to Colombo Plan Secretariat as the host country to solve issues;</li> </ul>	Director	Due to the Corona Virus it has been postponed to the 2021. 02 Council Sessions 01 Standing Committee Meeting
Engagement with Multilateral Organizations to Strengthen Cooperation on specific areas (WIPO, UNCTAD, WTO, WEF, ACD IOM, Colombo Process Abu Dhabi Dialogue, GFMD	<ul style="list-style-type: none"> <li>EA Division handles backward and forward coordination of Sri Lanka's relations with several UN agencies in collaboration with relevant stakeholder agencies, particularly on intellectual property, trade and development and migration.</li> </ul>	Throughout the year.	<ul style="list-style-type: none"> <li>Number of meetings attended by Sri Lanka at Multilateral Organizations to strengthen cooperation;</li> <li>Number of training programs facilitated by the Division;</li> <li>Number of activities initiated by the Division;</li> </ul>	Director	Number of meetings attended/ facilitated - ACD - 01 GFMD: 12th GFMD Annual Summit IOM: 08
Trade Dispute Resolution and Visa Facilitation	<ul style="list-style-type: none"> <li>Trade Disputes: Division liaises with relevant line agencies in resolving trade complaints received from foreign and local companies.</li> </ul>	Throughout the year	<ul style="list-style-type: none"> <li>How many trade disputes were received by from Sri Lanka and Foreign Missions and through Diplomatic Missions based in Colombo;</li> <li>How many trade disputes were resolved through relevant line agencies;</li> </ul>	Actg. Director General (DG B & ED))	44 trade complaints

Periodic Special Projects Collaborated by the Economic Affairs Division	<ul style="list-style-type: none"> <li>Trade Related Visa Issues: Resolution of visa issues faced by construction companies</li> </ul>	Throughout the year	<ul style="list-style-type: none"> <li>Whether the issues faced by the Sri Lankan construction companies were resolved with the intervention of the Division;</li> <li>Whether a mechanism was formulated to resolve the issue;</li> </ul>	Actg. Director General (Technical Cooperation)	Meetings between the members Chamber of Construction Industry and the Maldivian Embassy Officials were facilitated. The process of formulation of a mechanism to resolve the issue is underway
	<ul style="list-style-type: none"> <li>Issuance of Recommendation for Trade related Visa: Division recommends the issuance and extension for Expert Category of foreign nationals based in Colombo attached to International Organizations (World Bank, Colombo Plan, JICA , KOICA) to the Controller General of Immigration</li> <li>Resident Guest Scheme: Formulation of Policy as member of the Visa Formulation Committee of Resident Guest Scheme</li> </ul>	Throughout the year	<ul style="list-style-type: none"> <li>How many applications were received by the Division</li> <li>How many meetings were attended by the Division on the Resident Guest Scheme;</li> <li>Whether Division contributed in the formulation of policy on the Resident Guest Scheme;</li> </ul>	Actg. Director General (Technical Cooperation)	76
	<ul style="list-style-type: none"> <li>EXPO Dubai 2020: The Division is appointed as a key representative to ensure successful participation of Sri Lanka at the Expo Dubai 2020 in collaboration with other stakeholders</li> </ul>	Throughout the year	<ul style="list-style-type: none"> <li>Whether the Division was represented in any committees;</li> <li>Whether Division coordinated with SL Mission in Abu Dhabi and SL Consulate in Dubai;</li> </ul>	Actg. Director General (Multilateral)	The Division was represented in all meetings. The SLTB is now the Focal Point and all committees have been

Formulate an Action Plan for Technical Cooperation Division	<ul style="list-style-type: none"> <li>• Host 2 Diplomatic Training Sessions for Specific country participants</li> <li>• Facilitate technical training opportunities for LDCs especially in the ASEAN Region, Africa, Afghanistan and Latin American Region</li> <li>• Assess all technical cooperation agreements so far signed and request assistance/training opportunities from European and other regions for the benefit of Sri Lankan Ministries</li> <li>• Connect/Establish links with Foreign institutions to facilitate technology/skills transfer on specific areas of expertise.</li> </ul>	10%	40%	40%	10%	<ul style="list-style-type: none"> <li>➤ Were 2 diplomatic training sessions held in 2020 with the participation and ASEAN member state;</li> <li>➤ Did the Division undertake to assess all technical cooperation agreements so far signed ;</li> <li>➤ Did the Division through Sri Lanka Missions abroad seek assistance/training opportunities for the benefit of Sri Lanka;</li> <li>➤ How many links were initiated with foreign institutes ;</li> </ul>	Actg. Director General (Technical Cooperation)	10%	Though the preliminary arrangements were made to conduct the training program developments took place from first quarter onwards of the year due to Covid-19 pandemic prevented the completion of the task. The process to assess Technical Cooperation agreements initiated and continuing.
Formulate an Action Plan		Throughout the year			➤ Did the Division formulate an Action Plan for enhanced foreign	Director	Initial process have been done		

<p>focusing on Foreign Employment opportunities in targeted countries</p>	<ul style="list-style-type: none"> <li>• Mutual Recognition and Certification and qualitative and quantitative enhancement of foreign employment</li> <li>• Quotas for Sri Lanka's in specific areas of work (both qualitative and quantitative)</li> </ul>	<p>Throughout the year</p>	<p>employment opportunities in consultation with stakeholders (EA Division is focusing on UAE mutual recognition process) ;</p> <ul style="list-style-type: none"> <li>➤ Was the Action Plan implemented;</li> <li>➤ How many new opportunities were facilitated of the Division (coordination of meeting and follow up to ensure results);</li> </ul>		<p>100 for Japan</p>
<p>Tourism, Travel Advisories</p>	<ul style="list-style-type: none"> <li>• Keep in view of revision /updates to Travel Advisories in major tourist originating countries</li> </ul>	<p>Throughout the year</p>	<ul style="list-style-type: none"> <li>➤ How many travel advisories were revised by host Governments;</li> <li>➤ Were the relevant agencies informed of these revisions;</li> </ul>	<p>Director</p>	<p>Informed the SLTPB when received a travel advisories</p>
<p>Business Forums and Promotional Events</p>	<ul style="list-style-type: none"> <li>• Assist/coordinate/facilitate Business Forums and Promotional Events</li> </ul>	<p>Throughout the year</p>	<ul style="list-style-type: none"> <li>➤ How many business promotional events were facilitated by the Division;</li> <li>➤ Follow up activities;</li> </ul>	<p>Director</p>	<p>02</p>
<p>Procurement &amp; Tender</p>		<p>Throughout the year</p>	<ul style="list-style-type: none"> <li>➤ How many procurement and tender notices were facilitated through the Division;</li> </ul>	<p>Actg. Director General (Technical Cooperation)</p>	<p>30 procumbent and tender notices were facilitated</p>

**Ocean Affairs, Environment and Climate Change Division**

Priorities	Desired objective/Proposed Activity	Target (Planned achievement percentage)				Key Performance Indicators	Responsibility (Name and Designation of the officer)	Target (accomplished percentage) as at 31.12.2020			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Create a specific focus on ocean affairs, in Sri Lanka's Foreign Policy	<ul style="list-style-type: none"> <li>Promote cooperation with countries on matters related to Ocean Affairs, Environment and Climate Change.</li> </ul>	10%	20%	30%	40%	➤ Number of events held.	Ms.H.Dissanayake Director General	10%	15%	30%	40%
	<ul style="list-style-type: none"> <li>Track 01 Ministerial Conference – The Indian Ocean: Defining Our Future</li> </ul>	-	30%	70%	-	➤ Number of preparatory meetings held prior to Track 01 Ministerial conference.	Ms.H.Dissanayake Director General	-	0%	0%	0%
	<ul style="list-style-type: none"> <li>Promote Sri Lanka's engagement with the International Seabed Authority (ISA).</li> <li></li> </ul>	10%	25%	30%	35%	<ul style="list-style-type: none"> <li>➤ Number of meetings/discussions/communications had with the International Seabed Authority.</li> <li>➤ Number of occasions that technical assistance was obtained on deep seabed activities.</li> <li>➤ Number of engagements with line agencies</li> </ul>		10%	15%	25%	30%
Create a specific focus on Environment and Climate	<ul style="list-style-type: none"> <li>Contributions to bilateral consultations related to maritime security and oceans</li> </ul>	Additional initiative				<ul style="list-style-type: none"> <li>➤ No. of events, supported/organized</li> <li>➤ Preparations for the 4<sup>th</sup> Sri Lanka - Japan Dialogue on Maritime Security, Safety and Oceanic Issues (held virtually on 1 October 2020)</li> </ul>		25%	40%	35%	
	<ul style="list-style-type: none"> <li>Increase collaboration with the international community of environment and climate change issues.</li> </ul>	25%	30%	20%	25%	<ul style="list-style-type: none"> <li>➤ Number of times that Sri Lanka's recognition of global environmental issues was demonstrated and addressed</li> </ul>	Ms.H.Dissanayake Director General	25%	30%	20%	25%

<p>Change in Sri Lanka's Foreign Policy</p>					<p>issues locally and internationally, including climate change related issues;</p> <p>➤ Number of times that Sri Lankan diplomats abroad engaged in dialogue in policy discussions in their respective stations to be updated on latest issues related to the work of this Division in order to showcase Sri Lanka's interest as well as Sri Lanka's commitments on the subject areas.</p> <p>a) secure facilities/ resources worth of over one million pounds under Commonwealth Litter Programme (CLiP), to address pollution caused by plastic</p> <p>b) Initiated the process for collaboration with Allen Coral Atlas to obtain real time high resolution satellite images to monitor coral reefs which would enable us to not only to map corals, but also analyze other ocean related data useful for fisheries, meteorology, hydrology, ocean temperatures, etc. including prediction of weather phenomenon like <i>El Nino</i> as well as indirect benefits to maritime archaeology and maritime security in territorial</p>				
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<p>Marine Scientific Research. The Division has initiated discussions on establishing a simple facilitative process on granting clearance for applications for Marine Scientific Research in Sri Lankan waters.</p>	<ul style="list-style-type: none"> <li>To obtain Cabinet approval to adopt Marine Scientific Research(MSR) guidelines and regulations in order to implement a MSR clearance process to enhance and promote maritime research in SL</li> <li>Formally communicate the finalized guidelines and regulations to foreign states</li> </ul>	<p>20%</p>	<p>80%</p>	<p>75%</p>	<p>20%</p>	<p>Ms.H.Dissanayake Director General</p>	<p>0%</p>	<p>5%</p>	<p>0%</p>
<p>waters. These maps are worth over 1.6 million US dollars.</p> <p>c) Coordination with the UK Government in the lead up to COP26, in areas such as conservation and sustainable utilization of mangroves and nitrogen waste management (02 initiatives that SL has taken the lead in the environment and climate change spheres)</p>	<p>➤ Number of follow up actions had.</p> <p>➤ Number of communications sent and followed up</p>	<p>20%</p>	<p>80%</p>	<p>75%</p>	<p>20%</p>	<p>Ms..H.Dissanayake Director General</p>	<p>0%</p>	<p>0%</p>	<p>0%</p>

Promote Sri Lanka's role in international, regional, and sub regional organizations to strengthen the objectives of those organizations and pursue Sri Lanka's profile as a bridge builder, thereby enhancing dividends for the country's interests.	<ul style="list-style-type: none"> <li>Sri Lanka is the lead coordinator in the IORA Maritime Safety and Security pillar.</li> </ul>	10%	10%	70%	10%	<ul style="list-style-type: none"> <li>Number of meetings/discussions held to create synergies between IORA member states on the sphere of Maritime Safety and Security. Develop key deliverables in the area of Maritime Safety and Security in order to enhance the work of IORA in this pillar. Increase the profile of Sri Lanka as an active contributor to the promotion of Maritime Safety and Security in the Indian Ocean region.</li> </ul>	10%	8%	70%	12%
	<ul style="list-style-type: none"> <li>Convene a two-day Second meeting of the Indian Ocean Rim Association (IORA) Working Group on Maritime Safety and Security (WGMSS) in August/September 2020</li> </ul>	20%	80%	<ul style="list-style-type: none"> <li>Number of follow up communications had. (including the update on progress made by the IORA WGMSS at the 10<sup>th</sup> Bi-Annual Meeting of the Committee of Senior Officials (CSO) of IORA held virtually from 29 June to 1 July 2020).</li> </ul>	20%	60%	5%			
	<ul style="list-style-type: none"> <li>Create synergies between commonwealth countries through Commonwealth Mangrove Restoration Action Group - SL is Championing the Commonwealth Action Group for Mangrove Restoration, under the Commonwealth Blue Charter. Under this initiative Sri Lanka will lead a group of Commonwealth countries on protection and</li> </ul>	25%	20%	30%	25%	20%	30%	<ul style="list-style-type: none"> <li>Number of meetings/discussions had to create synergies between Commonwealth countries on the protection of mangroves across the Commonwealth. Sri Lanka will benefit from sharing of best practices on protection of mangroves, capacity building and sharing of scientific information. Number of follow up actions.</li> </ul>	25%	25%

	restoration of Mangrove cover, across the Commonwealth. (in SL, Foreign Ministry & Ministry of Environment co-chairs the initiative)							<ul style="list-style-type: none"> <li>➤ 20th Meeting of the Council of Ministers (COM) and Committee of Senior Officials (CSO) 15th – 17th December 2020</li> </ul>		100%			
		Additional initiative						<ul style="list-style-type: none"> <li>➤ Organized a Webinar on the Nexus between Marine Scientific Research (MSR) and Maritime Safety and Security (MSS), in collaboration with the Max Planck Foundation, a German Think Tank 20th November 2020</li> </ul>		100%			
		Additional initiative						<ul style="list-style-type: none"> <li>➤ Event on Promoting Sri Lanka's Interests in the Maritime Domain: Strengthening Regional Cooperation with the European Union – 03rd December 2020</li> </ul>		100%			
		Additional initiative						<ul style="list-style-type: none"> <li>➤ Bringing the National Policy for Conservation and Sustainable Utilization of Mangrove Ecosystems in Sri Lanka to the international arena through Commonwealth Blue Charter Web-based platform.</li> </ul>		75%			
	<ul style="list-style-type: none"> <li>• Stakeholder consultation jointly organized with UN agencies (World Food Programme ) on “climate related shocks while building resilience and adaptive measures to combat disasters”, 19 February 2020</li> </ul>	70%	10%	10%	10%			<ul style="list-style-type: none"> <li>➤ Number of occasions that support Sri Lanka on climate change both from the perspective of individual UN agencies and the collective UN system. Create opportunity to brief UN on Sri Lanka's government priorities and strategies related to climate change issues.</li> </ul>	Ms.H.Dissanayake Director General	70%	10%	05%	15%



	<ul style="list-style-type: none"> <li>• Convene Stakeholder Round Table Discussion with Marine Environment Authority (MEPA) on plastic pollution in Sri Lanka and identifying priority areas for action under the Commonwealth Clean Ocean Alliance (CCOA) on 3<sup>rd</sup> February 2020 at LKIIRS. (this is a part of a series of engagements and research to assist with a potential project development for the CCOA and technical assistance provided by UK Government.)</li> </ul>	60%	20%	10%	10%	➤ Number of occasions that technical assistance is obtained to Sri Lanka scoping to understand national waste management/plastic pollution challenges, success and existing interventions	Ms.H.Dissanayake Director General	60%	20%	10%	10%
	<ul style="list-style-type: none"> <li>• Representing Sri Lanka at Commonwealth Clean Ocean Conference take place from 17th to 19th March 2020, London, UK</li> </ul>	55%	30%	20%	5%	➤ Advocacy to demonstrate Sri Lanka's recognition of global Marine Plastic litter issues and number of initiatives that Sri Lanka has taken as an active member of Clean Ocean Alliance Action Group of the Commonwealth Blue Charter		Cancelled due to Covid-19; but 45% thro virtual meetings	20%	20%	

	<ul style="list-style-type: none"> <li>Attending sideline meetings related to UK's initiatives on Climate Change facilitated by British High Commission in Colombo</li> </ul>	100%				<ul style="list-style-type: none"> <li>Number of activities that Sri Lanka has conducted in raising awareness on marine plastic pollution and measures taken to reduce the same.</li> <li>Number of follow-up initiatives/activities up to COP 26 in Nov.2020</li> </ul>		20%	
	<ul style="list-style-type: none"> <li>Facilitating the Conference for Grievance Redress and Accountability Mechanisms (GRAM) conducted by Independence Redress Mechanism of the Green Climate Fund(GCF) from 6th to 8th April 2020, Colombo</li> </ul>	30%	70%				Ms.H.Dissanayake Director General	Cancelled due to Covid-19; but 25% preparations	Cancelled due to Covid-19; but 55%thruo' virtual

	<ul style="list-style-type: none"> <li>Supporting National Stakeholder Workshop on Community- Based Coastal and Marine Ecosystem Restoration and Addressing Climate Change Impacts in Sri Lanka (organized by SLYCAN Trust, a member of Sri Lanka Climate Council), 3rd March 2020, Colombo</li> </ul>	80%	10%	10%		<p>➤ Number of opportunities given stakeholders to sharing the current issues pertaining to the subject area and sharing of best practices on protection of mangroves, capacity building and sharing of scientific information on economic contribution of mangroves to coastal livelihoods. Provide information and knowhow on prevailing mangrove deforestation resulting reducing the blue carbon emission, as well as safeguard the rich biodiversity of Sri Lanka. This workshop would enhance Sri Lanka's lead in the MELAG under the Commonwealth Blue Charter.</p>	80%	05%	05%	10%
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			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Supported the efforts of the Ministry of Environment in promoting the Colombo Declaration on Sustainable Nitrogen Management to halve the world's Nitrogen waste by 2030.</li> </ul>		10%	25%	30%	35%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Panel Discussion on "Sri Lanka's Strategic Importance in the Indian Ocean" – 14th October 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Virtual Preparatory Meeting for the AHEG 4 - 20th to 22nd October 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Two meetings on Clip local partners and with Cefas – 28 October 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Discussion on Streamline Project activities – 29th October 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Virtual Flagship Ministerial Meeting of Group of G77 &amp; China as "Maintaining Low Carbon Development Path towards the 2030 Agenda in the Era of COVID – 19. – 29 October 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Discussion series on Contemporary Areas of International Relations: "Blue Ocean Strategy for Sri Lanka" – 04 November 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Pathfinder Indian Ocean Security Conference – 2020 – 10th November 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ 3rd Ministerial Meeting of Archipelagic States (AIS) and Island Forum (Virtual Platform) – 10 &amp; 25 November 2020</li> </ul>		-	-	-	100%

			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Commonwealth Blue Charter All – Champions Virtual Coffee II – 25 November 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Draft Action Plan for conservation and Sustainable utilization of Mangroves in Sri Lanka in line with the provisions of National Policy – 26 November 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Webinar on Consultation on EPR System – 26th November 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ UN Workshop on Handbook on Carbon taxation – 30 November 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Virtual Action Group Meeting – Blue Charter Action Group on Ocean and Climate Change Session II – 03 December 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Virtual Action Group Meeting – Blue Charter Action Group on Ocean and Climate Change Session II – 03 December 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Nitrogen Challenges in Agri Food systems : Halve Nitrogen Waste by 2030 – 07th December 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Indian Oceans Strategy Seminar – 08 December 2020</li> </ul>		-	-	-	100%
			Additional Initiatives	<ul style="list-style-type: none"> <li>➤ Blue Justice – Fostering Cooperation towards a fair blue economy free from fisheries crime – 10 December 2020</li> </ul>		-	-	-	100%

**Policy Planning, Research & Human Resources Development Division**

Division Priorities	Desired objective/ Proposed activities	Targets (Percentage accomplished)				Key Performance Indicators	Responsibility (Name & Designation of the officer)	Targets (Percentage accomplished) at 31.12.2020			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Identify policy objectives, priorities, targets and KPIs for the respective year.	<ul style="list-style-type: none"> <li>Identify the policy objectives to the Ministry based on the Foreign Policy of the Government.</li> </ul>	100%	-	-	-	➤ Timely preparation of annual action plan	Ms.S.Thambugala / Actg.DG	100%	-	-	-
	<ul style="list-style-type: none"> <li>Coordinate with Ministry Divisions and Overseas Missions to set annual targets, with a view to revise the performance assessment process, from being a descriptive elaboration of work done by the Ministry Divisions and Missions, to be one based on priorities, targets and KPIs.</li> </ul>	80%	20%	-	-		Ms.Sachini Dias / AD	50%	50%	-	-
	<ul style="list-style-type: none"> <li>Coordinate with Divisions and Missions to allocate these responsibilities to Divisions and Missions, they will assign these targets to the individual officers. This will ensure that there is a basis for evaluating performance in both qualitative and quantitative terms, to be assessed objectively at the end of each year.</li> </ul>	80%	20%	-	-			50%	50%	-	-
	<ul style="list-style-type: none"> <li>Preparation of Annual Plan of Action.</li> </ul>	80%	20%	-	-			50%	50%	-	-

Annual Reports	<ul style="list-style-type: none"> <li>● Preparing Annual Performance reports to be submitted to the COPA and to the Parliament.</li> <li>● Recruitment of Grade III officers to the Sri Lanka Foreign Service.</li> <li>● Amendment of the scheme of recruitment of SLFS Minute.</li> <li>● Publish the Gazette notification</li> </ul>	100%	-	-	-	-	<ul style="list-style-type: none"> <li>➤ Completion of the Annual Performance Report(2019)</li> <li>➤ Number of engagements with stakeholders to discuss/ organize/ finalize Gazette notification to conduct an open competitive examination.</li> <li>➤ Issuance of the Gazette for recruiting officers for SLFS</li> <li>➤ Following up; conducting examination, interview process, appointments, and initial orientation</li> <li>➤ Follow up on posting to SL Missions/posts.</li> <li>➤ Amendment of the SLFS Minute</li> </ul>	Ms.S.Thambugala / Actg.DG	50%	50%	-	-
Recruitment	<ul style="list-style-type: none"> <li>● Institutionalization of Special Grade of SLFS</li> <li>● Revision of SLFS Minute on Ambassador Rank”</li> </ul>	25%	50%	25%	-	-	<ul style="list-style-type: none"> <li>➤ Whether a new mechanism was introduced to streamline and introduce an efficient and effective policy to SLFS officers for their training;</li> <li>➤ Whether a new mechanism was introduced to streamline and introduce an efficient and effective policy to SLFS officers for their language training;</li> </ul>	Ms.S.Thambugala / Actg.DG	20%	10%	10%	40%
Amendment to SLFS Minute	<ul style="list-style-type: none"> <li>● Streamline an internal policy for Foreign Trainings of SLFS officers in a manner that meets the institutional needs in specific areas rather than for basic programmes</li> </ul>	-	-	-	-	-	<ul style="list-style-type: none"> <li>➤ Number of trainings offered to Sri Lanka.</li> <li>➤ Number of SLFS officers attended Foreign Trainings.</li> </ul>	Ms.S.Thambugala / Actg.DG	-	-	-	30%
Training and Career Development	<ul style="list-style-type: none"> <li>● Streamline an internal policy for language trainings for SLFS officers.</li> <li>● Coordination with Sri Lanka Missions/Posts, Foreign Missions accredited to Sri Lanka and other relevant line agencies to direct SLFS/Non</li> </ul>	-	100%	100%	25%	25%	<ul style="list-style-type: none"> <li>➤ Whether a new mechanism was introduced to streamline and introduce an efficient and effective policy to SLFS officers for their language training;</li> </ul>	Ms.S.Thambugala / Actg.DG	-	80%	100%	25%
		25%	25%	25%	25%	25%		Ms.Sachini Dias /	25%	25%	25%	25%



	<ul style="list-style-type: none"> <li>Facilitate SLFS officers to improve the knowledge and skills in link language.</li> </ul>	100%	-	-	-	100%	Number of officers trained.					
	<ul style="list-style-type: none"> <li>Conducting 1st &amp; 2nd Efficiency Bar Examinations and Second Official Language tests for Sri Lanka Foreign Service Offices.</li> </ul>	50%	-	50%	-	50%	<ul style="list-style-type: none"> <li>Number of engagements with stakeholders discuss/organize/finalize Gazette notification to conduct 01st&amp; 02nd Efficiency Bar examination.</li> <li>Number of following ups; conducting examination;</li> </ul>					

### Public Diplomacy Division

Priorities	Proposed Activity	Target (percentage to be accomplished)				Key Performance Indicators	Responsibility (Name and Designation of the officer)	Target (accomplished as percentage at 31.12.2020)			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Monitoring the Local Media, Foreign Media and Web news items	<ul style="list-style-type: none"> <li>Updating, on a daily basis, all the officials in the Ministry and all Mission/Posts in regard to important news items related to the Ministry and Sri Lanka</li> </ul>	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>Generation of Daily News round up for all officials in the Ministry and All Mission/Posts</li> <li>This includes monitoring news on weekends and public holidays.</li> <li>Also includes monitoring on a 24-hour basis any important news arising on a daily basis.</li> </ul>	Mr.D.Amanulla/ DD Ms.S.Dissanayake/AD Mr.D.Withanage / DO Mr.M.Rajapaksha/PMA Ms. S.S.Khan/Translator	25%	25%	25%	25%



<b>Disseminating Media Releases, Statements, Mission News, Notices to local Print and Online Media, and Foreign Media Correspondents</b>	<ul style="list-style-type: none"> <li>Dissemination of the Media Releases received from the Ministry Divisions in regard to important visits and events by sending them to local media for publication.</li> <li>These are also published on Twitter, Instagram, Facebook and Ministry Website on a trilingual basis.</li> </ul>	25%	25%	25%	25%	25%	25%	25%	Mr.M.Rajapaksha /PMA Mr.D.Withanage/DO	25%	25%	25%	25%
	<ul style="list-style-type: none"> <li>Editing and disseminating the Media Releases received from the Missions abroad when necessary and sending them to local media for publication.</li> <li>These are also published on the Ministry website, Facebook, Twitter and Instagram account as appropriate.</li> </ul>	25%	25%	25%	25%	25%	25%	25%	Mr.D.Amanulla/ DD Ms.S.Dissanayake /AD (Overall supervision by Actg.DG/PD)	25%	25%	25%	25%
	<ul style="list-style-type: none"> <li>Coordinating with media institutions to provide adequate media coverage for important media releases of the Ministry and Missions in order that they may reach the right audience.</li> </ul>	25%	25%	25%	25%	25%	25%	25%	Ms.R.Delpitiya, Actg.DG/PD Mr.D.Amanulla/ DD Ms.S.Dissanayake /AD Mr.Withanage/DO	25%	25%	25%	25%



	<ul style="list-style-type: none"> <li>Facilitating and providing assistance to the media personnel of visiting VVIP/ VIP delegations (facilitating media passes and venue access, facilitating customs clearance of media equipment)</li> </ul>	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%
<p><b>Providing coverage to Foreign VVIP/ VIP visits to Sri Lanka</b></p>		25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%
<p><b>Enhancing media relations of the Ministry</b></p>	<ul style="list-style-type: none"> <li>Disseminating in a timely manner, accurate information through media releases/ statements/ notices generated by the Ministry to be carried in local print/electronic and online media.</li> <li>Responding to daily media queries by Ministry Spokesperson</li> </ul>	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%

<b>Strengthening local and foreign public relations</b>		25%	25%	25%	25%	25%	25%	25%	25%	25%
	<ul style="list-style-type: none"> <li>To increase the number of website hits of the Ministry</li> <li>To standardize websites of Sri Lanka Missions overseas</li> </ul>	25%	25%	25%	25%	25%	25%	25%	25%	25%
	<ul style="list-style-type: none"> <li>To increase the followers of the Twitter account and the 'likes' of Facebook account of the Ministry</li> </ul>	25%	25%	25%	25%	25%	25%	25%	25%	25%
	<ul style="list-style-type: none"> <li>The number of website hits</li> <li>Number of Mission websites developed in the standard format</li> <li>Number of increased followers/likes</li> </ul>	<p>Coordinating officers: Mr.S.Seneviratne / HOB Ms.C.Gunawardena/PA</p> <p>Mr.D. Amanulla/DD Ms.S.Dissanayake /AD Mr.S.Seneviratne /HOB Ms.O.Jayawardena/ITO Mr.M. Rajapaksha/PMA (Overall supervision by Actg.DG/PD)</p> <p>Mr.D. Amanulla/DD Ms.S.Dissanayake /AD Ms.O.Jayawardena/ITO Mr.M.Rajapaksha /PMA (Overall supervision by Actg.DG/PD)</p>	25%	25%	25%	25%	25%	25%	25%	25%



<b>social media &amp; the Ministry website</b>	<ul style="list-style-type: none"> <li>• Conducting Social media campaigns to promote Sri Lanka tourism</li> </ul>	25%	25%	25%	25%	25%	25%	25%	(Overall supervision by Actg.DG/PD)	25%	25%	25%	25%	
		<ul style="list-style-type: none"> <li>➤ Number of social media campaigns conducted and number of social media shares</li> </ul>	25%	25%	25%	25%	25%	25%	25%	Mr.D.Amanulla/DD Ms.S.Dissanayake/AD Ms.O.Jayawardena/ITO Mr.M.Rajapaksha/PMA (Overall supervision by Actg.DG/PD)	25%	25%	25%	25%
		<ul style="list-style-type: none"> <li>• Dispatching the promotional materials related to tourism, trade and investment through Missions/Posts abroad</li> </ul>	25%	25%	25%	25%	25%	25%	25%	Ms.C.Gunawardena/PA Mr.S.Karannagoda/KKS Mr. H.M. Prasad/KKS (Overall supervision by Actg.DG/PD)	25%	25%	25%	25%
<ul style="list-style-type: none"> <li>• Maintaining an up- to-date Ministry website</li> </ul>	25%	25%	25%	25%	25%	25%	25%	25%	Mr.D.Amanulla/DD Ms.S.Dissanayake/AD (Overall supervision by Actg.DG/PD)	25%	25%	25%	25%	

<p><b>Responding to Media, Arranging Media Conferences and Diplomatic Briefings</b></p>	<ul style="list-style-type: none"> <li>• Projection of Government view point and position on relevant issues of national interest</li> </ul>	25%	25%	25%	25%	<p>➤ Number of media queries responded to by the Ministry.</p> <p>➤ -Number of Media Conferences and Diplomatic Briefings held</p>	<p>Ms.R.Delpitiya,/A ctg.DG Mr.D. Amanulla/DD Ms.S.Dissanayake /AD Coordinating officers: Mr.S.Seneviratne /HOB Ms.C.Gunawarde na/PA</p>	25%	25%	25%	25%
<p><b>Revamping Ministry Website</b></p>	<ul style="list-style-type: none"> <li>• Revamping and structuring a new and improved format for a new Ministry Website</li> <li>• Migrating data from the current website</li> </ul>	25%	25%	25%	25%	<p>➤ User-friendly Ministry Website with easy access to important information</p> <p>➤ To disseminate important information effectively</p> <p>➤ Increase in the number of website hits</p>	<p>Mr.D.Amanulla/D D Ms.S.Dissanayake /AD Ms.O.Jayawardena/ ITO Ms.G.V.Niroshani /ITO (Overall supervision by Actg.DG/PD)</p>	25%	25%	25%	25%
<p><b>Preparation of a video clip for the upcoming Independence Day celebrations-2021 in the missions/posts abroad</b></p>	<ul style="list-style-type: none"> <li>• Projection of the sacrifices of independence and moving towards a nation striving for prosperity and splendor.</li> <li>• On the instructions of Foreign Secretary, the project was initiated in December 2020 and to be completed by 30th January 2021</li> </ul>	-	-	-	25%	<p>➤ Projection of Sri Lanka's image among overseas Sri Lankans and others.</p>	<p>Ms.R.Delpitiya,/Actg.DG Mr.D. Amanulla/DD Ms.S.Dissanayake /AD</p>	-	-	-	15%

<p><b>Compiling information on pro-LTTE activities and Initiating Strategic Communications in view of the upcoming HRC sessions of 2021.</b></p>	<ul style="list-style-type: none"> <li>Engaging with experts in writing/publishing about the progress of Human Rights and Reconciliation activities of Sri Lanka and countering the false propaganda of the pro-LTTE elements at home and abroad.</li> <li>On the instructions of Hon. Foreign Minister's Bureau, the task initiated in December 2020.</li> </ul>	-	-	25%	<p>➤ Monitoring the current activities of pro-LTTE in Europe, Canada, US and other capitals.</p> <p>➤ Number of meetings and publications for counter measures through articles and publications in all three languages using all media and social media tools.</p>	<p>Ms.R.Delpitiya,/A ctg.DG Mr.D. Amanulla/DD Ms. Dissanayake/AD Ms. G.V. Niroshani/ITO</p>	-	-	10%
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**International Security & Counter Terrorism Division**

Priority Area	Proposed Activity	Target (Planned achievement %)				Key Performance Indicators	Responsibility (Name and Designation of the officer)	Target (accomplished percentage as at 31.12.2020)			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
<p>LTTE related activities</p>	<ul style="list-style-type: none"> <li>Support governments to extend / sustain the listing of the LTTE in collaboration with the MOD, AG's department, FIU, by providing information for the extension of listing of the LTTE in the EU every 6 months</li> <li>Monitor challenges to the listings and devise and implement strategies to support the continued listing</li> <li>Monitor and report on revamping instances abroad to local agencies, and vice versa</li> <li>Monitor and provide assistance in investigations related to cases against former combatants</li> </ul>	25%	25%	25%	25%	<p>➤ Retain the listing of the LTTE as a terrorist organization in 32 countries</p>	Actg DD/IS&CT	25%	25%	35%	15%
		25%	25%	25%	25%	➤ Support cases related to LTTE members abroad	Actg DD/IS&CT	25%	20%	30%	25%





	obligations, for eg. drafting of legislation under relevant UNSCRs, including FTFs												
Support countering violent extremism (CVE) efforts	<ul style="list-style-type: none"> <li>Capacity building of prison officials, education institutions, with funding countries, UNODC and GCERF</li> </ul>	25%	25%	25%	25%	25%	25%	25%	AD/IS&CT	25%	15%	30%	30%
Support the efforts against proliferation of drugs & other illegal substances	<ul style="list-style-type: none"> <li>Providing information based on queries of the Presidential Commission of Inquiry into the attacks</li> <li>Training on enforcement of law in drug related crimes for officials through foreign trainings</li> <li>Conclude MoUs in this field</li> </ul>	25%	25%	25%	25%			Actg DD/IS&CT	25%	25%	30%	20%	
									AD/IS&CT	25%	20%	35%	25%

#### Consular Affairs Division

Priorities	Proposed Activity	Target (accomplished percentage)				Key Performance Indicators	Responsibility (Name and Designation of the officer)	Target (accomplished percentage as at 30.09.2020)				
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4	
Establishment of Remote Authentication of Export Documents.	<ul style="list-style-type: none"> <li>Completion of the process to facilitate efficient attestation of export related documents in coordination with the Ceylon Chamber of Commerce in order to support exporters through horizontal integration with the stakeholders to the Signature Data Base System.</li> </ul>	100%	-	-	-	<ul style="list-style-type: none"> <li>Publication of the Gazette notification</li> <li>Reduction of physical presence of exporters at the Consular Division to attest export related documents</li> <li>Number of export related documents attested per annum.</li> </ul>	Mr.G.M.V.W. Aponsu DG/Consular Ms.G.R.S.P. Wijerathne, Asst.Director Mr.S.M.Rajakar una, Asst. Director/IT	100%	-	-	-	-

<p>Enhancing welfare of Sri Lankan migrant workers and repatriation of stranded and destitute Sri Lankans abroad</p>	<ul style="list-style-type: none"> <li>• Advisory Committee on Migrants Participating at the National Advisory Committee on Labour Migrants and Advisory Committee Meetings and other discussions on safe labour Migration Programme conducted by the Ministry of Foreign Employment and other agencies.</li> </ul>	25%	25%	25%	25%	<p>➤ Supporting Sri Lankan migrant workers during the repatriation process and securing welfare of SLBFE-unregistered migrant workers</p> <p>➤ No of cases of stranded and destitute Sri Lankans.</p>	<p>Mr.G.M.V.W. Aponu DG/Consular Ms. N.Arulpragasam, Director</p>	25%	20%	35%	20%
<p>Facilitation of Mobile Services arranged by Sri Lanka Missions/ Posts</p>	<ul style="list-style-type: none"> <li>• Processing all cases of compensation through legal firms identified by Missions, in order to secure speedy compensation for victims/families and to disburse of compensation received through Missions, directly to the NoK.</li> <li>• Facilitate and coordinate in the early dispatch of Human Remains of Sri Lankans abroad and recovery of their legal entitlements</li> <li>• The Division would continue to facilitate and support mobile services that are being arranged by our Missions /Posts abroad.</li> </ul>	25%	25%	25%	25%	<p>➤ Reduction in the average time period spent to receive all the entitlements of deceased by the NoKK and disbursement of compensation received from Missions abroad.</p> <p>➤ Assist Sri Lanka Missions abroad to identify the NOKK by arranging publicity through the media when required</p> <p>➤ Issuance of Death certificates in coordination with the Registrar Generals' Department</p>	<p>Mr.G.M.V.W. Aponu DG/Consular Ms. N. Jayasuriya Asst. Director</p>	25%	15%	15%	20%
<p>Task Force to Control Illegal Fishing Abroad</p>	<ul style="list-style-type: none"> <li>• Taking part at the Task Force meetings organized by the Fisheries Department in order to attend to the matters of Sri Lankan fishermen and vessels apprehended outside the territorial waters of Sri Lanka.</li> </ul>	20%	10%	30%	40%	<p>➤ Increase the level of trust and confidence among general public</p> <p>➤ Eliminating opportunities for corruption in obtaining consular services</p> <p>➤ Enhancing the level of service delivered to the public</p>	<p>Mr.G.M.V.W. Aponu DG/Consular Ms. N.Arulpragasam, Director</p>	20%	-	10%	40%
<p>Task Force to Control Illegal Fishing Abroad</p>	<ul style="list-style-type: none"> <li>• Facilitate to repatriate stranded crew and vessels to Sri Lanka in coordination with other Ministries and Departments.</li> </ul>	25%	25%	25%	25%	<p>➤ Facilitate to repatriate stranded crew and vessels to Sri Lanka in coordination with other Ministries and Departments.</p>	<p>Mr.G.M.V.W .Aponu DG/Consular Ms. N.Arulpragasam, Director</p>	25%	15%	35%	25%

Providing Consular Services in an expeditious and efficient manner.	<ul style="list-style-type: none"> <li>• Linking the e-DAS with the Department of Examinations</li> <li>• Commencing remote attestation of documents through the Divisional Secretariats in Galle District as a pilot project.</li> </ul>	-	-	30%	70%	<p>➤ The Ministry is in the process of upgrading the current system with the support of the service providers for linking the e-DAS with the Department.</p> <p>➤ Implementation of the remote authentication of Consular documents in collaboration with the Galle District Secretariat and take action to finish the pilot project this year.</p>	Mr.G.M.V.W. Aponu DG/Consular Ms.G.R.S.P.Wijerathne, Asst.Director Mr. S.M. Rajakaruna, Ass. Director/IT	-	-	10%	50%
The Consular Mobile Services in Sri Lanka	<ul style="list-style-type: none"> <li>• The Division will continue to facilitate Consular Mobile Service for providing Consular assistance when required.</li> </ul>	-	-	30%	70%	<p>➤ Matters of various Consular natures related to Sri Lankans abroad.</p>	Mr.G.M.V.W. Aponu DG/Consular Ms.N.Arulpragasam, Director Ms.G.R.S.P.Wijerathne/Asst.Director Ms. N. Jayasuriya /Asst.Director	-	-	*3	*3
<p>*1- Limited number of Consular Services were arranged by Missiona/Posts due to COVID-19 pandemic situation across the globe</p> <p>*2 -Delayed due to administrative difficulties resulted with COVID-19 pandemic situation.</p> <p>*2- Consular Mobile Services were not conducted due to COVID-19 pandemic situation and health guidelines issued by authorities.</p>											

**Human Resources & Mission Management Division**

Priorities	Proposed Activity	Target (accomplished percentage)				Key Performance Indicators	Responsibility (Name and Designation of the officer)	Target (accomplished percentage as at 30.12.2020)			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Managing Human Resources & Mission Management	<ul style="list-style-type: none"> <li>Managing and facilitating of efficient and affective functioning of the Sri Lanka Missions abroad</li> </ul>	40%	20%	20%	20%	<ul style="list-style-type: none"> <li>No. of Foreign visits by the HOM</li> <li>No. of consular mobile services conducted</li> <li>No. of other official visits arranged</li> </ul>	AD	40%	20%	20%	10%
	<ul style="list-style-type: none"> <li>Streamline and strengthen management of Human Resources of the Missions personnel coming under the purview of the Missions/Posts</li> </ul>	10%	30%	30%	20%	<ul style="list-style-type: none"> <li>No. of new HOM's appointed</li> <li>No. of DPL officers (Non-HOM) appointed.</li> <li>No. of new PMA posts appointed</li> <li>No. of new PA posts appointed</li> <li>No. of new local staff appointed.</li> </ul>	DG/D DG/D D D/AD AD	10%	10%	40%	10%
	<ul style="list-style-type: none"> <li>Implementation of new transfer policy. This will ensure fair rotation of the officers among six regions and facilitate the transition at the end of three years term</li> </ul>	30%	10%	40%	20%	<ul style="list-style-type: none"> <li>No. of SLFS Officers transferred to the SL Missions abroad</li> <li>No. of Protocol Officers transferred to the SL Missions abroad</li> <li>No. of Consular Officers transferred to the SL Missions abroad</li> <li>No. of IT Officers transferred to the SL Missions abroad</li> </ul>	DG/D AD AD AD	10%	10%	30%	10%

	<ul style="list-style-type: none"> <li>➤ Creation of new home-based and local posts for Sri Lanka Missions abroad as per the requirement of the Ministry.</li> </ul>	20%	30%	30%	20%	30%	30%	20%	DG/D/AD D AD	No newly created post/s
	<ul style="list-style-type: none"> <li>➤ Maintaining of personal files of SLFS Officers and others appointed to serve in the Sri Lanka Missions abroad</li> </ul>	30%	20%	30%	20%	30%	20%	20%	D/AD D/AD DG/D AD AD	30% 30% 20% 20%
	<ul style="list-style-type: none"> <li>➤ Providing staff entitlements in terms of the service minute, Establishment code and applicable circulars</li> </ul>	20%	20%	30%	30%	30%	30%	30%	AD AD D/AD D	20% 20% 30% 30%
	<ul style="list-style-type: none"> <li>➤ Compliance with Government policies and directives with regard to the subjects handled by the Division.</li> </ul>	30%	25%	25%	30%	20%	20%	20%	DG/D DG/D DG/D	All the inquiries, requests received were attended

Legal Division											
Priorities	Proposed Activity	Target (Planned achievement )				Key Performance Indicators	Responsibility ( Name and Designation of the officer)	Target (accomplished percentage as at 31.12.2020)			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
<b>Providing Comprehensive observations on Treaties, Agreements and MoUs</b>	<ul style="list-style-type: none"> <li>Obtain policy perspectives from relevant political desks and line Ministries and provide comprehensive legal observations on Treaties, Agreements and MoUs.</li> </ul>	25%	25%	25%	25%	➤ Finalization of Treaties, Agreements and MoUs for signature with a view to acquire greater benefits.	All Staff Officers	25%	25%	20%	25%
<b>Trade and Investment</b>	<ul style="list-style-type: none"> <li>Developing a model Bilateral Investment Promotion and Protection Agreement in consultation with the Committee of stakeholders including officers appointed by the Hon. Attorney General.</li> </ul>	40%	60%	-	-	<ul style="list-style-type: none"> <li>Finalization of a comprehensive BIT Model catering Investment needs and legal framework of Sri Lanka and protect foreign investments and their investments in order to attract Foreign Direct Investments (FDIs) into Sri Lanka.</li> <li>Narrow down the scope of the Agreement for investment Arbitrations.</li> </ul>	Mrs. T. Silva/ DLA Ms. S.Rajamanthri/ LO	40%	50%	-	-
<b>Air Services Agreements</b>	<ul style="list-style-type: none"> <li>Negotiating Bilateral Investment Treaties with Turkey, UAE, Lebanon, Belarus an Oman</li> <li>Concluding Air Services Agreements with</li> </ul>	10%	30%	40%	20%	<ul style="list-style-type: none"> <li>Finalization of BITs with Turkey, UAE, Lebanon, Belarus an Oman to attract Foreign Direct Investments (FDIs).</li> <li>Preparation of Air Services Agreements with Republic of Korea (ROK), Luxembourg, Canada, Afghanistan</li> </ul>	Mrs. T. Silva/ DLA Ms. S.Rajamanthri/ LO Mrs. T. Silva/ DLA	10%	30%	20%	10%

	Republic of Korea (ROK), Afghanistan and Oman																					
<b>Readmission</b>	<ul style="list-style-type: none"> <li>Convening negotiations on Readmission Protocols/Agreements with Bulgaria, Germany, Russia and Ukraine and finalizing for signature the Readmission Protocols with Netherlands, France &amp; Italy.</li> </ul>	30%	30%	20%	20%	20%	20%	<p>and Oman for signature with a view to enable faster and easier movement of trade and passengers between the Countries for trade and economic development.</p> <p>➤ For the safe and orderly return of citizens (failed asylum seekers and visa over-stayers)of both countries to their country of origin and in order to ensure compliance by Sri Lanka of International norms</p>	Mrs.K.Abeykoon / LO Ms.S.Rajamanthri/ LO Mrs. S.Kammananka da/ ALA	30%	30%	-	10%									
<b>Avoidance of Double Taxation</b>	<ul style="list-style-type: none"> <li>Concluding Agreements on Avoidance of Double Taxation with Czech Republic, Cyprus, Hungary, Denmark, Malta and Turkey.</li> </ul>	40%	30%	20%	20%	10%	<p>➤ Finalization of Agreements on Avoidance of Double Taxation with Czech Republic, Cyprus, Hungary, Denmark, Malta and Turkey in order to avoid double taxation and to prevent fiscal evasion with respect to taxes on income.</p>	Mr. C.Kulatunge/LO	40%	25%	15%	10%										
<b>Mutual Legal Assistance</b>	<ul style="list-style-type: none"> <li>Concluding Agreements on Mutual Legal Assistance with ROK, Egypt and Lebanon</li> </ul>	30%	40%	20%	20%	10%	<p>➤ Finalization of Agreements with identified Countries in order to ensure compliance by Sri Lanka of International norms with a view to curb international crime</p>	Ms. S.Kammananka da/ALA Mrs. K.Abeykoon/ LO	30%	10%	10	10										
<b>Agreements on Transfer of Sentenced Persons</b>	<ul style="list-style-type: none"> <li>Concluding Agreements on Republic of Korea, Egypt, Afghanistan, Lebanon and Czech Republic</li> </ul>	40%	30%	20%	20%	10%	<p>➤ Successful finalization of Agreements in order to facilitate the transferring of prisoners.</p>	K.Abeykoon/ LO	30%	25%	10%	10%										

<b>Extradition</b>	<ul style="list-style-type: none"> <li>Concluding Extradition treaties with ROK, Egypt, Italy and UAE</li> </ul>	20%	30%	40%	10%	<p>➤ Finalization of Agreements with identified Countries in order to ensure compliance by Sri Lanka of International norms with a view to curb international crime</p>	Mrs. S.Kammanankada/ALA Mrs. K.Abeykoon/LO	20%	30%	10%	20%
<b>Visa Exemption Agreements</b>	<ul style="list-style-type: none"> <li>Concluding Visa Exemption Agreements with Bahrain, Armenia and Lebanon</li> </ul>	25%	25%	25%	25%	<p>➤ Finalizing of Visa Exemption Agreements for signature enabling holders of diplomatic and official passports to facilitate travel for official work with identified countries.</p>	Ms. S.Rajamanthri/LO	25%	20%	15%	20%
<b>Labor/ Migrant Worker Agreements</b>	<ul style="list-style-type: none"> <li>Concluding labour/migrant worker Agreements with Bahrain, Lebanon, Republic of Korea, Philippines, Luxembourg and Romania, Israel, Japan</li> </ul>	30%	20%	30%	20%	<p>➤ Successful conclusion of Labour/Migrant Worker Agreements with countries that have large Sri Lankan expatriate communities for effective cooperation in the governance of migration processes and the protection of the rights of migrant workers.</p>	Mrs. S.Kammanankada/ALA Ms. S.Rajamanthri/LO	20%	20%	10%	10%
<b>Privileges and Immunities</b>	<ul style="list-style-type: none"> <li>Providing legal observations/advices on matters regarding privileges and immunities applicable to diplomatic missions, international and intergovernmental organizations.</li> </ul>	25%	25%	25%	25%	<p>➤ Dealing with matters on Immunities and Privileges where Sri Lanka is concerned.</p>	Mrs. T. Silva/ DLA Ms.S.Kammanankada/ALA	25%	20%	20%	20%
	<ul style="list-style-type: none"> <li>Concluding Status Agreements with; 1. Green Climate Fund (GCF)</li> </ul>	30%	40%	30%	-	<p>➤ Finalization of Status Agreements with identified Organizations/ Parties if they wish to establish Country Offices in Sri Lanka to facilitate their work.</p>	Mrs. T. Silva/ DLA	30%	30%	20%	10%

<p><b>Finalization of a fair and just Investor State Dispute Settlement Mechanism under United Nations Commission on International Trade and Law (UNCITRAL) Working Group III.</b></p>	<ul style="list-style-type: none"> <li>2. International Centre for Research and Agro forestry (ICRAF)</li> <li>3. Global Green Growth Institute (GGGI)</li> <li>Enter into a limited arrangement with International Atomic Energy Agency (IAEA) to facilitate their work in Sri Lanka.</li> </ul>	30%	10%	30%	30%	<p>➤ Ensuring that recommendations of developing countries like Sri Lanka are taken into consideration by the Working Group iii to bring a level playing field for both the claimants and the host Countries.</p>	<p>Mrs. T. Silva/ DLA Ms. S. Rajamanthri/ LO</p>	20%	5%	15%	15%
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<p><b>Maintain the Treaty Index of Sri Lanka</b></p>	<ul style="list-style-type: none"> <li>Updating the Treaty Index with already signed Agreements available with Line Ministries/Agencies.</li> <li>Categorize the signed Agreements and MoUs according to the degree of implementation.</li> <li>Forward to the territorial Desks to liaise with relevant line Ministries and Sri Lankan Embassies abroad.</li> </ul>	50%	40%	10%	-	<ul style="list-style-type: none"> <li>Maintaining a comprehensive treaty index in order to provide information requested by relevant stakeholders.</li> <li>Implementation of bilateral/ multilateral Agreements/ MoUs signed for economic, security, investment, technical, cultural and social development of Sri Lanka.</li> </ul>	Mrs. T. Silva/ DLA Ms. S.Rajamanthri/ LO	35%	25%	30%
<p><b>Multilateral Treaties, Conventions and Agreements</b> (examine whether ratifications/accressions/signatures of particular International Convention/Treaty/Agreement is advantageous)</p>	<ul style="list-style-type: none"> <li>1954 Convention on Status of Stateless</li> <li>BIMSTEC Convention on Trafficking in persons</li> <li>Additional Protocol to Sri Lanka's Safeguards Agreement with the International Atomic Energy Agency (IAEA)</li> </ul>	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>Finalization of Sri Lankan position.</li> <li>Finalization of GoSL position and Ratification.</li> <li>Finalization of the Agreement to become a Party to the Convention to facilitate their work in Sri Lanka for scientific and technical co-operation in the peaceful use of nuclear technology and nuclear power.</li> </ul>	Mrs. T. Silva/ DLA Ms.S.Rajamanthri/ LO  Mrs. S.Kammanankad a/ ALA Mr. C. Kulatunge/LO	-	-	-

to Sri Lanka and whether there is an adequate legislation to ratify the Treaty/Convention/Agreement)	4. International Convention on Settlement of Disputes through Mediation (Singapore Convention)	20%	10%	35%	35%	10%	20%	Mrs. T.Silva/ DLA Ms.S.Rajamanthri / LO	20%	10%	35%	-
	5. Smuggling Protocol	30%	20%	30%	20%	20%	30%	Mrs.S. Kammanankada /ALA Mr.C.Kulatunge /LO	-	-	-	-
	• Convening meetings with the Hon. Attorney General's Department, The Ministry of Defence, The Financial Intelligence Unit & the Department of Legal Draftsman to discuss the way forward regarding compliance of the relevant international laws and obligations under United Nations and the United Nations Security Council	20%	10%	35%	35%	10%	20%	Mrs.S. Kammanankada /ALA	-	-	-	25%
<b>UN and International organizations Related Matters</b>	• Organizing and liaising with relevant Stakeholders, ie. with the Ministry of Defence, the Financial Intelligence Unit, Attorney General's	20%	10%	40%	30%	10%	20%	Mrs. S.Kammanankada / ALA	-	-	-	25%

<p><b>Law of the Sea</b> 1. Negotiating an International Legally Binding Instrument under the UN Convention on the Law of the Sea (UNCLOS) on the Conservation and Sustainable use of Marine Biodiversity Beyond Areas of National Jurisdiction (BBNJ).</p>	<p>Department on the work related to the Asia Pacific Group on Money Laundering and Financing for Terrorist Purposes, the Financial Action Task Force and the ICRG review process.</p> <ul style="list-style-type: none"> <li>• Providing inputs/observations at the 4<sup>th</sup> Intergovernmental Conference due to be held in 2020 and representing Government of Sri Lanka.</li> <li>• Convening Inter-Ministerial Meetings to consider concerns raised by stakeholders regarding the Sri Lankan position.</li> </ul>	20%	40%	30%	30%	<p>➤ Ensuring the interests of developing countries including Sri Lanka is taken into consideration by the conference when finalizing the text of the Convention enabling a level playing field in relation to Genetic Resources and sharing of benefits &amp; areas such as Environmental Impact Assessment, Area Based Management Tools, Capacity Building and Transfer of Marine Technology.</p>	Mrs. T. Silva/ DLA Mrs. K.Abeykoon/ LO	20%	20%	-	20%
	<ul style="list-style-type: none"> <li>• Providing required information to the subcommittee relating to sediment thickness in the Bay of Bengal area by developing a sediment thickness map using satellite gravity data.</li> </ul>	30%	20%	20%	30%	<p>➤ Ensuring positive recommendations by the subcommittee on the area claimed by Sri Lanka, extending Sri Lanka's seabed area approximately around 23 times of the landmass of Sri Lanka.</p>	Mrs. T. Silva/ DLA	30%	20%	-	20%

Defending Sri Lanka's continental shelf submission before the Sub commission appointed by the Commission on the Limits of the Continental Shelf (CLCS). Marine Scientific Research (MSR)	<ul style="list-style-type: none"> <li>Reviewing and finalizing the MSR regulations and guidelines and Terms of Reference for the establishment of Marine Scientific Research Committee (MSRC)</li> </ul>	10%	30%	30%	30%	30%	10%	Mrs. T. Silva/ DLA Mrs. K.Abeykoon/ LO	10%	30%	30%	25%
<b>International Humanitarian Law (IHL)</b>	<ul style="list-style-type: none"> <li>Convening IHL committee meetings liaising with IHL committee members, ie, with the Ministry of Justice, Ministry of Defense, Attorney General's Department, Department of Legal Draftsman, Ministry of Health and ICRC.</li> <li>Assisting for the Annual Action Plan of National IHL Committee as the Focal point.</li> </ul>	25%	25%	25%	25%	25%	25%	Mrs. T.Silva/ DLA Mrs.Kumudunie Abeykoon/ LO	25%	25%	25%	25%
<b>Court Cases</b>	<ul style="list-style-type: none"> <li>Take necessary action in consultation with the</li> </ul>	25%	25%	25%	25%	25%	25%	Mrs. Tilani Silva/DLA	25%	25%	25%	25%

<ul style="list-style-type: none"> <li>• Fundamental Rights Cases other cases.</li> <li>Foreign Summons</li> </ul>	<p>Attorney General's Department and the Ministry of Justice.</p>	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%
	<ul style="list-style-type: none"> <li>• Take necessary action in consultation with the Attorney General's Department and the Ministry of Justice.</li> </ul>	<p>expedite the proceedings of cases and asserting Ministry's position.</p>	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%
<ul style="list-style-type: none"> <li>• <b>Right to Information</b></li> </ul>	<ul style="list-style-type: none"> <li>• Providing information requested under the Right to Information Act No. 12 of 2016 in liaison with the relevant Divisions of the Ministry.</li> </ul>	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%

**Overseas Assets Management & Development Division**

Priorities	Proposed Activity	Target (Planned achievement %)				Key Performance Indicators	Responsibility (Name and Designation of the officer)	Target (accomplished percentage 31.12.2020)				
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4	
Renovation/const ruction of GOSL owned properties abroad	<ul style="list-style-type: none"> <li>Conversion of the old Chancery Building to the Official Residence of Sri Lanka High Commissioner in Canberra.</li> <li>Former Official Residence to be converted into residential quarters of the Diplomatic staff.</li> <li>To construct residential quarters for Diplomatic and Home-based staff at the spare land at Yarralumla, Canberra. Total approved Cost - 780 Mn.</li> </ul>	15%	25%	35%	25%	<ul style="list-style-type: none"> <li>Whether the final target has been completed.</li> <li>Amount used in allocated budget.</li> <li>Number of communications made with line agencies.</li> <li>Number of Reports and assessment generated and follow-up actions completed to achieve final result.</li> </ul>	DG/OAM&D	5%	5%	10%		As the initial step, it was proposed to send a delegation from the Ministry to Canberra in order to do a proper evaluation of the anticipated project. However, it could not be realized given the restrictions prevailed due to COVID19 pandemic situation
						<ul style="list-style-type: none"> <li>Whether the final target has been achieved.</li> <li>Amount used in allocated budget.</li> <li>Number of communications made with line agencies.</li> </ul>	DG/OAM&D					

	land comprising 1.72 acres in Putrajaya in December 2007. (Approximately US\$ 1.2 Mn.)			➤ Number of Reports and assessment generated and follow-up actions completed to achieve final result.		Only 4 Missions have established their Chanceries in Putrajaya as of the date. Therefore , a decision has been taken to differ the construction until at least 25% of the diplomatic Missions based in Kuala Lumpur start their constructions in Putrajaya
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	<ul style="list-style-type: none"> <li>Renovation and refurbishment of SLHC/Nairobi</li> </ul>				<ul style="list-style-type: none"> <li>Whether the final target has been completed.</li> <li>Amount used in allocated budget.</li> <li>Number of communications completed to line agencies.</li> <li>Number of Reports and assessment generated and follow-up actions made for achieve final result.</li> </ul>	DG/OAM&D	<p>A meeting was held on 07.01.2020 to evaluate the drawings already done by the CECB earlier in this regard.</p> <p>During the discussion a field visit was proposed to inspect the location and meet eligible Design &amp; Build contractors in Kenya in order to discuss their capabilities in such projects and to understand applicable local rules and regulations on such constructions.</p> <p>However, the process was delayed due to the prevailing COVID pandemic situation.</p>
	<ul style="list-style-type: none"> <li>Renovation and Refurbishment of Official Residence of SLEMB/Stockholm</li> </ul>	10%	25%	35%	<ul style="list-style-type: none"> <li>Whether the final target has been achieved.</li> <li>Amount used in allocated budget.</li> <li>Number of communications completed to line agencies.</li> <li>Number of Reports and assessment generated and follow-up actions made for achieve final result.</li> </ul>	DG/OAM&D	<p>5%</p> <p>10%</p>

	<ul style="list-style-type: none"> <li>Acquisition of properties for SLEMB/Rome, SLCG/Milan and SLHC/Singapore</li> </ul>	10%	25%	65%	<ul style="list-style-type: none"> <li>Whether the final target has been completed.</li> <li>Amount used in allocated budget.</li> <li>Number of communication completed to line agencies.</li> <li>Number of Reports and assessment generated and follow-up actions made for achieve final results</li> </ul>	AD/OAM&D	<p>The Ministry has taken steps to initiate the renovation process. However, the Swedish consultants firm has recommended reconstruction instead of renovation which was agreed by the Technical Evaluation Committee, Ministry Consultants Procurement Committee (CPCM) as it would increase the value and ensure the usage of the property for a longer period.</p> <p>A draft Cabinet memorandum to this effect has been submitted to the Hon. Minister for approval</p>
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Streamlining the process of obtaining approval for requests which have already been forwarded to the Treasury to purchase Vehicles for SL Missions/Posts abroad	<ul style="list-style-type: none"> <li>To provide new vehicles for the Missions as requested in the year 2019.</li> </ul>	10%	15%	25%	50%	<ul style="list-style-type: none"> <li>➤ Whether the final target has been achieved.</li> <li>➤ Number of Reports and assessment generated and follow-up actions made for achieve final result.</li> </ul>	AD/OAM&D	<p>In January 2020 a Cabinet memorandum has been submitted to the Hon. Minister for approval with the consent of Foreign Secretary on acquisition of properties.</p>
	<ul style="list-style-type: none"> <li>To follow up for a speedy response for the vehicle requests which have already been forwarded to the Treasury</li> </ul>	10%	25%					<p>As per the national budget circular;5/2019, purchasing of vehicles temporarily suspended. However, with the allocation granted in 2019, few vehicles were purchased.</p> <ol style="list-style-type: none"> <li>SLCG/Cyprus – Flag Car</li> <li>SLCG/Mumbai – Flag Car</li> <li>SLHC/London – Staff vehicle</li> </ol>
								<p>Approval granted in 2019 and pending for allocation. The Ministry has made several</p> <ol style="list-style-type: none"> <li>SLHC/London – Staff vehicle I</li> </ol>

Purchase of capital items for SL Missions/Posts abroad	<ul style="list-style-type: none"> <li>To prepare a procurement plan in relation to purchase of capital items for Sri Lanka Missions/Posts abroad in coordination with the Chief Accountant and to divide the requests for two quarters by year</li> </ul>	25%	25%	25%	25%	<ul style="list-style-type: none"> <li>➤ Whether the final target has been achieved.</li> <li>➤ No. of Approvals given for purchasing of capital items.</li> </ul>	AD/OAM&D	25%	25%	25%	<p>2. SLCG/Sydney – Flag Car</p> <p>3. SLHC/Nairobi – Staff Vehicle Pending approval from the General Treasury</p> <p>4. SLHC/Kuala Lumpur – Staff Vehicle</p> <p>5. SLEMB/Abu Dhabi – Flag Car</p> <p>6. PRUN /Geneva – Flag car</p> <p>Several reminders has been sent to the National Budget Department and await response</p>
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Promote effective use of Information Communication Technology to improve productivity and efficiency of the Staff of the Division.	<ul style="list-style-type: none"> <li>Archiving and digitalizing all past correspondence by scanning as a solution for storage/record room space limitations</li> </ul>	10%	35%	55%	<p>➤ Whether the final target has been achieved</p>	AD/OAM&D	5%	5%	Unable to complete the project given the lack of manpower in the division due to the prevailing COVID pandemic situation
		10%	35%	55%		OAM&D	5%	5%	Unable to complete the project given the lack of manpower in the division due to the prevailing COVID pandemic situation
		10%	35%	55%		OAM&D	5%	5%	Unable to complete the project given the lack of manpower in the division due to the prevailing COVID pandemic situation
To expedite the services/functions of the Travel Division	<ul style="list-style-type: none"> <li>Creation of Data Base for each subject related to the Overseas Assets Management &amp; Development in order to enhance productivity and reduce labour intensive report making process.</li> <li>Creation of a Database of issuing TPNs and visits facilitated by the Ministry</li> </ul>	10%	35%	55%	<p>➤ Whether the final target has been achieved.</p>	OAM&D	5%	5%	Unable to complete the project given the lack of manpower in the division due to the prevailing COVID pandemic situation
		10%	35%	55%		OAM&D	5%	5%	Unable to complete the project given the lack of manpower in the division due to the prevailing COVID pandemic situation
		10%	35%	55%		OAM&D	5%	5%	Unable to complete the project given the lack of manpower in the division due to the prevailing COVID pandemic situation

Protocol Division											
Priority Areas	Proposed Activity	Target (Planned achievement %)				Key Performance Indicators	Responsibility (Name and Designation of the officer)	Target (accomplished percentage)			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Digitalization of the documentation process of the Division  Granting facilities for Hony. Consuls based in Colombo	<ul style="list-style-type: none"> <li>Working with IT Division to establish a digitalized system for documentation</li> <li>Ensure the Presence of Cabinet Ministers at the National Day Ceremonies organized by the Hony. Consuls</li> <li>Inviting to the Press Briefings organized for the Diplomatic Corps</li> <li>Issuing Airport (ordinary) Access Passes to facilitate in any emergency or visits of business delegation</li> <li>Special vehicle No. plates for official vehicles of the Hony. Consuls (CC No. Plates)</li> </ul>	20%	30%	20%	30%	➤ Arrangements of initial training programme	C/Prot.	25%	25%	25%	-
		25%	25%	25%	25%		DCP	25%			40%
		25%	25%	25%	25%		DCP	25%	75%		
		25%	25%	25%	25%		DCP	25%	75%		
		25%	25%	25%	25%		DCP	25%	25%	-	25%

	<ul style="list-style-type: none"> <li>Point of Contacts for the coordination of Hony. Consuls Association's International Conference in November 2020, attended by 300 Hony. Consuls in the region</li> </ul>	25%	25%	25%	25%	25%	25%	25%	C/Prot	25%	25%	25%	25%	-
Amending the institutional procedures on appointing of Sri Lanka Hony. Consuls abroad	<ul style="list-style-type: none"> <li>Requirement of appointment of new Hony. Consuls who can make a tangible contribution to promote Sri Lanka</li> <li>Assessment of their action plan</li> <li>Coordinating promotional activities together with respective Sri Lanka Missions</li> </ul>	20%	30%	20%	30%	20%	30%	20%	ACP	25%	25%	25%	25%	25%
Reviewing the existing Policies on Government's hospitality for foreign dignitaries on State and Official visits	<ul style="list-style-type: none"> <li>Deciding the level of hospitality for different visits</li> </ul>	25%	25%	25%	25%	25%	25%	25%	ACP	25%	25%	25%	25%	30%
Policy formulation for providing government lands for the	Conducting a comprehensive study on the current status of the matter	25%	25%	25%	25%	25%	25%	25%	DCP	25%	25%	25%	25%	15%





Fulfill the requirement of staff for the Ministry	<ul style="list-style-type: none"> <li>Proceed with Organizational restructuring</li> <li>Development of Schemes of Recruitment (SOR) for new cadre</li> <li>Recruitment for new positions</li> </ul>	30%	80%	100%	100%	100%	100%	100%	<ul style="list-style-type: none"> <li>Establishment of organization</li> <li>No. of SORs developed for new cadre</li> <li>No. of vacant positions filled</li> </ul>	30	30	30	25*
Develop Assets Management System(AMS)	<ul style="list-style-type: none"> <li>Interconnect data on supply chain of capital and recurrent assets, storage of goods and maintenance of machineries</li> </ul>	20%	50%	75%	100%	100%	100%	100%	<ul style="list-style-type: none"> <li>Developed system</li> <li>No. Asset Records Digitized</li> </ul>	20%	35%	60%	70%
Enhance the capacity of applying IT knowledge in operational work to expedite the processes	<ul style="list-style-type: none"> <li>Design &amp; update, and conduct training sessions on basic applications of ICT for the Mission staff through video conferencing</li> <li>Conduct designed training programmes for the Ministry staff</li> </ul>	10%	30%	60%	100%	100%	100%	100%	<ul style="list-style-type: none"> <li>No. of video training sessions conducted</li> <li>No. of participants</li> <li>No. of training programmes conducted</li> <li>No. of participants</li> </ul>	10%	20%	30%	100%
Introduce Transportation Management System (TMS)	<ul style="list-style-type: none"> <li>Develop concept &amp; Establish vehicle fleet management system to execute, and optimize the physical movements of official vehicles</li> </ul>	-	15%	40%	60%	60%	60%	60%	<ul style="list-style-type: none"> <li>Reduce fuel consumption by 30%</li> <li>Reduce complaints received on transport facilities provided for the staff by 50%</li> </ul>	0	0	0	0 due to budgetary constraints)
Relocation of the Ministry under one house	<ul style="list-style-type: none"> <li>Identify a suitable land and acquisition</li> </ul>	-	20%	50%	70%	70%	70%	70%	<ul style="list-style-type: none"> <li>Relevant Institutions and Agencies consulted</li> <li>Negotiations conducted</li> <li>Completed feasibility study</li> </ul>	-	10%	15%	15%

Internal Audit & Investigation Division											
Priority Area	Proposed Activity	Target achievement (%)				Key Performance Indicators	Responsibility (Name and Designation of the officer)	Target (accomplished percentage as at 31.12.2020)			
		Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4
Monitor and evaluate the performance of the Ministry and its Missions/Posts.	Auditing of collection of Revenue and Expenditure of Ministry & every Missions/Posts	20%	30%	30%	20%	Submission of Internal Audit Reports.	Internal Audit Staff	20%	10%	25%	15%
	Three Audit and Inspection will be done during the year by identifying nine Missions on priority basis.					Issuance of comprehensive audit report after having investigation.	C.I.A.	Not Completed due to the covid- 19 situation			
	Conducting Audit and Management committee meetings.					04 meetings have been scheduled for the year.	C.I.A. with Mr.A.P.L.Danushka, DO	Not Completed due to the covid- 19 situation			
	Coordinating the compilation of replies to the queries issued by National Audit Office. (Approximately 25 Audit Queries)	-	-	-	-	Provide the replies to all the queries.	C.I.A. with Mr.A.P.L.Danushka.	100% Completed			
	Coordinating the compilation of replies to the COPA issues.	25%	25%	25%	25%	Respond to Committee of Public Accounts in Parliament.	C.I.A. with Mr. A.P.L.Danushka.	20%	10%	25%	15%

## CHAPTER 05

### PERFORMANCE OF THE ACHIEVING SUSTAINABLE DEVELOPMENT GOALS (SDG)

#### 5.1 Identified respective Sustainable Developments Goals

Goal/ Objective	Targets	Indicators of the Achievement	Progress of the Achievement to date		
			0% - 49%	50% - 74%	75% - 100%
	-----	Not Relevant	-----		

#### 5.2 Achievements and challenges of the Sustainable Development Goals

The Sustainable Development Council which is currently under the Ministry of Finance is the statutory body for coordination, facilitation, monitoring and reporting on the SDG implementation in Sri Lanka. The UN & HR Division of the Foreign Ministry, as and when required, liaises with the UN Agencies with regard to SDGs and facilitates Sri Lanka delegations attending meetings on SDGs.

The ECOSOC High level Political Forum on Sustainable Development was held from 7 – 17 July 2020 as a virtual event under the theme “Accelerated action and transformative pathways: realizing the decade of action and delivery for sustainable development”. The GoSL delegation was led by the Permanent Representative of Sri Lanka to the United Nations in New York. Director General, Sustainable Development Council was also on the delegation.

On the instructions of the Hon Prime Minister and in the context of the emphasis given in Hon Minister's address at the 43rd Session of the United Nations Human Rights Council High Level Segment in February 2020 for the implementation of the SDGs, Hon Minister of Foreign Relations appointed a Working Group in March 2020 to assess the current status of implementation of the 2030 Agenda for Sustainable Development and Sustainable Development Goals (SDGs) and propose steps to mainstream in line with the Government Policy Framework. This Working Group comprised Mr Ahmed A. Jawad, Additional Secretary (Multilateral Affairs), Ministry of Foreign Relations (Chair), Mr Anton Perera, Additional Secretary, Prime Minister's Office, Dr Lloyd

Fernando, Dr C.S. Weeraratna, Professor in Agriculture and Mrs. Chamindry Saparamadu, Attorney at Law, presented the final report to the Hon Minister of Foreign Relations on 23 July 2020.

The Report underscored the importance of a strong institutional framework that could integrate the economic, social and environmental dimensions of Sustainable Development in a balanced, holistic and pragmatic manner across all levels of government and society and recommended creation of an institutional framework for effective coordination of the implementation of SDGs. The Working Group recommended that the Sustainable Development Framework requires stewardship at the highest level which has both convening power and the ability to foster multi-stakeholder engagement. The Report was presented to Hon Mahinda Rajapaksa, Prime Minister and Minister of Finance on 10 Sept 2020.

Following this report of the Working Group, the Foreign Ministry together with the Prime Minister's Office submitted a Memo to the Cabinet proposing to appoint a high-level inter-ministerial steering committee chaired by Hon Prime Minister and comprising Hon Ministers and Secretaries of the relevant Ministries to provide leadership and guidance for the SDG implementation process and entrusting the overall responsibility of convening and coordinating matters relating to the Steering Committee to the Secretary to the Prime Minister.

## CHAPTER 06

### HUMAN RESOURCE PROFILE

#### 06.1 Cadre Management

##### Staff of the Ministry as at 31.12.2020

	Approved Cadre	Existing	Vacancies	Excess**
Senior	98	86	22	10
Tertiary	08	02	06	-
Secondary	363	345	28	10
Primary	131	147	7	23

##### Staff of Missions

	Approved Cadre	Existing	Vacancies/(Excess)**
<b>Home Based</b>			
Senior/ Tertiary	257	179	78
Secondary	263	245	18
Primary	07	06	01
<b>Locally Recruited</b>			
Secondary	255	174	81
Primary	326	278	48

- i. Senior Tertiary – Head off the Mission, Minister Counsellor, Counsellor, First Secretary, Second Secretary, Third Secretary
- ii. Secondary - Officers in Management Assistant Service including Development Assistance, Information Technology Officers
- iii. Locally recruited Secondary – Officers including clerks, receptionist, stenographers, translators, Information Technology Officers
- iv. Primary – Officers including Drivers, KKS, Sanitary labours

#### 06.2 \*\* Briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

With the increase of functional scope of this Ministry and expansion of the divisions, the need for additional senior staff officers and the subordinate ranks has been raised. Considering the current need and forecasted future trends in international affairs, expansion of the functions of the divisions has been vital in achieve the objectives of Sri Lanka's foreign policy. Being a solution to bring down the shortages of human resources in the above service levels, a comprehensive organizational restructure has been proposed to the Department of Management Services and the discussions are in progress.

### 06.3 Human Resource Development

Training Programs by Policy Planning, Research and HRD Division for Staff Officers

Name of the Programme	No. of staff trained	Duration of the programme	Total Investment (Rs.000)		Nature of the programme (Abroad/Local)
			Local	Foreign	
Psychology of Leadership Programme 2020	5	4 days	-	-	Local
Speech Craft & Leadership Programme at BIDTI	3	10 days	36,000		Local
Orientation Training Programme for Management Service Officers envisaged to deploy at Sri Lanka Mission Abroad	114	9 Days	87000	-	Local
Enrolment of Foreign Students and students with foreign qualifications as day scholars for degree programmes at KDU – 2020/2021	2	Scholarship for 4 year degree	-	-	Local
Defence Service Command and Staff Course 2020/2021	1	50 weeks	-	-	
Orientation Programme for officers from the Department of Labour	8	5 days	10000		Local
Training Programme for Drivers & Office Employment Service (KKS) selected to serve in Sri Lanka Missions /Posts abroad	24	2 days	-	-	Local
Course Visit Programme of the Sri Lanka Army Officers of the\ Unit Command Course No.5 at the officer career development center in Buttala	34	1 Day	-	-	Local

Course Visit - Course No.5 at the officer career development center in Buttala	28	1 Day	-	-	Local
2 <sup>nd</sup> Annual Indian Fellowship Programme on Disarmament and Internal Security	1	19 Days		Fully Funded	Foreign
2020 Korean Language and Culture Programme for Diplomats and Foreign Government officials	1	3 Months		Fully Funded	Foreign
1st Special Course for Diplomats from BIMSTEC countries at the Foreign Service Institute	3	12 Days		Fully Funded	Foreign
28 <sup>th</sup> Advance Diplomatic Course	1	1 month & 10 Days			Foreign

**Local Training programmes conducted by General Administration Division - 2020**

Name of the Programme	No. of staff trained	Duration of the programme	Total Investment (Rs.000)		Nature of the programme (Abroad/Local)	Output /Knowledge Gained*
			Local	Foreign		
1. Pre- training for BOS 2019	45	One day	8800.00	-	Local	Completed the Board of Survey 2019 on time.
2. Salary Conversion for personal file	15	One day	2100.00	-	Local	Gained the knowledge complete salary conversion steps and overcame the salary complications.
3. Organization's Overview, Service to the public, other services and operations of Foreign Ministry	2	Two Days	-	-	Local	Basic information of Foreign Ministry and Public Services
4. One day Workshop on Public Library Maintenance	1	One day	2000.00	-	Local	Enhanced library maintenance with modern & new strategies.
5. Secretarial Practices Course	30	Four days	400,000.00	-	Local	Enhanced efficacy and fertile official works of the officers through new strategies.
6. E- Code and Office System	2	Two days	-	-	Local	Created well known E- Code and office system and enhanced their assigned administration work.
7. Postgraduate Degree Program in Public Administration & Common Wealth	1	One year	106,500.00	-	Local	Pathway to fulfill the service requirement and enhanced efficacy and productive administration works.
8. Post Graduate Diploma in Diplomacy & World Affairs.	1	One year	-	-	Local	Nourish Office environment of Foreign Affairs and Interconnection world Affairs.
9. CIGAS Training Programme	116	Four days	-	-	Local	Introduced and trained the computer system to perform the accounting activities at SL Mission Abroad

## CHAPTER 07

### COMPLIANCE REPORT

No.	Applicable Requirement	Compliance status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non- compliance in future
<b>1 The following Financial statements/accounts have been submitted on due date</b>				
1.1	Annual Financial Statement	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not applicable		
1.4	Stores Advance Accounts	Not applicable		
1.5	Special Advance Accounts	Not applicable		
1.6	Others	Not applicable		
<b>2 Maintenances of books and registers (FR445)</b>				
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular267/2018	Complied		
2.2	Personal emoluments register/Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAZ) are prepared	Complied		

	and submitted to the Treasury on due date			
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Not Complied	Delay in receiving information from Overseas Missions	Noted to update next year
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
<b>3 Delegation of functions for financial control (FR 135)</b>				
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The Controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
<b>4 Preparation of Annual Plans</b>				
4.1	The annual action plan has been prepared	Complied		

4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit Plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
<b>5 Audit Queries</b>				
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
<b>6 Internal Audit</b>				
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134 (2) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		

<b>7 Audit and Management Committee</b>				
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular I-2019	Complied		
<b>8 Asset Management</b>				
8.1	The information about purchases of assets and disposal was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Assets Management Circular No.01/2017	Complied		
8.2	A Suitable Liaison officer was appointed coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Not Complied	Board of survey was conducted on Ministry premises, but due to COVID situation board of survey for official quarters was not completed	Online Board of Survey was proposed and will be implemented within this year.
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendation, actions were carried	Not Complied	Actions have been taking on the reported recommendations	Actions will be taken on all recommendations after completely compiled Board of Survey report received

	out during the period specified in the circular			
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Not Complied	Actions have been taking on the reported recommendations.	Actions will be taken on all recommendations after completely compiled Board survey report received
<b>9 Vehicle Management</b>				
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Not Complied	Action has been taking to prepare	Action has been taken
9.2	The condemned vehicles has been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and update	Complied		
9.4	The action has been taken in terms of F.R.103,104,109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No.30/2016 of 29.12.2016	Such requirement did not arise		
<b>10 Management of Bank Accounts</b>				
10.1	The Bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the	Complied		

	year under review or since previous years settled			
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
<b>11 Utilization of Provisions</b>				
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
<b>12 Advances to Public Officers Account</b>				
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Not Complied	Difficulty in finding information	Action will be taken to find information
<b>13 General Deposit Account</b>				
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposit had been updated and maintained	Complied		

<b>14 Imprest Account</b>				
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprest issued as per F.R.371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprest has been issued exceeding the limit approved as per F.R.371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
<b>15 Revenue Account</b>				
15.1	The refunds from the revenue had been made in terms of the regulations	Not applicable		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Not applicable		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Not applicable		
<b>16 Human Resource Management</b>				
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied		

<b>17 Provisions of Information to the public</b>				
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations	Complied		
17.2	Information about the institution to the Public have been provided by Website or alternative measures and has it been facilitated to appreciate/ allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi-Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
<b>18 Implementing citizens charter</b>				
18.1	A citizens charter/Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018 (1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per	Complied		

	paragraph 2.3 of the circular			
<b>19 Preparation of the Human Resource Plan</b>				
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No. 02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Not Complied	Due to an unforeseen reason (COVID-19 outbreak)	Every effort will be taken to arrange online
19.3	Annual Performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied for staff grade officers		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
<b>20 Responses Audit Reports</b>				
20.1	The shortcoming pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		